



# CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

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FTZ #121

WEB SITE AT <http://cdrpc.org>

## 2009 Officers

### Chair

Mike Stammel

### Vice Chair

Philip Barrett

### Secretary

Barbara Mauro

### Treasurer

Willard Bruce

## Members

### Albany County

Willard A. Bruce  
John Graziano, Jr.  
Henry E. Dennis, Jr.  
Lucille M. McKnight  
Michael B. Whalen, Jr.

### Rensselaer County

Judy H. Breselor  
Stan Brownell  
Leon B. Fiacco  
James D. Shaughnessy  
Michael Stammel

### Saratoga County

Fred Acunto  
Philip Barrett  
Jason Kemper  
John Murray  
Paul Sausville

### Schenectady County

Robert Godlewski  
Gary Hughes  
Barbara Mauro  
Michael Petta  
David Vincent

## Staff

### Executive Director

Rocco Ferraro, AICP

### Director of Information Services

David Lang Wardle, AICP

### Program Manager/GIS

Todd M. Fabozzi

### Program Manager

Leif C. Engstrom, AICP

### Assistant Planner

Deborah A. Shannon

### Office Manager

Donna M. Reinhart

### Planning Intern

Joanna H. King

## COMMISSION MEETING

8:30 am, Wednesday, March 18th, 2009

CDRPC Office

One Park Place

Albany, New York

453-0850

## AGENDA

1. Welcome/Introduction of Guests
2. January 21, 2009 Meeting Minutes\*
3. Unaudited Financial Statement through December 31, 2008 (Memo 09-05)\*
4. Financial Statement through February 28, 2009 (Memo 09-06)\*
5. Presentation – Status Report of the Combined Sewer Overflow Long Term Control Plan (Memo 09-07)
6. Staff Activity Report
7. Other Business
8. Next Meeting Date/Time: May 20, 2009 @ 8:30 AM

\*Requires Formal Board Action

## COMMISSION MEETING

January 21, 2009

CDRPC Conference Room

One Park Place, Suite 102

Albany, New York 12205

### MINUTES

**PRESENT:** Willard Bruce, John Graziano, Michael Whalen, Judy Breselor, Stan Brownell, Leon Fiacco, James Shaughnessy, Michael Stammel, Fred Acunto, Philip Barrett, John Murray, Robert Godlewski, Barbara Mauro

**ABSENT:** Henry Dennis, Lucille McKnight, Jason Kemper, Gary Hughes, Michael Petta, David Vincent

**PRESIDING:** Mike Stammel, Chair, called the meeting to order at 8:30 am.

**GUESTS:** Ken Carlstedt from MPM Silicones, LLC and Michael McGlynn

#### 1. Welcome

Rocky introduced Ken Carlstedt from MPM Silicones, LLC.

#### 2. December 17, 2008 Meeting Minutes

The minutes were distributed before the meeting. Robert Godlewski mentioned that under item #8, *Foreign-Trade Zone Applications Status & Zone Tariff*, the minutes stated that he (Robert Godlewski) recommended sending out a press release with the updated Zone Tariff information when in fact Chris Callaghan recommended it.

#### Action Taken

Fred Acunto made a motion to approve the minutes, and John Graziano seconded. The motion was approved unanimously.

#### 3. Financial Statement through December 31, 2008

The financial statement reflects activities through December 31, 2008. Revenues are at 98.9% while expenses are at 95.0%. The revenue reflects the final billings through the fourth quarter of 2008.

Based on the 2008 billings, we will end the year with a surplus of approximately \$25,000 in revenue over expenses. A final audited financial statement will be prepared and presented to the Commission in mid 2009.

An invoice was sent to Capital District Trade Strategies in the amount of \$25,000 per the contract agreement. There has been no follow-up communication between CDTS and

CDRPC since the invoice was sent out. Rocky will update the Board regarding payment by CDTS at the next meeting.

**Action Taken**

Stan Brownell made a motion to approve the Financial Statements, and Phil Barrett seconded. The motion was approved unanimously.

**4. FTZ Grantee/Property Owner Agreement with CP Rail**

Canadian Pacific Rail has agreed to include part of its rail sidings at the Port of Albany in the FTZ expansion application. Since the property owner in this case is not the Operator or User of the proposed FTZ site, it will be necessary to execute a Grantee/Property Owner agreement between CDRPC and CP Rail.

CDRPC is submitting a new application to the FTZ Board, which includes the Port of Albany as a magnet location. The CP Rail property is within the Port of Albany property and will be included in the application. The application will be submitted within the next few weeks.

Fred Acunto inquired about CDRPC's role in negotiations regarding this project between Momentive Silicones and CP Rail. Ken Carlstedt informed the Board that he is continually in contact with both Rocky and David Lang Wardle on all aspects of the project.

Fred Also inquired if the proposed agreement has been reviewed by CDRPC counsel. At this time the agreement has not been reviewed by counsel. *(It was subsequently reviewed by Michael Hall and no changes were recommended by Counsel).*

**Action Taken**

John Graziano made a motion to approve the authorization to sign the Grantee/Property Owner Agreement, and Phil Barrett seconded. The motion was approved, with one negative vote by Fred Acunto.

**5. 2008: The Year in Review; 2009: The Year Ahead**

Rocky did a PowerPoint presentation outlining the Commission's accomplishments during 2008 and the anticipated work program for 2009.

A copy of the presentation was provided at the meeting.

**6. Combined Sewer Overflow Long Term Control Plan Update**

The water sampling and sewer system monitoring have been completed and the primary focus is now on analyzing the data and incorporating it into the system.

The results of the Hudson River water quality assessment have been prepared for delivery to DEC. Once DEC has reviewed and approved the assessment, the monitoring and sampling results will be discussed with the Citizen's Advisory Committee and presented to the public.

The next Technical Committee meeting is scheduled for January 26 to discuss potential funding from the federal economic stimulus package.

**7. Staff Activity Report**

The Staff Activity Report was distributed before the meeting. There was no discussion.

**8. Other Business**

Rocky expressed his gratitude toward the board members who contributed to the Compassionate Care Hospice Foundation in memory of his mother, Mary Ferraro.

Michael McGlynn, from Watervliet, attended the board meeting to inform the Board of an Energy Environmental Block Grant Program that is available from the Federal Government. This program is focused on counties of 200,000 or more or cities of 50,000 or more. Mr. McGlynn inquired if CDRPC would be interested in becoming the administrator for this grant.

Mike Stammel suggested that CDRPC staff look into this grant more closely and get back to Mr. McGlynn if it is something the Commission is interested in pursuing. It was also suggested that Mr. McGlynn contact a representative with NYSERDA for more information.

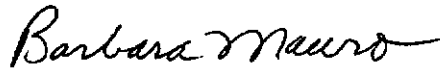
**9. Next Commission Meeting Date**

The next Commission meeting will be held March 18, 2009 at 8:30am.

**Adjournment**

John Murray made a motion to adjourn the meeting and Phil Barrett seconded. The motion was approved unanimously.

Respectfully submitted,



Barbara Mauro  
Secretary

# Capital District Regional Planning Commission 2008: The Year in Review



Presentation by

Rocco A. Ferraro, AICP, Executive Director  
Capital District Regional Planning Commission

## CDRPC Commissioners

### Albany County

Willard A. Bruce, *Treasurer*  
Henry E. Dennis, Jr.  
John Graziano, Jr.  
Lucille M. McKnight  
Michael B. Whalen, Jr.

### Rensselaer County

Judy Breselor  
Stan Brownell  
Leon Fiacco  
James D. Shaughnessy  
Mike Stammel, *Chair*

### Saratoga County

Fred Acunto  
Philip Barrett, *Vice Chair*  
Jason Kemper  
John Murray  
Paul Sausville

### Schenectady County

Robert J. Godlewski  
Gary Hughes  
Barbara Mauro, *Secretary*  
Michael Petta  
David Vincent



## **CDRPC's Mission**

The Capital District Regional Planning Commission (CDRPC) is a regional planning and resource center serving Albany, Rensselaer, Saratoga, and Schenectady counties. CDRPC provides objective analysis of data, trends, opportunities, and challenges relevant to the Region's economic development and planning communities. CDRPC serves the best interests of the public and private sectors by promoting intergovernmental cooperation; communicating, collaborating, and facilitating regional initiatives; and sharing information and fostering dialogues on solutions to regional problems.

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## **Administration**

- **Submitted Billings to All Contracting Agencies**
  - **Maintained Time Sheets and Financial records in accordance with Annual Audit and Approved Accounting procedures and requirements – No changes in existing practices necessary**
  - **Prepared an Indirect Cost Allocation based on the 2007 Audited Financials for Federal & State projects**
  - **Submitted necessary documentation to meet Federal & State regulatory requirements**
  - **Terminated Grantee/Administrator agreement with Capital District Trade Strategies, Inc.**
-

## **Data & Technical Support Services**

- **Hosted 135,000 Visitors to CDRPC's Web Site**
- **Responded to Over 1,000 Data Requests**
- **Published Six Issues of *Capital District Data***
- **Updated and posted online the Community Fact Sheets for each of the municipalities**
- **Prepared and Hosted Land Use Training Workshops in the Spring and Fall**
- **Provided technical support to local governments to address issues associated with the siting of wind energy facilities**

## **Data & Technical Support Services**

- **Participated in the Implementation of the 10 Year Plans to End Homelessness**
- **Initiated Work on the Saratoga Housing Plan**
- **Assisted Local Governments to Complete the Requirements of the 2010 Local Update Census Address Program (LUCA)**
- **Prepared School Enrollment Projections for the Ballston Spa, Shenendehowa, South Glens Falls, Burnt Hills-Ballston Lake and Voorheesville School Districts and GIS mapping services for the Schenectady SD**

## **Data & Technical Support Services**

- **Co-Convener of the Metrics for Success Taskforce, One of Four Taskforces Created as Part of the Tech Valley Civic Forum Collaboration Council**
- **Participated in a number of Forums & Speaking Engagements**
- **Participated on Several Local, Regional, and State Task Forces**

## **Transportation**

- **Completed Municipal and Traffic Analysis Zone Level Employment Projections to 2040**
- **Continued to Partner with CDTC's Quality Region Initiative for the New Visions 2030 Long-Range Plan**
  - **Made Presentations at Forums Outlining the Findings of the Report, *Estimating the Fiscal Impact of Alternative Futures in the Capital Region***
  - **Initiated the Preparation of the New Visions Sustainable Development Case Study Guidebook**
- **Participant /Resource to the CDTC Linkage program**
  - **Harriman Campus, Bethlehem Route 9W Corridor Plan, Clifton Park/Halfmoon Exit 9 Study, Scotia Waterfront Plan, Delaware Avenue Study, Altamont Study, City of Albany Bike Master Plan, the City of Mechanicville Central Corridor Study, the City of Schenectady State Street Transit Oriented Development Study, and the Menands Broadway Corridor Study**



## **Economic Development**

- **Obtained new RIMS II Multipliers & Prepared Economic Impact Estimates for the University at Albany and the Port of Albany**
- **Executed the Grantee/Operator Contract with MPM Silicones as Subzone #121C**
- **Worked on a Major Modification Application to the FTZ Board to gain Authority for a 10-County Service Area to Conform to the FTZ Board's New Framework for GPZs**
- **Initiated Work on a Revised *Comprehensive Economic Development Strategy* with a New Technical Advisory Committee**

## **Water Quality**

- **Managed the Preparation of a Long-Term Control Plan to Address Combined Sewer Overflows on Behalf of the Albany Pool Communities**
  - **Coordinated Technical & Citizen Advisory Committee Meetings and Other Public Outreach Efforts**
  - **Successfully Completed the Following Reports & Activities:**
    - ✓ **Scope of Work for LTCP**
    - ✓ **Water Sampling of the Hudson & Mohawk Rivers and Monitoring of the Combined Sewer Systems (CSS)**
    - ✓ **Digitizing the CSS Maps**
    - ✓ **Model Calibration Nearing Completion**
    - ✓ **Required Quarterly Reports for NYS DEC**

# Water Quality

- **Provided Technical Assistance to the Counties and Communities Required to Meet the MS4 Requirements**
- **Reviewed Year 4 MS4 Community Annual Reports**
- **Completed the *Onesquethaw-Coeymans Watershed Plan***

## Capital District Youth Center, Inc.

- **Responsible for Billings & Other Financial Activities Associated with the Operation of the Facility**
- **Prepared 2007 Reconciliation Statement and Distributed Refund Checks to Counties**
- **Experienced an 79.4% Utilization at the 24-Bed Detention Facility in 2008**
- **2009 Budget and Per Diem Rates approved**
- **Entered into a One-Year Contract Renewal with Berkshire Farm to December 2010**

# **Capital District Regional Planning Commission**

## **2009: The Year Ahead**



### **Primary Program Categories**

- **Regional Information System**
- **Quality Region Initiative**
- **Economic Development**
- **Water Quality Planning**
- **Human Resources & Criminal Justice**
- **Technical Support Services**

# Regional Information System

**Contracting Agencies: Empire State Development & EDA**

- **Maintain Web Site & Data Library**
  - Demographic Data from the Census Bureau's American Community Survey
  - U.S. & N.Y.S. Labor Department Data Sets
  - Data Sets from federal & State sources specific to the four counties
- **Publish 6 Issues of *Capital District Data* Newsletter**
- **Maintain & Update the Geographic Information System**
- **Respond to Data Requests & Special Data Queries**
- **Identify Stakeholders and Assist in the 2010 Census Public Outreach Strategies**
- **Sponsor Land Use & Stormwater Training Workshops**

# Quality Region Initiative

**Contracting Agency: Capital District Transportation Committee**

- **New Visions 2030**
  - Complete the New Visions Sustainable Development Case Study Guidebook
  - Presentations and Forums outlining the Findings of the Report, *Estimating the Fiscal Impact of Alternative Futures in the Capital Region*
  - Support Linkage Study Advisory Committees
    - ❖ Route 9W Corridor – Bethlehem
    - ❖ Clifton Park/Halfmoon Exit 9 Study
    - ❖ Village of Scotia Waterfront Study
    - ❖ Delaware Avenue Study
    - ❖ Village of Altamont Study
    - ❖ City of Albany Bike Master Plan
    - ❖ City of Mechanicville Central Corridor Study

# Economic Development

**Contracting Agency: Economic Development Administration**

- **Foreign-Trade Zone #121 at Albany, New York**
  - **Submit FTZ Major Boundary Expansion to Foreign-Trade Zones Board Under New GPZ Framework**
  - **Obtain Funding Support for NYS Association of Foreign-Trade Zones**
- **Socio-Economic Data Set Development & Trend Analyses**
- **Undertake Regional & County Impact Modeling for Specific Projects on Request**
- **Prepare a Revised Capital District Comprehensive Economic Development Strategy (CEDS)**

# Water Quality

**Contracting Agency: NYS Dept. of Environmental Conservation**

- **MS4 Watershed Regulation Requirements**
  - **Hold Training Workshops**
  - **Maintain Resource Library on Web Site**
  - **Provide GIS Support Services**
  - **Review Year 5 Annual MS4 Reports**
  - **Assist in Code Development**
  - **Coordinate Regional Outreach and Education Efforts**
  - **Participate on Water Quality Coordinating Committees**

# **Combined Sewer Overflow Long-Term Control Plan**

## **Contracting Agencies:**

**NYS Department of Environmental Conservation**

**NYS Department of State**

**Albany Pool Communities**

## **● Project Management 2009 Focus**

- Manage the Year 3 Work Program of the Long Term Control Plan Development on behalf of the Albany Pool Communities**
  - ◆ Identification & Selection of Control Alternatives**
  - ◆ Affordability Analysis**
  - ◆ LTCP Final Draft for Submission to NYS DEC**
- Coordinate Public Participation & Outreach Programs**

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# **Regional Juvenile Secure Detention Facility**

**Contracting Agency: CDYCI, Inc.**

- Administration/Management of the 24-Bed Capital District Juvenile Secure Detention Facility**
- Assist in Preparation of the Facility's Independent Audit**

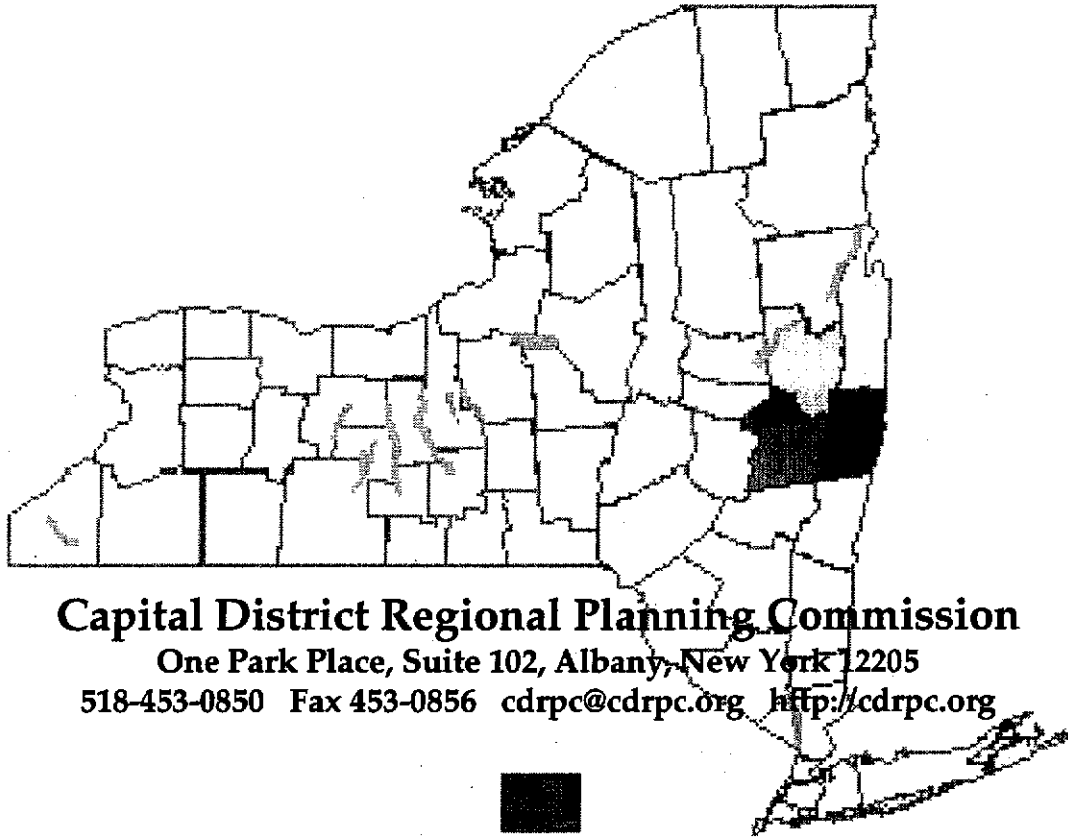
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# Technical Support Services

- **Mapping Support Services for CDTC & CDTA**
- **School Enrollment Projections**
- **Saratoga Housing Needs Analyses**
- **Alternative Energy Technical Support**
- **Primary Authors of the *Capital Region Metrics for Success* Progress Report**
- **Public Speaking Engagements**
- **Serve on Local, County, Regional & State Advisory Committees**
- **Coordinate Preparation of the Watervliet Reservoir Inter-Municipal Study**
- **Continue to Investigate/Establish Collaborative Partnerships in Line with the Commission's Mission**

## CDRPC Staff

|                                |   |
|--------------------------------|---|
| <b>Rocco A. Ferraro, AICP</b>  | <b>Executive Director</b>               |
| <b>David Lang Wardle, AICP</b> | <b>Director of Information Services</b> |
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| <b>Leif C. Engstrom, AICP</b>  | <b>Program Manager</b>                  |
| <b>Deborah A. Shannon</b>      | <b>Assistant Planner</b>                |
| <b>Donna M. Reinhart</b>       | <b>Office Manager</b>                   |
| <b>Joanna Harps King</b>       | <b>Planning Intern</b>                  |



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## MEMORANDUM (#09-05)

**To:** Commissioners

**From:** Rocky Ferraro, Executive Director

**Date:** March 10, 2009

**Re:** Unaudited End of the Year 2008 Financial Statement

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Enclosed for your review are the financial statements through December 31, 2008. This represents the Commission's final unaudited financial statement for 2008.

For the year, the revenues were at 99.3% of the approved budget while expenses were at 95.3%. Overall, revenue exceeded expenditures by \$26,883.25. Based on the income statement for 2008, the January 1, 2009 unaudited Fund Balance is \$296,145.16 (\$269,261.91 + \$26,883.25). These are the financial records that will be provided to the auditor as part of the 2008 audit of our financial records.

**CDRPC 2008 Income Statement — Trial Balance as of 04-03-09 : 14:06**

| Account                           | Budget               | Oct 08                | Nov 08                | Dec 08               | Year-to-Date         | Balance             | YTD %        |
|-----------------------------------|----------------------|-----------------------|-----------------------|----------------------|----------------------|---------------------|--------------|
| <b>2008 REVENUE</b>               |                      |                       |                       |                      |                      |                     |              |
| R2390.1 Albany County             | \$ 84,663.00         | \$ -                  | \$ -                  | \$ -                 | \$ 84,663.00         | \$ -                | 100.0%       |
| R2390.2 Rensselaer County         | 43,842.00            | -                     | -                     | -                    | 43,842.00            | -                   | 100.0%       |
| R2390.3 Saratoga County           | 57,666.00            | 14,416.50             | -                     | -                    | 57,666.00            | -                   | 100.0%       |
| R2390.4 Schenectady County        | 42,123.00            | 10,530.75             | -                     | -                    | 42,123.00            | -                   | 100.0%       |
| R2401.0 Interest & Earnings       | 1,500.00             | 74.88                 | 44.10                 | 2,886.80             | 4,017.98             | (2,517.98)          | 267.9%       |
| R2770.1 Miscellaneous             | 100.00               | -                     | -                     | 33.29                | 33.29                | 66.71               | 33.3%        |
| R2770.3 Contractual Services      | 20,000.00            | -                     | -                     | 3,634.60             | 25,288.40            | (5,288.40)          | 126.4%       |
| R2770.4 FTZ#121                   | 15,000.00            | -                     | -                     | 25,694.74            | 25,694.74            | (10,694.74)         | 171.3%       |
| R2770.5 Conferences               | 6,000.00             | 1,170.00              | 1,170.00              | 480.00               | 9,360.00             | (3,360.00)          | 156.0%       |
| R2770.6 CDYCI                     | 72,000.00            | -                     | -                     | 18,000.00            | 72,000.00            | -                   | 100.0%       |
| R3900.3 Empire State Dev.         | 5,000.00             | -                     | -                     | 3,553.58             | 5,469.92             | (469.92)            | 109.4%       |
| R3900.4 Other NYS Aid (NYSERDA)   | 20,000.00            | -                     | -                     | 1,438.75             | 3,826.91             | 16,173.09           | 19.1%        |
| R3900.6 EFC CSO Grant             | 95,000.00            | -                     | -                     | 15,918.35            | 80,635.61            | 14,364.39           | 84.9%        |
| R4000.1 Fed. Reg. Aviation        | -                    | -                     | -                     | -                    | -                    | -                   | -            |
| R4000.2 EDA                       | 60,000.00            | -                     | -                     | -                    | 60,000.00            | -                   | 100.0%       |
| R4000.3 Water Quality             | 49,000.00            | -                     | -                     | 12,152.89            | 49,128.95            | (128.95)            | 100.3%       |
| R4000.4 UPWP                      | 100,000.00           | -                     | -                     | 23,568.77            | 104,547.84           | (4,547.84)          | 104.5%       |
| R4000.5 Other Federal Aid (HUD)   | 1,000.00             | -                     | -                     | -                    | -                    | 1,000.00            | 0.0%         |
| R4000.6 EPA CSO Grant             | -                    | -                     | -                     | -                    | -                    | -                   | -            |
| <b>Gross Revenue</b>              | <b>\$ 672,894.00</b> | <b>\$ 26,192.13</b>   | <b>\$ 1,214.10</b>    | <b>\$ 107,361.77</b> | <b>\$ 668,297.64</b> | <b>\$ 4,596.36</b>  | <b>99.3%</b> |
| <b>2008 EXPENSE</b>               |                      |                       |                       |                      |                      |                     |              |
| E.1010 Salaries                   | \$ 371,000.00        | \$ 30,669.12          | \$ 30,669.12          | \$ 30,669.12         | \$ 370,029.44        | \$ 970.56           | 99.7%        |
| E.1030 Temporary Services         | 16,000.00            | -                     | 252.00                | 804.00               | 9,606.00             | 6,394.00            | 60.0%        |
| E.2010 Office Equipment           | 6,000.00             | 169.00                | 169.00                | 1,921.95             | 5,764.63             | 235.37              | 96.1%        |
| E.2020 Furniture & Furnishings    | 1,500.00             | -                     | -                     | -                    | 612.41               | 887.59              | 40.8%        |
| E.4020 Workshops & Conferences    | 6,000.00             | 275.00                | 3,440.00              | -                    | 9,467.25             | (3,467.25)          | 157.8%       |
| E.4030 Consultant Services        | 8,500.00             | 87.50                 | -                     | 1,351.38             | 13,841.70            | (5,341.70)          | 162.8%       |
| E.4040 Agency Memberships         | 6,000.00             | -                     | -                     | -                    | 4,285.00             | 1,715.00            | 71.4%        |
| E.4051 Computer Supplies/Software | 5,500.00             | 40.00                 | 51.90                 | 60.94                | 3,983.28             | 1,516.72            | 72.4%        |
| E.4055 Data Purchases             | 500.00               | 20.00                 | -                     | 27.00                | 51.00                | 449.00              | 10.2%        |
| E.4060 Equipment Maintenance      | 2,000.00             | -                     | 75.57                 | -                    | 923.09               | 1,076.91            | 46.2%        |
| E.4070 Office Supplies            | 3,000.00             | 170.66                | 174.73                | 150.45               | 3,181.21             | (181.21)            | 106.0%       |
| E.4080 Books & Journals           | 1,000.00             | -                     | -                     | -                    | 415.40               | 584.60              | 41.5%        |
| E.4090 Printing & Publishing      | 8,000.00             | -                     | 75.00                 | 507.57               | 4,272.29             | 3,727.71            | 53.4%        |
| E.4110 Rent                       | 64,000.00            | 4,600.15              | 4,454.16              | 531.31               | 56,245.72            | 7,754.28            | 87.9%        |
| E.4120 Telephone                  | 3,500.00             | 262.07                | 240.17                | 389.29               | 3,162.63             | 337.37              | 90.4%        |
| E.4121 Internet                   | 3,200.00             | 154.90                | 154.90                | 84.93                | 2,611.62             | 588.38              | 81.6%        |
| E.4130 Travel                     | 10,000.00            | 2,887.92              | 420.57                | 3,044.54             | 11,116.15            | (1,116.15)          | 111.2%       |
| E.4140 Equipment Repairs          | 500.00               | -                     | -                     | -                    | -                    | 500.00              | 0.0%         |
| E.4150 Postage                    | 3,300.00             | 59.93                 | -                     | 655.89               | 2,842.68             | 457.32              | 86.1%        |
| E.4160 Miscellaneous              | 1,094.00             | 125.74                | 211.24                | 103.10               | 1,256.81             | (162.81)            | 114.9%       |
| E.4170 Payroll Services           | 1,700.00             | 128.91                | 127.16                | 199.91               | 1,563.02             | 136.98              | 91.9%        |
| E.4190 Contingent Fund            | 3,500.00             | -                     | -                     | 306.68               | 306.68               | 3,193.32            | 8.8%         |
| E.4200 Insurance-General          | 1,600.00             | -                     | -                     | -                    | 1,200.56             | 399.44              | 75.0%        |
| E.8010 NYS Retirement             | 34,000.00            | -                     | 33,138.00             | -                    | 33,138.00            | 862.00              | 97.5%        |
| E.8030 FICA                       | 30,000.00            | 2,369.40              | 2,388.67              | 2,430.91             | 29,320.67            | 679.33              | 97.7%        |
| E.8040 Ins.-Worker's Comp. & Dis. | 3,000.00             | -                     | -                     | -                    | 1,437.00             | 1,563.00            | 47.9%        |
| E.8050 Ins.-Health                | 75,000.00            | 5,709.18              | 5,709.18              | 303.06               | 68,163.57            | 6,836.43            | 90.9%        |
| E.8060 Ins.-Unemployment          | 1,500.00             | 20.00                 | 4.79                  | 15.27                | 1,086.58             | 413.42              | 72.4%        |
| E.8070 Prof. Memberships          | 1,000.00             | 180.00                | -                     | -                    | 580.00               | 420.00              | 58.0%        |
| E.8080 Continuing Education       | 1,000.00             | -                     | -                     | -                    | 950.00               | 50.00               | 95.0%        |
| <b>Gross Expenses</b>             | <b>\$ 672,894.00</b> | <b>\$ 47,929.48</b>   | <b>\$ 81,756.16</b>   | <b>\$ 43,557.30</b>  | <b>\$ 641,414.39</b> | <b>\$ 31,479.61</b> | <b>95.3%</b> |
| <b>Net Operating Income</b>       | <b>\$ -</b>          | <b>\$ (21,737.35)</b> | <b>\$ (80,542.06)</b> | <b>\$ 63,804.47</b>  | <b>\$ 26,883.25</b>  |                     |              |
| A909 Fund Balance-Unreserved      | -                    | -                     | -                     | -                    | -                    |                     |              |
| <b>Net Income</b>                 | <b>\$ -</b>          | <b>\$ (21,737.35)</b> | <b>\$ (80,542.06)</b> | <b>\$ 63,804.47</b>  | <b>\$ 26,883.25</b>  |                     |              |

## Capital District Regional Planning Commission

### GENERAL FUND

#### Statement of Financial Condition

December 31, 2008

#### Assets

|  |    |                      |
|--|----|----------------------|
| Cash — Checking                        | \$ | 17,589.66            |
| Cash — Money Market                    |    | 18,116.32            |
| Cash — PayPal Account                  |    | 10.94                |
| Cash — Certificates of Deposit         |    | 134,902.29           |
| Petty Cash                             |    | 200.00               |
| Due from Private Persons/Organizations |    | 52,694.74            |
| Due from State & Federal Governments   |    | 34,220.77            |
| Due from Other Governments             |    | 1,748.40             |
| Prepaid Expenses                       |    | 14,582.80            |
| Carryover Revenue                      |    | 24,992.82            |
| <i>Sub-Total: Assets</i>               | \$ | 299,058.74           |
| Expenses — Year-to-Date                |    | 641,414.39           |
| <b>Total</b>                           |    | <b>\$ 940,473.13</b> |

#### Liabilities & Fund Balance

|  |    |                      |
|--|----|----------------------|
| Due to Other Governments                         | \$ | -                    |
| Due to Private Persons/Organizations             |    | 2,913.58             |
| Deferred Project Revenue                         |    | -                    |
| Fund Balance — Restricted                        |    | -                    |
| Fund Balance — Unrestricted                      |    | 269,261.91           |
| <i>Sub-Total: Liabilities &amp; Fund Balance</i> | \$ | 272,175.49           |
| Revenue — Year-to-Date                           |    | 668,297.64           |
| <b>Total</b>                                     |    | <b>\$ 940,473.13</b> |
| <b>Net Income (Loss)</b>                         | \$ | <b>26,883.25</b>     |



FTZ #121

# CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

ONE PARK PLACE, SUITE 102, ALBANY, NY 12205

TEL: 518/453-0850 FAX: 518/453-0856

WEB SITE AT <http://cdrpc.org>

E-MAIL: [cdrpc@cdrpc.org](mailto:cdrpc@cdrpc.org)

## 2009 Officers

**Chair**  
Mike Stammel

**Vice Chair**  
Philip Barrett

**Secretary**  
Barbara Mauro

**Treasurer**  
Willard Bruce

## Members

**Albany County**  
Willard A. Bruce  
John Graziano, Jr.  
Henry E. Dennis, Jr.  
Lucille M. McKnight  
Michael B. Whalen, Jr.

**Rensselaer County**  
Judy H. Breselor  
Stan Brownell  
Leon B. Fiacco  
James D. Shaughnessy  
Michael Stammel

**Saratoga County**  
Fred Acunto  
Philip Barrett  
Jason Kemper  
John Murray  
Paul Sausville

**Schenectady County**  
Robert Godlewski  
Gary Hughes  
Barbara Mauro  
Michael Petta  
David Vincent

## Staff

**Executive Director**  
Rocco Ferraro, AICP

**Director of  
Information Services**  
David Lang Wardle, AICP

**Program Manager/GIS**  
Todd M. Fabozzi

**Program Manager**  
Leif C. Engstrom, AICP

**Assistant Planner**  
Deborah A. Shannon

**Office Manager**  
Donna M. Reinhart

**Planning Intern**  
Joanna H. King

## MEMORANDUM (#09-06)

**To:** Commissioners

**From:** Rocky Ferraro, Executive Director

**Date:** March 10, 2009

**Re:** Monthly Financial Statement

---

Enclosed for your review and approval are the current financial statements through February 2009. Invoices were sent to each of the four counties. Albany and Rensselaer Counties pay semi-annually while Saratoga and Schenectady Counties are billed quarterly.

In several instances, the percent of year to date expenses are greater than what may be normally expected for the following reasons: Under Computer Supplies/Software, our annual GIS software license to ESRI was renewed in January. Also our General Business insurance bill for 2009 was paid and Rent and Health Insurance expenses reflect three months worth of payments.

As noted on the Statement of Financial Condition, as of February 28<sup>th</sup> we had approximately \$72,000 cash in the bank and receivables total \$90,400.

### CDRPC 2009 Income Statement

| Account                           | Budget               | Jan 09               | Feb 09                | Year-to-Date         | Balance              | YTD %        |
|-----------------------------------|----------------------|----------------------|-----------------------|----------------------|----------------------|--------------|
| <b>2009 REVENUE</b>               |                      |                      |                       |                      |                      |              |
| R2390.1 Albany County             | \$ 84,663.00         | \$ 42,331.50         | \$ -                  | \$ 42,331.50         | \$ 42,331.50         | 50.0%        |
| R2390.2 Rensselaer County         | 43,842.00            | 21,921.00            | -                     | 21,921.00            | 21,921.00            | 50.0%        |
| R2390.3 Saratoga County           | 57,666.00            | 14,416.50            | -                     | 14,416.50            | 43,249.50            | 25.0%        |
| R2390.4 Schenectady County        | 42,123.00            | 10,530.75            | -                     | 10,530.75            | 31,592.25            | 25.0%        |
| R2401.0 Interest & Earnings       | 1,500.00             | 7.90                 | 223.39                | 231.29               | 1,268.71             | 15.4%        |
| R2770.1 Miscellaneous             | 100.00               | -                    | -                     | -                    | 100.00               | 0.0%         |
| R2770.3 Contractual Services      | 30,000.00            | -                    | -                     | -                    | 30,000.00            | 0.0%         |
| R2770.4 FTZ#121                   | 20,000.00            | 17,000.00            | -                     | 17,000.00            | 3,000.00             | 85.0%        |
| R2770.5 Conferences               | 6,000.00             | 30.00                | -                     | 30.00                | 5,970.00             | 0.5%         |
| R2770.6 CDYCI                     | 75,000.00            | -                    | -                     | -                    | 75,000.00            | 0.0%         |
| R3900.3 Empire State Dev.         | 15,000.00            | -                    | -                     | -                    | 15,000.00            | 0.0%         |
| R3900.4 Other NYS Aid (NYSERDA)   | 17,000.00            | -                    | -                     | -                    | 17,000.00            | 0.0%         |
| R3900.6 EFC CSO Grant             | 98,000.00            | -                    | -                     | -                    | 98,000.00            | 0.0%         |
| R4000.1 Fed. Reg. Aviation        | -                    | -                    | -                     | -                    | -                    | -            |
| R4000.2 EDA                       | 60,000.00            | 24,992.82            | -                     | 24,992.82            | 35,007.18            | 41.7%        |
| R4000.3 Water Quality             | 50,000.00            | -                    | -                     | -                    | 50,000.00            | 0.0%         |
| R4000.4 UPWP                      | 100,000.00           | -                    | -                     | -                    | 100,000.00           | 0.0%         |
| R4000.5 Other Federal Aid (HUD)   | -                    | -                    | -                     | -                    | -                    | -            |
| R4000.6 EPA CSO Grant             | -                    | -                    | -                     | -                    | -                    | -            |
| <b>Gross Revenue</b>              | <b>\$ 700,894.00</b> | <b>\$ 131,230.47</b> | <b>\$ 223.39</b>      | <b>\$ 131,453.86</b> | <b>\$ 569,440.14</b> | <b>18.8%</b> |
| <b>2009 EXPENSE</b>               |                      |                      |                       |                      |                      |              |
| E.1010 Salaries                   | \$ 385,000.00        | \$ 31,742.40         | \$ 34,992.40          | \$ 66,734.80         | \$ 318,265.20        | 17.3%        |
| E.1030 Temporary Services         | 16,000.00            | 834.00               | 714.00                | 1,548.00             | 14,452.00            | 9.7%         |
| E.2010 Office Equipment           | 6,000.00             | 292.80               | 169.00                | 461.80               | 5,538.20             | 7.7%         |
| E.2020 Furniture & Furnishings    | 1,500.00             | -                    | -                     | -                    | 1,500.00             | 0.0%         |
| E.4020 Workshops & Conferences    | 6,000.00             | -                    | -                     | -                    | 6,000.00             | 0.0%         |
| E.4030 Consultant Services        | 11,000.00            | -                    | 1,914.63              | 1,914.63             | 9,085.37             | 17.4%        |
| E.4040 Agency Memberships         | 6,000.00             | 1,385.00             | 750.00                | 2,135.00             | 3,865.00             | 35.6%        |
| E.4051 Computer Supplies/Software | 5,500.00             | 3,589.90             | (0.05)                | 3,589.85             | 1,910.15             | 65.3%        |
| E.4055 Data Purchases             | 500.00               | -                    | -                     | -                    | 500.00               | 0.0%         |
| E.4060 Equipment Maintenance      | 2,000.00             | 348.20               | 226.70                | 574.90               | 1,425.10             | 28.7%        |
| E.4070 Office Supplies            | 3,500.00             | 180.54               | 36.18                 | 216.72               | 3,283.28             | 6.2%         |
| E.4080 Books & Journals           | 1,000.00             | 85.00                | -                     | 85.00                | 915.00               | 8.5%         |
| E.4090 Printing & Publishing      | 7,500.00             | -                    | -                     | -                    | 7,500.00             | 0.0%         |
| E.4110 Rent                       | 67,000.00            | 8,908.32             | 4,454.16              | 13,362.48            | 53,637.52            | 19.9%        |
| E.4120 Telephone                  | 3,500.00             | 178.52               | 161.27                | 339.79               | 3,160.21             | 9.7%         |
| E.4121 Internet                   | 3,200.00             | 256.86               | 139.95                | 396.81               | 2,803.19             | 12.4%        |
| E.4130 Travel                     | 11,000.00            | -                    | -                     | -                    | 11,000.00            | 0.0%         |
| E.4140 Equipment Repairs          | 500.00               | -                    | -                     | -                    | 500.00               | 0.0%         |
| E.4150 Postage                    | 3,300.00             | 348.87               | 26.35                 | 375.22               | 2,924.78             | 11.4%        |
| E.4160 Miscellaneous              | 1,094.00             | 125.49               | 98.65                 | 224.14               | 869.86               | 20.5%        |
| E.4170 Payroll Services           | 1,700.00             | 131.38               | 215.38                | 346.76               | 1,353.24             | 20.4%        |
| E.4190 Contingent Fund            | 3,000.00             | -                    | -                     | -                    | 3,000.00             | 0.0%         |
| E.4200 Insurance-General          | 1,600.00             | 1,200.56             | (12.00)               | 1,188.56             | 411.44               | 74.3%        |
| E.8010 NYS Retirement             | 36,000.00            | -                    | -                     | -                    | 36,000.00            | 0.0%         |
| E.8030 FICA                       | 31,000.00            | 2,515.27             | 2,760.94              | 5,276.21             | 25,723.79            | 17.0%        |
| E.8040 Ins.-Worker's Comp. & Dis. | 3,000.00             | 1,686.26             | -                     | 1,686.26             | 1,313.74             | 56.2%        |
| E.8050 Ins.-Health                | 80,000.00            | 11,840.15            | 6,291.90              | 18,132.05            | 61,867.95            | 22.7%        |
| E.8060 Ins.-Unemployment          | 1,500.00             | 613.28               | 312.10                | 925.38               | 574.62               | 61.7%        |
| E.8070 Prof. Memberships          | 1,000.00             | 50.00                | -                     | 50.00                | 950.00               | 5.0%         |
| E.8080 Continuing Education       | 1,000.00             | -                    | -                     | -                    | 1,000.00             | 0.0%         |
| <b>Gross Expenses</b>             | <b>\$ 700,894.00</b> | <b>\$ 66,312.80</b>  | <b>\$ 53,251.56</b>   | <b>\$ 119,564.36</b> | <b>\$ 581,329.64</b> | <b>17.1%</b> |
| <b>Net Operating Income</b>       | <b>\$ -</b>          | <b>\$ 64,917.67</b>  | <b>\$ (53,028.17)</b> | <b>\$ 11,889.50</b>  |                      |              |
| A909 Fund Balance-Unreserved      | -                    | -                    | -                     | -                    |                      |              |
| <b>Net Income</b>                 | <b>\$ -</b>          | <b>\$ 64,917.67</b>  | <b>\$ (53,028.17)</b> | <b>\$ 11,889.50</b>  |                      |              |

# Capital District Regional Planning Commission

## GENERAL FUND

### Statement of Financial Condition

February 28, 2009

#### Assets

|  |    |                   |
|--|----|-------------------|
| Cash — Checking                        | \$ | 18,148.61         |
| Cash — Money Market                    |    | 54,081.71         |
| Cash — PayPal Account                  |    | -                 |
| Cash — Certificates of Deposit         |    | 135,102.49        |
| Petty Cash                             |    | 200.00            |
| Due from Private Persons/Organizations |    | 36,694.74         |
| Due from State & Federal Governments   |    | 39,301.82         |
| Due from Other Governments             |    | 14,416.50         |
| Prepaid Expenses                       |    | 95.97             |
| Carryover Revenue                      |    | -                 |
| <i>Sub-Total: Assets</i>               | \$ | <u>298,041.84</u> |
| Expenses — Year-to-Date                |    | <u>119,564.36</u> |

**Total** \$ 417,606.20

#### Liabilities & Fund Balance

|  |    |                   |
|--|----|-------------------|
| Due to Other Governments                         | \$ | -                 |
| Due to Private Persons/Organizations             |    | -                 |
| Deferred Project Revenue                         |    | (9,992.82)        |
| Fund Balance — Restricted                        |    | -                 |
| Fund Balance — Unrestricted                      |    | 296,145.16        |
| <i>Sub-Total: Liabilities &amp; Fund Balance</i> | \$ | <u>286,152.34</u> |
| Revenue — Year-to-Date                           |    | <u>131,453.86</u> |

**Total** \$ 417,606.20

**Net Income (Loss)** \$ 11,889.50



# CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

ONE PARK PLACE, SUITE 102, ALBANY, NY 12205

TEL: 518/453-0850

FAX: 518/453-0856

FTZ #121

WEB SITE AT <http://cdrpc.org>

E-MAIL: [cdrpc@cdrpc.org](mailto:cdrpc@cdrpc.org)

## MEMORANDUM (#09-07)

### 2009 Officers

#### Chair

Mike Stammel

#### Vice Chair

Philip Barrett

#### Secretary

Barbara Mauro

#### Treasurer

Willard Bruce

### Members

#### Albany County

Willard A. Bruce  
John Graziano, Jr.  
Henry E. Dennis, Jr.  
Lucille M. McKnight  
Michael B. Whalen, Jr.

#### Rensselaer County

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#### Program Manager

Leif C. Engstrom, AICP

#### Assistant Planner

Deborah A. Shannon

#### Office Manager

Donna M. Reinhart

#### Planning Intern

Joanna H. King

**To:** Commissioners

**From:** Rocky Ferraro, Executive Director

**Date:** March 10, 2009

**Re:** Long Term Control Plan – Combined Sewer Overflow Study

---

Leif Engstrom will make a presentation on the CSO LTCP program at the March 18, 2009 meeting. He will give an overview of the achievements and findings to date and make a presentation on the next steps in selecting the CSO control alternatives.

In the meantime, work continues on the tasks as outlined in the approved Scope of Work. Now that the water sampling and sewer system monitoring have been completed, the primary focus is on analyzing the data and incorporating it into the system models.

The results of the Hudson River water quality assessment have been presented in PowerPoint form to the Technical Committee and DEC. Once DEC has reviewed and approved the assessment, the monitoring and sampling results can be discussed with the Citizen's Advisory Committee (CAC) and presented to the public. The next CAC meeting has been scheduled for 1:30pm, March 30 in the CDTC conference room.

The mapping and digitizing of the sewer systems is complete and the system model is ready for calibration. Once the data analysis is complete and the models calibrated, discussions will begin regarding CSO control alternatives.

The next Technical Committee meeting is scheduled for March 18 to discuss potential projects for submission to the NYS Environmental Facilities Corporation for funding from the federal stimulus package.

# ***CAPITAL DISTRICT REGIONAL PLANNING COMMISSION***

## **STAFF ACTIVITY REPORT January 12, 2009 to March 8, 2009**

### **A. ADMINISTRATION**

1. The 2008 Q4 billings were prepared and submitted for the 604(b) Water Quality contract, UPWP Transportation Planning contract, EDA Economic Planning contract, CDYCI administrative contract, CSO administrative contract, NYSEDA Wind Energy contract, CDTA Mass Transit Planning contract, and the ESD Census Update contract.
2. CDRPC & CDYCI trial balances were computed.
3. Approximately \$357,000 in CDYCI funds were transferred into the CDARS system with Pioneer Savings Bank, which provides FDIC coverage for large deposits.

### **B. REGIONAL PLANNING**

#### **REGIONAL INFORMATION SYSTEM & DATA SERVICES**

1. The staff responded to approximately 85 call-in and e-mail data requests during the reporting period.
2. CDRPC changed domain hosts for its web site from Earthlink to Network Solutions, so the web statistics for the new host are not comparable with previous data. However, the web site received well over a million page hits during 2008 and over 172,000 in January & February of 2009.
3. The staff continues to update and maintain its GIS, and to provide GIS products and services to local governments, agencies and citizens on request.
4. The staff continues to process, analyze, and disseminate Census data and data released by the U.S. and N.Y.S. Departments of Labor. Information is posted on the web site on an ongoing basis.
5. A housing needs assessment is being prepared for Saratoga County under the direction of CARES. A housing profile was prepared and presented to the Housing Advisory Committee.
6. A Capital Region Metrics Progress report that evaluates ten categories of data is being prepared for presentation at Hudson Valley Community College as part of the Tech Valley Civic Forum scheduled for Friday, May 29<sup>th</sup>.



## ***CAPITAL DISTRICT REGIONAL PLANNING COMMISSION***

7. In continuing preparation for the 2010 Census, CDRPC has agreed to be the lead agency for updating the Participant Statistical Areas (PSAP). Reviews and updates have been completed and returned to the Census Bureau. Staff is also working with Empire State Development in establishing criteria for Complete Count Committees and the 2010 publicity campaign.

### **WATER QUALITY PLANNING**

1. The Staff has continued work on the 604b water quality program. Staff continues to participate in county water quality coordinating committee activities, MS4 committee activities, and to provide technical support to the counties and local communities. The annual reports that have been submitted by the participating communities are being reviewed. Reviews have been completed for 30 of the 48 communities and comments have been forwarded to DEC.
2. Staff continues to manage the Albany Pool Combined Sewer Overflow Long Term Control Plan Development, which includes the Albany Water Board, the cities of Cohoes, Rensselaer, Troy and Watervliet, and the Village of Green Island, as well as assistance from the Albany and Rensselaer county sewer districts. Leif will make a presentation to the Commission at the meeting regarding study findings to date. (See **Memo 09-07** for the most recent update of activities.)

### **TRANSPORTATION AND LAND USE**

1. The staff continues to participate on CDTC's Planning Committee, Bike/Ped Taskforce, and the Regional Linkage Forum.
2. Staff continues to participate on various advisory committees as part of the CDTC Linkage Grant Program. The town of Bethlehem Rt. 9W Corridor Plan, the Clifton Park/Halfmoon Exit 9 Linkage Study, the village of Scotia Waterfront Linkage Plan, the Delaware Ave Linkage Study, the village of Altamont Linkage Study, the city of Albany Bike Master Plan, the city of Schenectady Gateway Linkage Study, and the city of Mechanicville Central Corridor Linkage Study are all underway.
3. CDRPC and CDTC staff are continuing their work to develop a local sustainable development planning guidebook, which is being funded under the CDTC UPWP. The guidebook will highlight exemplary smart growth planning projects throughout the region.

## ***CAPITAL DISTRICT REGIONAL PLANNING COMMISSION***

### **Technical Assistance**

1. CDRPC has entered into an agreement to conduct school enrollment projections for the Averill Park School District. A similar agreement to conduct enrollment projections for the Mechanicville City School District has been prepared for their consideration.
2. A proposal for planning grant monies is being submitted by the City of Watervliet and the Town of Guilderland to study the consolidation of services associated with the Watervliet reservoir. If funded, CDRPC will serve as the project manager of the study that will primarily involve legal and bonding options to accommodate a multi-jurisdictional ownership and service delivery arrangement.

### **HUMAN RESOURCES & CRIMINAL JUSTICE**

1. The Juvenile Detention facility utilization rate was 51.3% for the month of January 2009 and 56.3% for the month of February 2009.
2. CDRPC has assumed responsibility for billing the counties using the facility, and has computed and sent out the bills through December 2008. Total billings for January & February of 2009 are \$302,705.
3. An energy conservation study to identify energy saving measures will be conducted at the facility. The study will be undertaken by Malcolm Pirnie under the direction of NYSERDA. A matching grant will be provided to CDYCI under the Flexible Technical Services program to cover 50% of the costs of the approximately \$10,000 baseline study.

### **ECONOMIC DEVELOPMENT**

1. Data files continue to be updated and spreadsheets prepared on a monthly basis for public distribution, including Employment/Unemployment and CPI/PPI data. In addition, CDRPC continually maintains and enhances its Web site on an ongoing basis to include new and updated materials as they become available.
2. Commission staff have established a web portal for the new CEDS document, and will be posting each of the sections of the CEDS for review by Commissioners, the CEDS Advisory Committee, and the general public.
3. The Foreign Trade Zone expansion application is being rewritten in accordance with a new proposed FTZ Board application Framework. Continuing discussions with the FTZ Board have been very encouraging regarding the Commission's use of the new Framework and the Board's willingness to evaluate preliminary drafts of the application.

## ***CAPITAL DISTRICT REGIONAL PLANNING COMMISSION***

4. Commission staff continue to update the web site to make it compliant with new XHTML and CSS standards and to provide more Regional information. In particular, a new index page allowing users to locate all available information on the web site by MCD (a geographic index) is being developed.

### **WIND POWER PLANNING**

1. Staff continue to respond to technical questions on addressing small scale and commercial wind development within comprehensive plans, zoning, and land use regulations.

### **C. MEETINGS**

- 1/12/09 Ferraro: Menands Planning & Economic Development Committee meeting.
- 1/13/09 Fabozzi: CDTC Bike/Ped Taskforce meeting.
- 1/13/09 Ferraro & Engstrom: Mechanicville City SD meeting regarding enrollment projections.
- 1/14/09 Ferraro: CDTC Planning Committee meeting.
- 1/14/09 Ferraro: Healthy Kids Community Initiative Planning Session at Seton Health/St. Mary's Hospital, Troy.
- 1/14/09 Fabozzi CDTC staff regarding case study report.
- 1/14/09 Fabozzi: Town of Bethlehem Delmar Linkage Study meeting.
- 1/14/09 Shannon: Schenectady County Water Quality Coordinating Committee meeting.
- 1/14/09 Ferraro & Shannon: Meeting with Jean Sheviak of the Capital District Library Council to discuss library participation in the 2010 Census preparations.
- 1/14/09 Shannon: Rensselaer County MS4 meeting.
- 1/15/09 Ferraro: Saratoga Affordable Housing Group, Inc. Board meeting.
- 1/15/09 Ferraro: Rensselaer County 10 Year plan to End Homelessness Executive Committee meeting.
- 1/16/09 Fabozzi: Albany County Water Quality Coordinating Committee meeting.
- 1/16/09 Ferraro, Shannon & Engstrom: Meeting with Howard Stoller, Albany Census Office Director regarding 2010 Census preparations.

## ***CAPITAL DISTRICT REGIONAL PLANNING COMMISSION***

- 1/16/09 Ferraro & Engstrom: Meeting with DEC and EFC officials regarding federal stimulus funding for water and wastewater infrastructure projects.
- 1/20/09 Fabozzi: CDTC Regional Linkage Forum.
- 1/20/09 Ferraro, Wardle, & Shannon: Meeting with Victoria Ryan of the Islip FTZ to discuss the agenda for the next meeting of the NYS Association of FTZs.
- 1/21/09 Fabozzi: City of Schenectady Gateway Linkage Study meeting.
- 1/22/09 Shannon: Albany County Stormwater Coalition meeting.
- 1/26/09 Ferraro, Engstrom & Shannon: CSO LTCP Technical Committee meeting to discuss the Stimulus Package and projects for the IUP.
- 1/27/09 Fabozzi: Meeting regarding NYS Dept. of Labor Internet mapping application.
- 1/27/09 Ferraro & Shannon: Local Employment Dynamics and Census mapping software training.
- 1/28/09 Shannon: NYSARC Wind Project conference call.
- 1/29/09 Ferraro: Presentation re: Saratoga Housing Plan statistical profile.
- 1/29/09 Ferraro: Regional Development Coordinating Council meeting.
- 1/30/09 Ferraro: Meeting with City of Albany re: Comp Plan.
- 2/2/09 Ferraro, Shannon & Engstrom: Meeting with Howard Stoller, Director of the Albany Census Office to introduce census office staff.
- 2/2/09 Ferraro: Meeting with NYS DOS to discuss Transfer of Development Rights program.
- 2/4/09 Ferraro: CDTC Planning Committee meeting.
- 2/4/09 Fabozzi: Stakeholders Sustainability 101 presentation on New Urbanism.
- 2/4/09 Shannon: Schenectady County Water Quality Coordinating Committee meeting.
- 2/5/09 Fabozzi & Shannon: Schenectady County PSAP meeting.
- 2/5/09 Ferraro & Engstrom: Meeting with NYSEFC officials regarding potential funding for the CSO LTCP implementation.
- 2/9/09 Ferraro: Menands Planning & Economic Development Committee meeting.
- 2/11/09 Ferraro: Tech Valley Metrics Task Force meeting.

## ***CAPITAL DISTRICT REGIONAL PLANNING COMMISSION***

- 2/11/09 Fabozzi & Shannon: Saratoga County PSAP meeting.
- 2/12/09 Ferraro: Saratoga Housing Committee meeting.
- 2/12/09 Engstrom: Saratoga County Water Quality Coordinating Committee meeting.
- 2/13/09 Ferraro: Capital District Library Council meeting.
- 2/13/09 Engstrom & Shannon: NYSARC Water Quality meeting.
- 2/18/09 Ferraro: CDTC Planning Committee meeting.
- 2/23/09 Engstrom: New York Ocean and Great Lakes Ecosystem Conservation Council community meeting.
- 2/26/09 Shannon: Albany County Stormwater Coalition meeting.
- 2/26/09 Ferraro: Regional Coordinating Council meeting.
- 2/27/09 Fabozzi: Albany County Water Quality Coordinating Committee meeting.
- 3/2/09 Ferraro: University @ Albany Community Outreach forum.
- 3/4/09 Fabozzi: Town of Bethlehem Delmar Linkage Study meeting.
- 3/5/09 Ferraro: CEG/SEDC Economic Development Breakfast re: Global Foundries.
- 3/5/09 Ferraro CDTC Policy Committee meeting.
- 3/6/09 Ferraro: Regional Greenhouse Gas Initiative (RGGI) Advisory Group meeting.