



CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

FTZ #121

ONE PARK PLACE, SUITE 102, ALBANY, NY 12205

TEL: 518/453-0850

FAX: 518/453-0856

WEB SITE AT <http://cdrpc.org>

E-MAIL: cdrpc@cdrpc.org

COMMISSION MEETING

8:30 am, Wednesday, October 20th, 2010

CDRPC Office

One Park Place

Albany, New York

453-0850

AGENDA

1. Welcome/Introduction of Guests
2. July 21, 2010 Meeting Minutes*
3. Financial Statement through September 30, 2010 (Memo #10-24)*
4. Presentation/Discussion by Carmella Mantello, The Director of the Canal Corporation (Memo #10-25)
5. Foreign-Trade Zone Status Report (Memo #10-26)
6. HUD Sustainable Communities Regional Planning Grant Application (Memo #10-27)
7. Combined Sewer Overflow Long Term Control Plan Update (Memo #10-28)
8. Staff Activity Report
9. Other Business (Appointment of Nominating Committee)
10. Next Meeting Date/Time: December 15, 2010 @ 8:30 AM

*Requires Formal Board Action

2010 Officers

Chair
Philip Barrett

Vice Chair
Barbara Mauro

Secretary
Willard Bruce

Treasurer
James Shaughnessy

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Albany County
John J. Brown
Willard A. Bruce
John Graziano, Jr.
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Michael B. Whalen, Jr.

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Judy H. Breselor
Stan Brownell
Leon B. Fiacco
James D. Shaughnessy
Michael Stammel

Saratoga County
Fred Acunto
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Jason Kemper
John Murray
Paul Sausville

Schenectady County
Robert Godlewski
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Barbara Mauro
Michael Petta
David Vincent

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Director of
Information Services
David Lang Wardle, AICP

Program Manager/GIS
Todd M. Fabozzi

Senior Planner
Deborah A. Shannon

Assistant Planner
Joanna H. King

Office Manager
Donna M. Reinhart

COMMISSION MEETING

July 21, 2010

CDRPC Conference Room

One Park Place, Suite 102

Albany, New York 12205

MINUTES

PRESENT: Willard Bruce, Lucille McKnight, Stan Brownell, Michael Stammel, Fred Acunto, Philip Barrett, John Murray, Paul Sausville, Barbara Mauro, David Vincent

ABSENT: John Graziano, Michael Whalen, Judy Breselor, Leon Fiacco, James Shaughnessy, Jason Kemper, Robert Godlewski, Gary Hughes, Michael Petta

PRESIDING: Phil Barrett, Chair, called the meeting to order at 8:30am.

1. Welcome/Introduction of Guests

Emily Kindt from the Bonadio Group was in attendance.

2. May 19, 2010 Meeting Minutes

The minutes were distributed before the meeting. No corrections were made.

Action Taken

Jack Murray made a motion to approve the minutes, and Stan Brownell seconded. The minutes were approved unanimously.

3. Financial Statement through June 30, 2010.

The financial statement represents activities through June 30, 2010. The revenues are at 51.6% and expenses are at 46.2%. There is approximately \$89,000 cash in the bank (excluding CD's) and outstanding receivables totaling just over \$109,000.

The second quarter invoices have been sent out to the counties and the appropriate billing agencies for CDYCI, Combined Sewer Overflow, Water Quality, and the UPWP work programs.

Action Taken

Mike Stammel made a motion to approve the Financial Statements as presented and Barbara Mauro seconded. The motion was approved unanimously.

4. 2009 Audit Report, Presentation by the Bonadio Group

A copy of the FY-2009 Draft Audit Report prepared by The Bonadio Group was sent out prior to the meeting for review.

Emily Kindt went over the Audit Report with the Board. Included in the Audit Report is a Management Discussion and Analysis that provides an overview of the financial activities for the year ending December 31, 2009.

Action Taken

Jack Murray made a motion to accept the 2009 Audit Report and Paul Sausville seconded. The motion was approved unanimously.

5. 2011 Proposed Preliminary Budget

Rocky informed the Board that the adoption of the Preliminary Budget will allow us to send out the Commission's request for next year's county contributions. Overall, the 2011 budget is slightly less than the 2010 budget. The amount requested from each county will revert to the amount originally requested for 2010 reflecting no increase since 2004. The original amount requested for 2010 was reduced by 10% at the request of Albany County due to financial difficulties. All counties were reduced by 10% as well. A final budget will be prepared for the December Commission meeting.

CDRPC will continue to facilitate and coordinate the CSO project on behalf of the Albany Pool Communities through 2011. It is anticipated that the Long Term Control Plan will be submitted to NYS DEC during the second half of 2011.

A grant proposal was submitted to the Department of Health by the Capital District Community Gardens in response to a Healthy Lifestyle grant announcement. CDRPC will be a subcontractor to the Community Gardens and our focus will be to evaluate opportunities to create more walkable communities. If funded, CDRPC's share of the grant would not exceed \$75,000 during the three year study period.

In order to balance the preliminary budget, as proposed, \$19,000 will be taken from the Unreserved Fund Balance account.

Jack Murray asked how the preliminary budget would be affected if the counties were to pay the 2010 reduced contribution amounts. Rocky responded that he would have to take \$40-45,000 out of the Unreserved Fund Balance instead of the proposed \$19,000 in order to balance the budget.

Barbara Mauro inquired if the final 2010 census figures will change the amount charged to the counties based on the population. The census figures will reflect changes to the 2012 contributions. Jack Murray suggested that Rocky notify the counties of the 2012 contribution changes as soon as those figures are available.

Action Taken

Jack Murray made a motion to approve the Proposed 2011 Preliminary Budget as presented and Bill Bruce seconded. The motion was approved unanimously.

6. Status Report on the Foreign-Trade Zone Alternative Site Framework Application

On July 8, 2010 the Foreign-Trade Zones Board approved the application to expand and reorganize FTZ 121 under the Alternative Site Framework. The Foreign-Trade zone now covers a ten county area and includes five magnet sites. Under the new framework, the Zone will be able to service companies located anywhere within the ten county service area with an expedited 30-45 day application procedure for warehousing and distribution activities. Manufacturing and processing activities will still require a more detailed 9-12 month application and review procedure.

Rocky commended both Deb Shannon and David Wardle for their hard work in preparing the application and working with the economic developers in the ten county area and the staff from the Foreign-Trade Zone Board in moving the application forward.

Deb Shannon informed the Board that each of the county economic developers has been contacted informing them they can now market themselves as being part of a foreign-trade zone. The counties can also start marketing their magnet sites as well. CDRPC staff will be reaching out to each of the counties to explain FTZ benefits and how they may use them. An educational workshop will be held in the Fall; speakers familiar with the operation of a FTZ, including Customs, will be brought in to discuss the issues, opportunities and benefits associated with being in a Foreign Trade Zone.

Jack Murray inquired if the Board could get a list of all Foreign-Trade Zone inquiries and the counties the inquiries came from for the next meeting. Deb added that so far there have been three inquiries from Albany County within the last month. A list of all inquiries will be available to the Board at the next meeting.

7. Combined Sewer Overflow Long Term Control Plan Update

An updated Receiving Water Quality Models Report was submitted to DEC on June 4, 2010. The Albany Pool Joint Venture Team is currently reviewing comments on the updated Report received from DEC on July 2, 2010. The LTCP is approximately nine months behind schedule due to unresolved issues with the modeling efforts. The communities submitted a letter to DEC on June 22, 2010 requesting an additional project extension to June, 2011. A response has not yet been received by DEC.

A lack of consensus on the models has prevented any significant work on the selection and evaluation of possible control alternatives, financial implications, and management structures. However, some initial socio-economic and budget data collection is underway. On June 7, 2010, a Technical Committee was held to review the data collection activities associated with the financial capabilities report for the Long Term

Control Plan. Additional data concerning long-term water related capital improvements and maintenance costs are being collected from the communities.

A technical Committee meeting was held with the Environmental Facilities Corporation (EFC) on Monday, July 12, 2010. The meeting was held to discuss the scope of the LTCP, the types of control alternatives that may be under consideration, and opportunities for EFC funding and support. EFC indicated a willingness to entertain funding applications from a multi-jurisdictional management entity. The communities will meet with EFC on a quarterly basis to keep them up to date on the project.

David Vincent inquired about the reasons for the delay. The primary issues are regarding oxygen levels in the River especially at beach sites. The consultants developed a model primarily to look at oxygen levels in the river and after months of investigating this issue, it was determined that there is no oxygen deficiency in the river caused by the CSOs. There are other issues regarding bacteria in the river that are currently being resolved as well.

8. HUD Sustainable Communities Regional Planning Grant Program

The U.S. Department of Housing and Urban Development (HUD) released the Notice of Funding Available (NOFA) for the Sustainable Communities Regional Planning Grant Program on June 24th. The NOFA indicated that \$98 million will be made available to support two program categories: 1. The creation of Regional Plans for Sustainable Development and 2. Detailed Execution Plans and Programs. The Grant Program goals are Enhance transportation choices; Promote affordable housing; Enhance economic competitiveness; Support existing communities; Coordination/Collaboration/Leveraging; Value communities and neighborhoods. The application deadline is August 23rd.

Todd Fabozzi has taken the lead on submitting the grant and is working to establish a strong consortium partnership involving CDTC, CDTA, Center for Economic Growth (CEG), CARES, Inc., and the University at Albany. The Consortium partnership has the collective expertise and capacity to carry out the proposed planning effort to create a Regional Plan for Sustainable Development designed to integrate housing, land use, economic and workforce development, transportation, and infrastructure investments in the Capital Region.

At this time, other organizations participating in the partnership include Community Gardens, Capital District Homeownership Collaborative, Community Loan Fund, Behan Associates, and several State agencies each of whom have expressed strong support and willingness to assist in the preparation of the Regional Plan.

The minimum grant amount is \$500,000 and the maximum is \$5,000,000. Todd is unsure of the amount being requested at this time. Each of the collaborative partners is putting together outlines of their scope of work and costs. Once Todd has all that information collected, it will be consolidated into a single proposal. Todd expects that information within the next two weeks. There is a minimum 20% local match requirement.

Mike Stammel inquired about what housing type will be built under the Promote Affordable Housing goal. The full range of housing needs will be looked at in the application. Existing housing and unmet needs will be analyzed and how to address those needs will be part of the goal. Todd will be meeting with the housing groups next week to discuss their approach regarding affordable housing.

If CDRPC is awarded the grant, work will start on or about January 1, 2011 and it is a three year project. The award date has not yet been published.

Bill Bruce suggested the Board be notified once the grant application is complete and ready for submission with final numbers and listing of all partners. Rocky will email the Board that information once the application is submitted.

9. Staff Activity Report

Rocky informed the Board that David Wardle is making excellent progress and is primarily working from home. However, he will be coming back to the office in August on a part time basis.

10. Other Business

Rocky inquired if the Commissioners would be interested in having the meeting packets emailed rather than mailed in order to save paper and postage. Donna will send out a survey via email to the Commissioners to find out who is interested in getting their packets emailed.

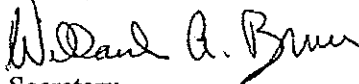
11. Next Meeting Date

The next Commission meeting will be held October 20, 2010 at 8:30AM.

Adjournment

David Vincent made a motion to adjourn the meeting and Mike Stammel seconded. The motion was accepted unanimously.

Respectfully submitted,
Willard Bruce


Secretary



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MEMORANDUM (#10-24)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: October 12, 2010

Re: Monthly Financial Statement

Enclosed for your review and approval are the current financial statements through September 2010. Through the first nine months of the fiscal year, revenues are at 77.3% of the budgeted amount and expenses are at 66.8%. For some of the expense items, such as Rent and Health Insurance, the financial statement represents ten months of expenditures.

Third quarter invoices were sent to the appropriate billing agencies for the CDYCI, Combined Sewer Overflow, Water Quality, and the UPWP (Transportation) work programs

As noted on the Statement of Financial Condition, on September 30th we had approximately \$94,000 cash in the bank and outstanding receivables totaling over \$150,000. We also have four Certificates of Deposit as noted on the table below:

| CD # | Value | Expires |
|---------------------|--------------|-------------------|
| 153153 | \$ 31,200.00 | January 13, 2011 |
| 000224 | \$ 21,194.36 | April 17, 2011 |
| 605434 | \$ 31,570.92 | August 9, 2011 |
| 153161 | \$ 32,744.73 | December 10, 2010 |
| Total: \$116,710.01 | | |

CDRPC 2010 Income Statement

| Account | Rev. Budget | Aug 10 | Sep 10 | Year-to-Date | Balance | YTD % |
|-----------------------------------|-----------------------|-----------------------|---------------------|----------------------|----------------------|--------------|
| 2010 REVENUE | | | | | | |
| R2390.1 Albany County | \$ 76,197.00 | \$ - | \$ - | \$ 76,197.00 | \$ - | 100.0% |
| R2390.2 Rensselaer County | 39,458.00 | - | - | 39,458.00 | - | 100.0% |
| R2390.3 Saratoga County | 51,900.00 | - | - | 38,925.00 | 12,975.00 | 75.0% |
| R2390.4 Schenectady County | 37,911.00 | - | - | 28,433.25 | 9,477.75 | 75.0% |
| R2401.0 Interest & Earnings | 1,500.00 | 116.68 | 17.35 | 89.56 | 1,410.44 | 6.0% |
| R2770.1 Miscellaneous | 100.00 | - | - | 1.95 | 98.05 | 2.0% |
| R2770.3 Contractual Services | 25,000.00 | - | - | - | 25,000.00 | 0.0% |
| R2770.4 FTZ#121 | 25,000.00 | - | - | 25,000.00 | - | 100.0% |
| R2770.5 Conferences | 6,000.00 | - | 760.00 | 5,820.75 | 179.25 | 97.0% |
| R2770.6 CDYCI | 75,000.00 | - | 18,750.00 | 56,250.00 | 18,750.00 | 75.0% |
| R3900.3 Empire State Dev. | - | - | - | - | - | |
| R3900.4 Other NYS Aid (DOS) | 34,000.00 | - | - | 36,300.85 | (2,300.85) | 106.8% |
| R3900.6 CSO Project | 67,000.00 | - | 7,839.71 | 37,129.37 | 29,870.63 | 55.4% |
| R4000.2 EDA | 70,000.00 | - | 22,981.85 | 58,076.35 | 11,923.65 | 83.0% |
| R4000.3 Water Quality | 54,000.00 | - | 9,817.75 | 38,899.93 | 15,100.07 | 72.0% |
| R4000.4 UPWP | 110,000.00 | - | 24,680.72 | 79,619.90 | 30,380.10 | 72.4% |
| Gross Revenue | \$ 673,066.00 | \$ 116.68 | \$ 84,847.38 | \$ 520,201.91 | \$ 152,864.09 | 77.3% |
| 2010 EXPENSE | | | | | | |
| E.1010 Salaries | \$ 372,000.00 | \$ 30,970.10 | \$ 30,970.10 | \$ 276,179.09 | \$ 95,820.91 | 74.2% |
| E.1030 Temporary Services | 11,500.00 | 1,165.00 | - | 4,266.00 | 7,234.00 | 37.1% |
| E.2010 Office Equipment | 5,000.00 | 119.95 | 365.98 | 1,871.91 | 3,128.09 | 37.4% |
| E.2020 Furniture & Furnishings | 1,000.00 | - | - | - | 1,000.00 | 0.0% |
| E.4020 Workshops & Conferences | 6,000.00 | - | - | 5,245.00 | 755.00 | 87.4% |
| E.4030 Consultant Services | 11,000.00 | - | - | 10,054.00 | 946.00 | 91.4% |
| E.4040 Agency Memberships | 5,000.00 | - | - | 3,450.00 | 1,550.00 | 69.0% |
| E.4051 Computer Supplies/Software | 5,500.00 | - | - | 4,395.51 | 1,104.49 | 79.9% |
| E.4055 Data Purchases | 500.00 | - | 50.00 | 180.00 | 320.00 | 36.0% |
| E.4060 Equipment Maintenance | 2,000.00 | - | - | 356.03 | 1,643.97 | 17.8% |
| E.4070 Office Supplies | 3,500.00 | 65.66 | 70.33 | 1,329.56 | 2,170.44 | 38.0% |
| E.4080 Books & Journals | 750.00 | - | 29.38 | 270.25 | 479.75 | 36.0% |
| E.4090 Printing & Publishing | 7,500.00 | 519.84 | - | 2,545.56 | 4,954.44 | 33.9% |
| E.4110 Rent | 66,000.00 | 5,023.47 | 4,894.57 | 49,038.85 | 16,961.15 | 74.3% |
| E.4120 Telephone | 3,500.00 | 289.14 | 297.59 | 2,675.57 | 824.43 | 76.4% |
| E.4121 Internet | 3,000.00 | 21.90 | 66.75 | 554.13 | 2,445.87 | 18.5% |
| E.4130 Travel | 11,000.00 | 1,177.05 | - | 4,188.83 | 6,811.17 | 38.1% |
| E.4140 Equipment Repairs | 500.00 | - | - | 174.55 | 325.45 | 34.9% |
| E.4150 Postage | 3,500.00 | 150.00 | 500.00 | 2,559.83 | 940.17 | 73.1% |
| E.4160 Miscellaneous | 1,878.00 | - | - | 273.48 | 1,604.52 | 14.6% |
| E.4170 Payroll Services | 1,800.00 | 143.06 | 142.06 | 1,305.34 | 494.66 | 72.5% |
| E.4190 Contingent Fund | 1,000.00 | - | - | - | 1,000.00 | 0.0% |
| E.4200 Insurance-General | 1,500.00 | - | - | 1,277.03 | 222.97 | 85.1% |
| E.4210 Meeting Expenses | 2,000.00 | 99.58 | 18.98 | 967.46 | 1,032.54 | 48.4% |
| E.4260 Bad Debt Expense | - | - | - | - | - | |
| E.8010 NYS Retirement | 46,000.00 | - | - | - | 46,000.00 | 0.0% |
| E.8030 FICA | 30,000.00 | 2,486.53 | 2,397.40 | 21,735.00 | 8,265.00 | 72.5% |
| E.8040 Ins.-Worker's Comp. & Dis. | 3,000.00 | - | - | 2,168.57 | 831.43 | 72.3% |
| E.8050 Ins.-Health | 76,000.00 | 6,130.86 | 6,130.86 | 59,763.61 | 16,236.39 | 78.6% |
| E.8060 Ins.-Unemployment | 1,500.00 | 26.79 | - | 338.06 | 1,161.94 | 22.5% |
| E.8070 Prof. Memberships | 1,000.00 | - | - | 250.00 | 750.00 | 25.0% |
| E.8080 Continuing Education | 1,000.00 | 225.00 | - | 225.00 | 775.00 | 22.5% |
| Gross Expenses | \$ 685,428.00 | \$ 48,613.93 | \$ 45,934.00 | \$ 457,638.22 | \$ 227,789.78 | 66.8% |
| Net Operating Income | \$ (12,362.00) | \$ (48,497.25) | \$ 38,913.38 | \$ 62,563.69 | | |
| A909 Fund Balance-Unreserved | 12,362.00 | - | - | - | | |
| Net Income | \$ - | \$ (48,497.25) | \$ 38,913.38 | \$ 62,563.69 | | |

Capital District Regional Planning Commission

GENERAL FUND

Statement of Financial Condition September 30, 2010

Assets

| | | |
|--|----|-------------------|
| Cash — Checking | \$ | 19,919.72 |
| Cash — Money Market | | 74,307.93 |
| Cash — Certificates of Deposit | | 116,710.01 |
| Petty Cash | | 200.00 |
| Net Due from Private Persons/Organizations | | 20,200.00 |
| Due from State & Federal Governments | | 122,347.88 |
| Due from Other Governments | | 7,560.29 |
| Prepaid Expenses | | 257.09 |
| Carryover Revenue | | - |
| <i>Sub-Total: Assets</i> | \$ | <u>361,502.92</u> |
| Expenses — Year-to-Date | | <u>457,638.22</u> |

Total \$ 819,141.14

Liabilities & Fund Balance

| | | |
|--|----|-------------------|
| Due to Other Governments | \$ | - |
| Due to Private Persons/Organizations | | - |
| Deferred Project Revenue | | (5,481.85) |
| Fund Balance — Unrestricted | | 304,421.08 |
| <i>Sub-Total: Liabilities & Fund Balance</i> | \$ | <u>298,939.23</u> |
| Revenue — Year-to-Date | \$ | <u>520,201.91</u> |

Total \$ 819,141.14

Net Income (Loss) \$ 62,563.69



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MEMORANDUM (#10-25)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: October 12, 2010

Re: Presentation by Carmella Mantello

Carmella Mantello, the Director of the New York State Canal Corporation will provide the Board with an overview and update of the activities and programs of interest involving the New York State Canal Corporation.



**Capital District
Regional Planning Commission
October 20, 2010**

**The New York State Canal System:
“It’s Still (Well, Kinda!) Your Ancestor’s Canal”**

**Carmella R. Mantello
Director
New York State Canal Corporation**

The Famous Erie Canal



The Canal System TODAY



Canal System Overview

- **Canal Corporation operates the Canal System**
 - subsidiary of the NYS Thruway Authority
- **Four waterways:**
 - **Erie Canal – 338 miles long**
 - **Champlain Canal – 60 miles long**
 - **Oswego Canal – 24 miles long**
 - **Cayuga-Seneca Canal – 12 miles long**
- **Includes approximately 1,800 structures, including 57 locks, 20 moveable bridges and other dams, walls, etc.**
- **Approximately 500-full time and 100 seasonal employees**

The Canal System is... still an Engineering Marvel





Multi-Year Capital Plan

- Rehabilitation of Lock E-6 in Waterford, Saratoga County – Cost approximately \$16,500,000
- Rehabilitation of Lock O-5 in Minetto, Oswego County – Cost approximately \$11,500,000
- Canalway Trail Canastota to Erie Canal Village – Cost approximately \$2,500,000
- Canalway Trail, Schenectady – Cost approximately \$1,500,000

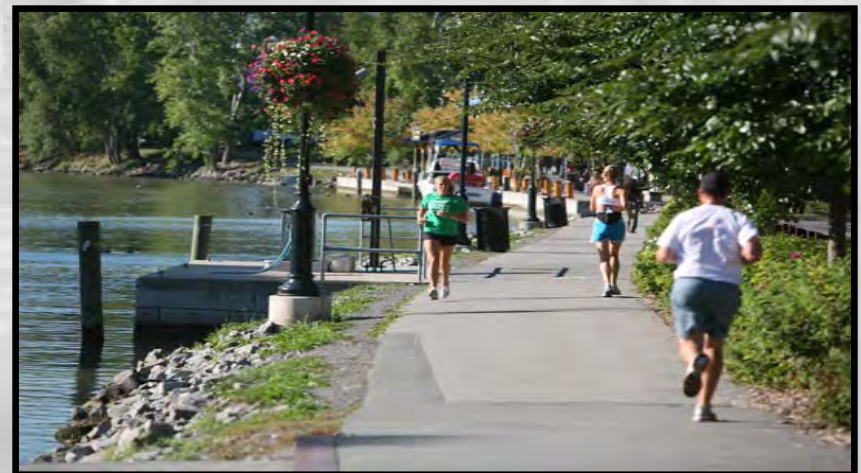




 **Ellcott**
Serving the needs of Dredging Contractors
NEW
Coastal Dragon™
Improved Freeboard and Stability
Tilting Spuds

NYS Canal System is also... a Land & Water Trail System

Canalway Trail



New York State Canal System Canalway Trail Status



Canalway Water Trail



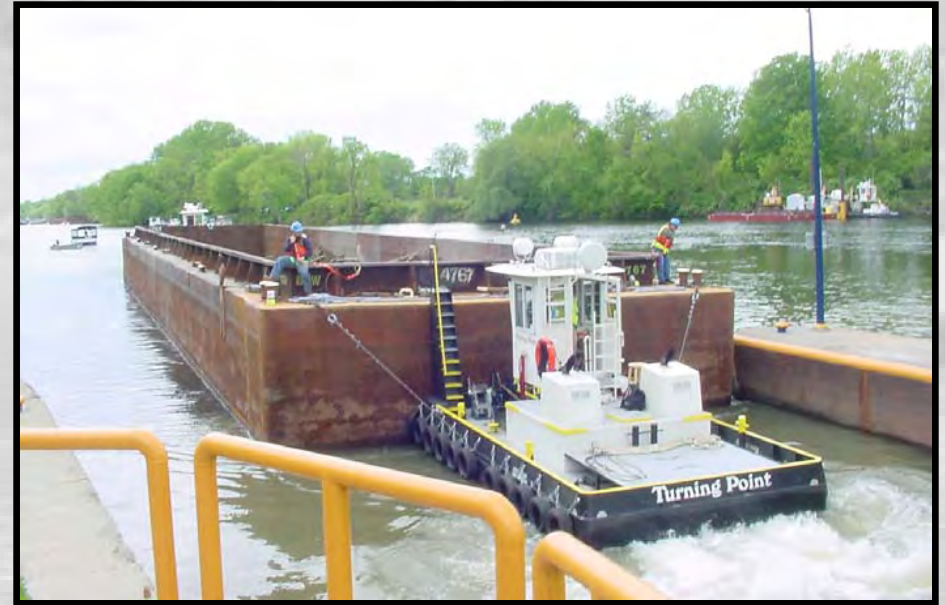
Water Trail – Interactive On-Line Tool

www.canals.ny.gov/exvac/watertrail.html

The screenshot displays the 'New York State Canals: Maps' web application. At the top, there is a navigation bar with 'NEW YORK STATE' and a large green banner with the word 'Maps' in a handwritten font. The main content area features a satellite map of a residential area with a red dot marking a water trail location. A pop-up window titled 'Amenities Images' is open, showing a photograph of a paved path leading to a grassy area. The left sidebar contains navigation links: 'Return to Home', 'Return to Maps', 'CANALWAY WATER TRAIL MAP', 'Water Trail Locations', a search box with a 'Find Location' button, and links for 'View Text Version', 'Download XML File', and 'Feedback/Info Request'. The bottom of the map includes a scale bar (1000 ft / 200 m) and a copyright notice: 'Imagery ©2010 DigitalGlobe, New York GIS, USDA Farm Service Agency, Ches/Spot Image, GeoEye - Terms of Use'.

The NYS Canal System is also (or still!)... a Commercial Highway





- **Commercial Shipping:**
 - increase in recent years
 - more energy efficient and environmentally friendly
- **NYSERDA funding feasibility study**
- **Canal System recently designated as a federal Marine Corridor**

NYS Canal System is also... Revitalizing Communities



St. Johnsville Marina

(Erie Canal Greenway Grant ribbon cutting)

Accomplishments to Date: Canal Revitalization

- \$250 million in local projects along the Canal System:
 - \$13 million to develop 7 harbors
 - \$18 million for Canalway Trail projects
 - More than \$200 million in local service port projects



Erie Canal Greenway Grant Projects

- City of Albany - Mohawk Hudson Bike-Hike Trail (\$173,250)
- City of Cohoes - Cohoes Heritage Trail (\$225,000)
- Town of Waterford – Water Trail Dock & Amenities (Lock E2) (\$207,510)
- Essex County - Lake Champlain Visitors Center (\$225,000)
- Town of Clifton Park – Riverview Landing Public Access (\$180,000)
- City of Schenectady – Canal Access, Interpretation & Visitor Services (\$225,000)



Clifton Park



Colonie

NYS Canal System is also...

Community Events, Celebrations & Festivals



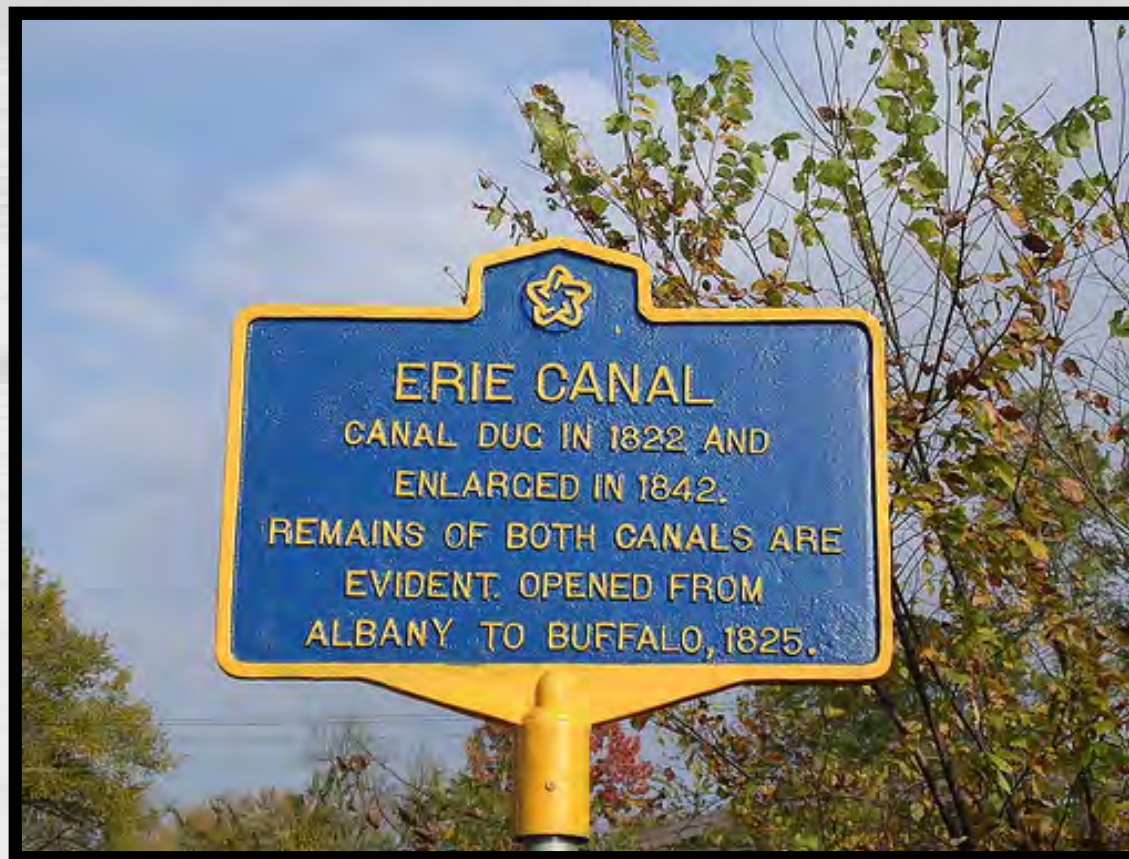
*Canalway Trail Celebration
(Corning Preserve, Albany)*



*Canal Clean Sweep
(Canal employees at Alcathy's, Town of Waterford)*



The NYS Canal System is also... History ALIVE





Rome



Old Erie Lock 52 – Port Byron



Chittenango Landing Canal Boat Museum

The NYS Canal System is also... Educational



Tug Urger: The "Floating Classroom"

The NYS Canal System is also... a Team Effort



LAKES TO LOCKS
PASSAGE





Contact Information

**Carmella R. Mantello, Director
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P.O. Box 189, Albany 12201
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FTZ #121

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

ONE PARK PLACE, SUITE 102, ALBANY, NY 12205

TEL: 518/453-0850 FAX: 518/453-0856

WEB SITE AT <http://cdrpc.org>

E-MAIL: cdrpc@cdrpc.org

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MEMORANDUM (#10-26)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: October 12, 2010

Re: Foreign Trade Zone Status Update

On August 12, the Foreign Trade Zones Board held a Grantee outreach meeting in Syracuse, NY. This provided an opportunity to meet with the Executive Secretary of the Foreign Trade Zones Board, Andrew McGilvray, and the Board Reviewer assigned to New York State, Maureen Hinman as well as the other Grantees from around New York State. The Board presented information on the Alternative Site Framework and proposed changes that would remove the requirement to designate specific floating acreage allotments to Magnet sites.

In mid August, CDRPC revamped the Foreign-Trade Zones section of the website to reflect the approved Alternative Site Framework system for Foreign Trade Zone 121 including the addition of interactive links to aid economic developers and potential users. The reaction to the website revisions has been very positive.

CDRPC staff met with the staff from the Empire State Development regional office to discuss our Foreign-Trade Zone and the approved changes under the Alternative Site Framework. A follow up meeting was held in September with ESD's International Policy Division to discuss ways to market the zone at international trade conferences and at the State's overseas field offices. ESD is researching the possibility of a grant to aid New York State Foreign-Trade Zones to create marketing materials. ESD regional staff has begun to explore Zone opportunities in their meetings with companies and are forwarding potential clients to CDRPC.

On October 6, 2010, CDRPC hosted a Foreign-Trade Zones workshop at the Holiday Inn. The workshop was primarily targeted to the 10 county economic

development representatives and magnet site operators to ensure that they have a thorough understanding of the program and possible marketing strategies. Several companies interested in using the Foreign-Trade Zone also attended the workshop. The workshop featured David Ostheimer, Esq., a Foreign-Trade Zones attorney, who presented the basics of Foreign-Trade Zone benefits, benefit calculations, and the differences between Foreign-Trade Zones and other U.S. Customs importer programs. Officers Sharon Peterson and Mike Murphy from the U.S. Customs Albany Port office provided an overview of Customs requirements for zone activation. Gerry Shaye from the International Division of Empire State Development gave a brief overview of the international field offices and their role in promoting New York State for Foreign Direct Investment.

CDRPC is hopeful that once local economic developers are fully educated about the Zone and are actively marketing the program, there will be sufficient interest generated to warrant a second workshop in early 2011 tailored specifically to potential zone users and operators.

CDRPC is exploring establishing a semi-annual FTZ #121 newsletter for electronic distribution to local economic developers, magnet site operators and zone users. It is anticipated that the newsletter will provide access to current Foreign-Trade Zones Board activities, regulation changes, and rulings; information on FTZ#121 magnet sites; highlighting new companies joining our Zone; and international trade news.

At the last Commission meeting, staff was asked to provide information on prospective companies contacting CDRPC about the Foreign-Trade Zone program. Due to concerns regarding confidentiality, we are providing information on the number and type of inquiries by County but will not identify the individual companies making verbal inquiries to CDRPC. If a company should apply for Foreign-Trade Zone benefits, their details will become public at the appropriate time.

The following inquiries have been made in the Foreign-Trade Zone since May, 2010:

- Albany County: 3 companies interested in imports and distribution
- Schenectady County: 1 company interested in manufacturing
- Washington County: 1 company interested in manufacturing



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MEMORANDUM (#10-27)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: October 12, 2010

Re: HUD Sustainable Communities Regional Planning Grant

The following is a Fact Sheet of Information about the HUD Sustainable Communities Regional Planning Grant Fact Sheet submitted by CDRPC as the lead applicant on August 23rd. This grant program is a centerpiece of the Interagency Partnership for Sustainable Communities, an initiative jointly implemented by HUD, the US Department of Transportation (DOT), and the US Environmental Protection Agency (EPA). The grant program is designed to create and support Regional Plans that integrate housing, land use, economic and workforce development, transportation and infrastructure investments. CDRPC and all of the partners see this as an opportunity to augment the ground breaking work underway in the Capital Region by establishing a blue print for working collaboratively to realize our mutual goals during the next several decades to achieve a sustainable future in the Capital Region.

Coverage Area: Albany, Rensselaer, Saratoga, and Schenectady Counties

Objective: To prepare a Capital District Sustainable Communities Regional Plan that meets the following Grant Program goals:

1. Enhance transportation choices
2. Promote affordable housing
3. Enhance economic competitiveness
4. Support existing communities
5. Coordination/Collaboration/Leveraging
6. Value communities and neighborhoods

Proposed Initiatives: In order to address these broad goals, the Plan will undertake the following interrelated initiatives:

1. The New Visions 2030 Transportation Plan Update
2. Regional Vision of Sustainable Settlement Patterns
3. Green Infrastructure Plan
4. Community Food Assessment
5. Sustainable Housing Plan
6. Sustainable Economy Plan

Grant Consortium Partners (Co-Applicants committed to undertake defined tasks and provide specified in-kind match):

- Capital District Regional Planning Commission (Lead Applicant)
- Affordable Housing Partnership of the Capital Region
- Behan Planning & Design w/Fregonese Associates
- Capital District Community Gardens
- Capital District Community Loan Fund
- CARES
- Capital District Transportation Committee
- Center for Economic Growth
- Erie Canalway National Heritage Corridor
- University @ Albany, SUNY
- Workforce Development Institute

Total Project Costs: \$4,717,887 of which \$3,462,057 is HUD share and \$1,255,830 is match by consortium partners

Time Frame: 3 years

Other: Highly competitive; Up to \$73,000,000 will be awarded nationally for regions over 500,000 population.



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MEMORANDUM (#10-28)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: October 12, 2010

Re: Long Term Control Plan – Combined Sewer Overflow Study

On July 20, CDRPC and the Albany Pool Joint Venture Team (APJVT) met with DEC to discuss possible management structures for Phase II as well as the differences between the demonstrative and presumptive approaches to CSO controls. This meeting was a necessary precursor to evaluating alternatives for each of the communities. There was general agreement that the communities should seek a demonstrative approach within the Long Term Control Plan (LTCP).

The Demonstrative approach requires the permittees to demonstrate, with models and on-going sampling, that the control program is adequate to meet water quality standards. There is no limit to the number of combined sewer overflows that may occur each year however these overflows must not preclude meeting water quality standards. The Presumptive approach requires establishing a plan that meets pre-determined criteria that are presumed to provide adequate levels of control to meet water quality based standards. Under this approach no more than an average of 4 overflows can occur per year; no less than 85% of the volume of combined sewage must be eliminated or captured during precipitation events; and no less than the mass of pollutants identified as causing water impairment must be eliminated or removed.

On July 29, CDRPC and the APJVT met with DEC to review DEC's comments on the updated Receiving Water Quality Models (RWQM) Report that was submitted to DEC on June 4, 2010. Agreement was reached on the issues and a final modeling report was submitted on August 11, 2010. DEC issued a letter supporting the RWQM report on August 31. With the approval of the technical reports by DEC in place, the next and final critical phase of the study, alternative assessments, can get underway.

Due to the need to undertake additional evaluations and address specific issues associated with the modeling report based on the preliminary findings, the LTCP is approximately ten months behind schedule. The communities submitted a letter to DEC on June 22, 2010 requesting an additional project extension to June, 2011. All six of the communities have now received updated SPDES permits that extend the LTCP through June 2011.

CDRPC has requested grant extensions through June 2011. As of this writing, approval has been given by DEC Region 4 and head office. DEC's Fiscal office and the Comptroller's Office are still reviewing the request.

A Technical Committee meeting was held on October 8th. At this meeting, project progress was reviewed along with a discussion of alternative assessments being investigated. The Green Innovation Grant Program was discussed and a meeting will be scheduled with EFC regarding Green Infrastructure grant funding. A Citizen's Advisory Committee will be scheduled for early November to review the Receiving Water Quality Model report and the 2009 Tributary Sampling.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

STAFF ACTIVITY REPORT July 12, 2010 to October 10, 2010

A. ADMINISTRATION

1. The 2010 Q3 billings are being prepared for the 604(b) Water Quality contract, UPWP Transportation Planning contract, EDA Economic Planning contract, CDYCI administrative contract, and the CSO administrative contract.

B. REGIONAL PLANNING

REGIONAL INFORMATION SYSTEM & DATA SERVICES

1. The staff responded to approximately 75 call-in and e-mail data requests during the reporting period.
2. CDRPC's web site received over 570,000 page hits for the first three quarters of 2010, and the Commission continues to receive very positive feedback about the amount and type of data available on the site.
3. The staff continues to update and maintain its GIS, and to provide GIS products and services to local governments, agencies and citizens on request.
4. The staff continues to process, analyze, and disseminate Census data and data released by the U.S. and N.Y.S. Departments of Labor. Information is posted on the web site on an ongoing basis.
5. Work is continuing in conjunction with the Watervliet Reservoir Water Consolidation study being managed by CDRPC on behalf of the City of Watervliet and the Town of Guilderland. A shared municipal service grant was received from NYS DOS to investigate the financial and legal feasibility of consolidating water treatment operations at the reservoir.
6. The staff is updating the school enrollment projections for the Ballston Spa, Schodack, and Shenendehowa School Districts, and is producing enrollment projections for the Schenectady City School District.
7. CDRPC (Rocco Ferraro) is a member of the Executive Committee of the Mighty Waters Task Force established by Congressman Tonko. The Mission of the Task Fore is to *help create a climate of investment, recovery and public awareness for the waterways and communities of the upper Hudson and Mohawk Rivers, Erie Canal and related waterways by mobilizing federal resources that encourage policy reform, economic development, public access and enjoyment and effective environmental and cultural resource management.* The Task Force will be submitting a report to the Congressman by January 31, 2011.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

WATER QUALITY PLANNING

1. The Staff has continued work on the 604b water quality program. Staff continues to participate in county water quality coordinating committee activities, MS4 committee activities, and to provide technical support to the counties and local communities.
2. Staff is serving on the advisory committee of the Mohawk River Watershed Plan being carried out by a consortium of soil and water conservation districts. Staff is also serving on the NYS DEC Mohawk River Basin Action Agenda Steering Committee.
3. Staff continues to manage the Albany Pool Combined Sewer Overflow Long Term Control Plan Development, which includes the Albany Water Board, the cities of Cohoes, Rensselaer, Troy and Watervliet, and the Village of Green Island, as well as assistance from the Albany and Rensselaer county sewer districts (See Memo 10-28).

TRANSPORTATION AND LAND USE

1. The staff continues to participate on CDTC's Planning Committee, Bike/Ped Taskforce, and the Regional Linkage Forum.
2. Staff continues to make public presentations on issues related to regional planning and regional development.
3. Staff continues to participate on various Linkage Study advisory committees as part of the CDTC Linkage Grant Program. Current linkage studies underway include: The Town of Sand Lake Hamlet Study, Delaware Ave Linkage Study, the Midtown Albany Educational District Enhancement Study, and the city of Albany Railroad Ave Linkage Study.
4. Staff submitted the HUD Sustainable Communities Regional Planning Grant on August 23rd. A consortium of regional partners were assembled and strategies were developed for housing, economic development, green infrastructure, smart growth, climate change, access to healthy food/local food, and public outreach. The proposal is posted on the commission website (See Memo 10-27).
5. Staff has been participating in the Capital District Healthy Communities Coalition, which is a partnership of various government and non-profit agencies interested in promoting healthy lifestyles, access to healthy food, and landscapes conducive to physical activity.

HUMAN RESOURCES & CRIMINAL JUSTICE

1. The Juvenile Detention facility utilization rate (based on the re-configured 16 bed facility) was 96.0% for the month of July, 93.1% for the month of August, and 79.2% for the month of September, 2010.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

2. Billings to the counties using the facility were computed and sent out through September 2010. Billings for the first three quarters represented 79.8% of the approved budget.
3. Staff met with representatives of NYSEERDA's New York Energy Smart program to discuss incentives and financing for energy efficiency measures at the Juvenile Detention facility.

ECONOMIC DEVELOPMENT

1. Data files continue to be updated and spreadsheets prepared on a monthly basis for public distribution, including Employment/Unemployment and CPI/PPI data. In addition, CDRPC continually maintains and enhances its Web site on an ongoing basis to include new and updated materials as they become available.
2. The U.S. Department of Commerce, Economic Development Administration has renewed the Commission Partnership Planning Grant in the amount of \$70,000.
3. The May/June issue of Capital District Data was prepared and published covering the 2009 Census population estimates by municipality.
4. The July/August issue of Capital District Data was prepared and published covering the 2008 municipal and school district finances.
5. A one day FTZ Training Workshop was held on October 6th for interested parties. David Ostheimer, an attorney specializing in international trade, and staff from the Albany Port Customs & Border Protection District gave presentations and answered questions (See **Memo 10-26**).
6. Reports were prepared for the estimated economic impact of the University at Albany (including separate estimates for CNSE and the East Campus) on the Capital Region and New York State. Reports were also prepared for the estimated economic impact of the RPI 10-year capital program on the Capital Region and Rensselaer County.

C. MEETINGS:

- 7/12/10 Ferraro & Fabozzi: Attendance and panel speaker (Ferraro) at Mohawk River Waterfront Revitalization Conference sponsored by Congressman Paul Tonko at Schenectady County Community College.
- 7/12/10 Ferraro & Shannon: CSO Technical Committee meeting with the Environmental Facilities Corporation regarding wastewater funding opportunities.
- 7/13/10 Ferraro: Saratoga Affordable Housing Group, Inc Board meeting.
- 7/13/10 Fabozzi: CDTC Bike/Ped Taskforce meeting.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

- 7/14/10 Ferraro & Fabozzi: Meeting with Behan Planning to discuss HUD regional planning grant application.
- 7/14/10 Ferraro: Presentation at eh Capital Region Community Hospice Board Retreat.
- 7/15/10 Ferraro & Fabozzi: Meeting with CEG to discuss HUD regional planning grant application.
- 7/16/10 Fabozzi: Albany County Water Quality Coordinating Committee meeting.
- 7/20/10 Ferraro & Shannon: CSO consultant meeting with DEC.
- 7/22/10 Shannon: Albany County Stormwater Coalition meeting.
- 7/22/10 Fabozzi: Meeting with a consortium of local housing agencies to discuss HUD regional planning grant application.
- 7/26/10 Ferraro: ECOS Conference Planning Committee meeting.
- 7/28/10 Ferraro: Canal Recreationway Commission meeting.
- 7/28/10 Ferraro & Shannon: Regional Development Coordinating Council meeting.
- 7/29/10 Ferraro & Shannon: CSO consultant meeting with DEC.
- 8/11/10 Shannon: EPA webcast on Low Impact Development.
- 8/12/10 Ferraro & Shannon: Foreign-Trade Zones Board Grantee Outreach meeting.
- 8/17/10 Shannon: Rensselaer County MS4 Coordinators' meeting.
- 8/19/10 Ferraro: Canal Recreationway Land Use Advisory Group Committee meeting.
- 8/24/10 Shannon: Meeting with Empire State Development regional staff regarding the Foreign-Trade Zone.
- 8/24/10 Shannon: Meeting with Elizabeth Staubach, Albany County regarding Foreign-Trade Zone.
- 8/25/10 Ferraro & King: Meeting with NYSERDA representatives to discuss Energy Smart Communities program.
- 8/26/10 Shannon: Albany County Stormwater Coalition meeting.
- 8/31/10 Shannon: Interview with Paul Quirini for the Albany-Colonie Chamber of Commerce newsletter.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

- 9/01/10 Shannon: Center for Watershed Protection Permeable Pavement webcast.
- 9/01/10 Ferraro: Meeting with Menands Village Trustees to discuss Comp Plan RFP.
- 9/02/10 Ferraro & Shannon: Meeting with Empire State Development International Policy Division regarding Foreign-Trade Zone marketing.
- 9/02/10 Ferraro: CDTC Policy Board meeting.
- 9/03/10 Ferraro: ECOS Conference Planning Committee meeting.
- 9/09/10 Fabozzi: NYS GIS Coordinating Body meeting, Albany.
- 9/10/10 Shannon: Saratoga County MS4 Coordinators' meeting.
- 9/10/10 Ferraro: Capital District Library Council Trustee Board meeting.
- 9/10/10 Ferraro & Fabozzi: NYSARC quarterly water quality meeting (phone conference).
- 9/12-15/10 Shannon: National Association of Foreign-Trade Zones conference.
- 9/13/10 Fabozzi: Capital District Healthy Communities Coalition meeting, Colonie.
- 9/13/10 Ferraro: Mighty Waters Advisory Task Force meeting.
- 9/14/10 Ferraro: Inter-municipal Transfer of Development Rights Task Force meeting.
- 9/14/10 Ferraro: Regional Transportation Coordination Committee meeting.
- 9/14/10 Fabozzi: CDTC Bike/Ped Taskforce meeting.
- 9/15/10 Ferraro: Albany County 10 Year plan to End Homelessness Executive Committee meeting.
- 9/15/10 Ferraro: Saratoga Rural Preservation Company Board meeting.
- 9/16/10: Ferraro: Canalway Trail roundtable meeting hosted by Senator Gillibrand.
- 9/17/10 Fabozzi: Albany County Water Quality Coordinating Committee meeting.
- 9/20/10 Fabozzi: Mohawk River Watershed Plan Advisory Committee meeting, Fonda.
- 9/21/10 Ferraro: Meeting to discuss Watervliet-Guilderland Reservoir study.
- 9/22/10 Ferraro & King: Meeting with NYSERDA representatives to discuss incentives for energy efficiency measures at Juvenile Detention facility.
- 9/23-24/10 Ferraro: Attendance at New York Upstate Chapter APA Planning Conference.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

- 9/27/10 Ferraro: Mighty Waters Executive Committee meeting.
- 9/28/10 Fabozzi: CDTC Regional Linkage Forum, CDTC.
- 9/29/10 Ferraro: NYS Association of Regional Councils Executive Directors meeting.
- 9/30/10 Fabozzi: Sand Lake Linkage Study Advisory Committee meeting, Sand Lake.
- 10/1/10 Ferraro: Stakeholders Board meeting.
- 10/1/10 Ferraro: Mighty Waters meeting hosted by NYS DOS.
- 10/04/10 Ferraro, Fabozzi, Shannon, Reinhart: NYS DEC Stormwater Seminar, Colonie Library.
- 10/05/10 Fabozzi: ESRI GIS seminar, Crown Plaza.
- 10/05/10 Shannon: Conference call with Foreign-Trade Zones Board staff.
- 10/06/10 Fabozzi: Albany County Water Quality Coordinating Committee meeting.
- 10/06/10 Ferraro, Wardle, Shannon: FTZ Workshop with presentations by David Ostheimer, Esq., and staff from the Albany Port Customs & Border Protection District.
- 10/06/10 Ferraro: Presentation at forum sponsored by Saratoga PLAN re: growth patterns.
- 10/07/10 Ferraro: Mighty Waters Government & Policy Committee meeting.
- 10/08/10 Ferraro: Capital District Library Council Trustee Board meeting.
- 10/08/10 Ferraro & Shannon: CSO Technical Committee meeting.
- 10/08/10 Ferraro & Shannon: Meeting with Sarah Crowell, Planner for the city of Rensselaer.