

COMMISSION MEETING

8:30 am, Wednesday, March 21st, 2007

CDRPC Office
One Park Place
Albany, New York
453-0850

AGENDA

1. Welcome/Introduction of Guests
2. January 17, 2007 Meeting Minutes*
3. Financial Statement through December 31, 2006 (Memo 07-05)*
4. Financial Statement through February 28, 2007 (Memo 07-06)*
5. Foreign Trade Zone 2006 Annual Report & 2007 Action Plan (Memo 07-07)
6. Presentation on the Alternative Transportation Visions for the Region (Memo 07-08)
7. Combined Sewer Overflow Long Term Control Plan Update (Memo 07-09)
8. Staff Activity Report
9. Other Business
10. Next Meeting Date: May 16th

*Requires Formal Board Action

COMMISSION MEETING

January 17, 2007
CDRPC Conference Room
One Park Place, Suite 102
Albany, New York 12205

MINUTES

PRESENT: Willard Bruce, Henry Dennis, John Graziano, Stan Brownell, Judy Breselor, James Shaughnessy, Mike Stammel, Fred Acunto, Philip Barrett, John Murray, Gary Hughes, David Vincent

ABSENT: Betty Barnette, Lucille McKnight, Christopher Callaghan, Spencer Hellwig, Raymond Gillen, Michael Petta

PRESIDING: Gary Hughes, Chair, called the meeting to order at 8:30am.

1. WELCOME/INTRODUCTION OF GUESTS

Mary Martialay from the Schenectady Gazette was in attendance.

2. DECEMBER 20, 2006 MEETING MINUTES

The minutes were distributed before the meeting. No corrections were made.

Action Taken

Mike Stammel made a motion to approve the minutes, and Henry Dennis seconded. The motion was approved unanimously.

3. FINANCIAL STATEMENT THROUGH DECEMBER 31, 2006

This financial statement reflects an un-audited statement through December 31, 2006. Revenues are at 101.3% and expenses are at 94.0%. The revenue reflects the final billings through the fourth quarter of 2006. This statement does not include revenue from the Foreign Trade Zone which would reflect \$11,000-\$12,000 more. A revised financial statement will be available at the next meeting.

There is approximately \$70,000 cash in the bank and outstanding receivables totaling over \$110,000.

Action Taken

John Graziano made a motion to approve the Financial Statement, and Phil Barrett seconded. The motion was approved unanimously.

4. 2010 CENSUS LOCAL UPDATE OF CENSUS ADDRESS (LUCA) PROGRAM CONTRACT WITH NYS DED

CDRPC has been invited to enter into a contract with the New York State Department of Economic Development (NYS DED) to conduct outreach with the local governments in Albany, Rensselaer, Saratoga, and Schenectady counties to assist in the initial training for the 2010 LUCA program. One of the initial steps is to identify the number of housing that exist in each of the cities, towns and villages in the region and raise awareness of the concept, timing, and requirements of the program as well as to receive training on the program structure, its importance and implications for non participation.

The training sessions will be the responsibility of staff from the Census Bureau and the NYS DED State Data Center. This is primarily an outreach effort oriented toward city, town and village clerks to get the community aware of the importance of this program. Based on the 2000 Census, there were a significant amount of housing units in New York State that was missed. As a result, a demonstration program was held last year and this effort is a follow up to that.

The total grant amount is \$4800 for the contract period February 1, 2007 through March 16, 2007.

Action Taken

Judy Breselor made a motion to authorize Rocky to sign the contract with NYS DED, and Henry Dennis seconded. The motion was approve unanimously.

5. 2006: THE YEAR IN REVIEW; 2007 THE YEAR AHED

Rocky did a PowerPoint presentation outlining the Commission's accomplishments during 2006 and the anticipated work program for 2007.

A copy of the presentation is provided.

6. COMBINED SEWER OVERFLOW LONG TERM CONTROL PLAN UPDATE

Rocky informed the board that CDRPC was notified that the Albany Pool communities' application for NYS Department of State Shared Municipal Services Incentive Grant for \$473,000 was successful. The money will be used to pay for the Management and Public participation Plan components of the LTCP.

A meeting was held with NYS DEC to review the proposed Scope of Work and Combined Sewer System Monitoring & Modeling Plan. A meeting of the technical advisory committee is scheduled for January 25th.

7. STAFF ACTIVITY REPORT

The Staff Activity Report was distributed before the meeting. There was no discussion.

8. OTHER BUSINESS

Rocky informed the Board that the Capital District Transportation Committee and the New York State Department of Transportation is creating a Regional Operations Committee. The committee will look at issues associated with coordinated transportation management.

Mike Stammel is a representative of CDRPC on CDTC's Policy Board and it was brought to his attention at the last meeting for CDRPC to make an appointment to this committee. The entities that have been identified to serve on this committee include all the cities in the Capital Region, one town from each county, each of the four county executives, CDRPC, CDTA and other state agencies.

Mike Stammel recommended Rocky to serve on this committee.

Action Taken

Mike Stammel made a motion to appoint Rocky to serve on the committee, and John Graziano seconded. The motion was approved unanimously.

9. NEXT MEETING DATE

The next Commission meeting will be held March 21, 2007 at 8:30am.

10. ADJOURNMENT

Phil Barrett made a motion to adjourn the meeting, and John Graziano seconded. The motion was approved unanimously.

Respectfully submitted,

Phil Barrett
Secretary

MEMORANDUM (#07-05)

To: Commissioners
From: Rocky Ferraro, Executive Director
Date: March 13, 2007
Re: End of the Year 2006 Financial Statement

Enclosed for your review are the financial statements through December 31, 2006. This represents the Commission's final unaudited financial statement for 2006.

For the year, the revenues were at 103.6% of the approved budget while expenses were at 94.5%. Overall, revenue exceeded expenditures by \$52,369. These are the financial records that will be provided to the auditor as part of the 2006 audit of our financial records.

CDRPC 2006 Income Statement

Account	Rev. Budget	Oct 06	Nov 06	Dec 06	Year-to-Date	Balance	YTD %
2006 REVENUE							
R2390.1 Albany County	\$ 84,663.00	\$ -	\$ -	\$ -	\$ 84,663.00	\$ -	100.0%
R2390.2 Rensselaer County	43,842.00	-	-	-	43,842.00	-	100.0%
R2390.3 Saratoga County	57,666.00	14,416.50	-	-	57,666.00	-	100.0%
R2390.4 Schenectady County	42,123.00	10,530.75	-	-	42,123.00	-	100.0%
R2401.0 Interest & Earnings	1,200.00	40.23	1,029.19	1,124.83	3,624.55	(2,424.55)	302.0%
R2770.1 Miscellaneous	500.00	-	-	-	-	500.00	0.0%
R2770.3 Contractual Services	50,000.00	-	-	36,058.08	56,726.39	(6,726.39)	113.5%
R2770.4 FTZ#121	11,500.00	-	-	12,000.00	12,000.00	(500.00)	104.3%
R2770.5 Conferences	5,000.00	2,160.00	1,500.00	240.00	3,952.00	1,048.00	79.0%
R2770.6 CDYCI	35,000.00	-	-	8,750.00	35,000.00	-	100.0%
R3900.3 Empire State Dev.	7,000.00	-	-	-	8,996.70	(1,996.70)	128.5%
R3900.4 Other NYS Aid (NYSERDA)	6,000.00	-	-	1,102.30	6,464.15	(464.15)	107.7%
R3900.6 EFC CSO Grant	20,000.00	-	-	814.54	9,486.91	10,513.09	47.4%
R4000.1 Fed. Reg. Aviation	-	-	-	-	-	-	
R4000.2 EDA	52,000.00	-	-	17,184.91	52,000.00	-	100.0%
R4000.3 Water Quality	47,000.00	-	-	10,139.95	46,689.66	310.34	99.3%
R4000.4 UPWP	85,000.00	-	-	31,360.35	99,333.97	(14,333.97)	116.9%
R4000.5 Other Federal Aid (HUD)	9,000.00	-	-	3,040.18	10,020.24	(1,020.24)	111.3%
R4000.6 EPA CSO Grant	15,000.00	-	-	-	20,518.59	(5,518.59)	136.8%
Gross Revenue	\$ 572,494.00	\$ 27,147.48	\$ 2,529.19	\$ 121,815.14	\$ 593,107.16	\$ (20,613.16)	103.6%
2006 EXPENSE							
E.1010 Salaries	\$ 303,500.00	\$ 25,270.34	\$ 25,270.34	\$ 25,270.34	\$ 303,244.08	\$ 255.92	99.9%
E.1030 Temporary Services	15,000.00	378.00	738.00	756.00	11,376.00	3,624.00	75.8%
E.2010 Office Equipment	5,000.00	2,714.75	447.88	169.00	4,852.63	147.37	97.1%
E.2020 Furniture & Furnishings	500.00	-	-	-	-	500.00	0.0%
E.4020 Workshops & Conferences	5,000.00	2,759.50	586.00	-	3,345.50	1,654.50	66.9%
E.4030 Consultant Services	7,500.00	-	210.00	-	7,692.70	(192.70)	102.6%
E.4040 Agency Memberships	3,500.00	-	-	-	3,035.00	465.00	86.7%
E.4051 Computer Supplies/Software	4,000.00	21.57	42.83	36.99	3,831.68	168.32	95.8%
E.4055 Data Purchases	500.00	-	-	-	-	500.00	0.0%
E.4060 Equipment Maintenance	1,500.00	-	108.00	-	972.00	528.00	64.8%
E.4070 Office Supplies	3,000.00	25.87	654.80	503.28	2,724.62	275.38	90.8%
E.4080 Books & Journals	800.00	-	16.00	-	323.40	476.60	40.4%
E.4090 Printing & Publishing	7,000.00	-	-	391.05	2,971.52	4,028.48	42.5%
E.4110 Rent	62,000.00	4,871.50	4,871.50	(102.45)	58,598.71	3,401.29	94.5%
E.4120 Telephone	3,000.00	255.12	257.73	308.28	2,977.43	22.57	99.2%
E.4121 Internet	3,000.00	765.98	224.80	239.70	3,224.82	(224.82)	107.5%
E.4130 Travel	11,000.00	932.03	-	2,015.58	7,182.70	3,817.30	65.3%
E.4140 Equipment Repairs	500.00	-	-	-	-	500.00	0.0%
E.4150 Postage	2,800.00	57.75	-	522.86	2,083.83	716.17	74.4%
E.4160 Miscellaneous	894.00	48.59	144.31	466.70	1,123.77	(229.77)	125.7%
E.4170 Payroll Services	1,300.00	102.90	110.90	162.90	1,198.10	101.90	92.2%
E.4190 Contingent Fund	3,000.00	1,500.00	-	-	1,700.00	1,300.00	56.7%
E.4200 Insurance-General	1,500.00	-	-	-	1,194.53	305.47	79.6%
E.8010 NYS Retirement	37,000.00	-	30,961.00	-	30,961.00	6,039.00	83.7%
E.8030 FICA	24,200.00	1,962.11	1,989.63	1,991.01	24,068.42	131.58	99.5%
E.8040 Ins.-Worker's Comp. & Dis.	2,500.00	-	-	-	1,937.95	562.05	77.5%
E.8050 Ins.-Health	60,000.00	4,926.13	4,926.13	(23.04)	58,447.03	1,552.97	97.4%
E.8060 Ins.-Unemployment	1,400.00	-	-	-	1,101.02	298.98	78.6%
E.8070 Prof. Memberships	800.00	-	-	-	570.00	230.00	71.3%
E.8080 Continuing Education	800.00	-	-	-	-	800.00	0.0%
Gross Expenses	\$ 572,494.00	\$ 46,592.14	\$ 71,559.85	\$ 32,708.20	\$ 540,738.44	\$ 31,755.56	94.5%
Net Operating Income	\$ -	\$ (19,444.66)	\$ (69,030.66)	\$ 89,106.94	\$ 52,368.72		
A909 Fund Balance-Unreserved	-	-	-	-	-		
Net Income	\$ -	\$ (19,444.66)	\$ (69,030.66)	\$ 89,106.94	\$ 52,368.72		

Capital District Regional Planning Commission

GENERAL FUND

Statement of Financial Condition

December 31, 2006

Assets

Cash — Checking	\$	5,199.25
Cash — Money Market		34,792.35
Cash — PayPal Account		87.28
Cash — Certificates of Deposit		31,093.07
Petty Cash		200.00
Due from Private Persons/Organizations		55,830.81
Due from State & Federal Governments		59,263.11
Due from Other Governments		9,321.34
Prepaid Expenses		14,283.75
Carryover Revenue		519.39
		<hr/>
<i>Sub-Total: Assets</i>	\$	210,590.35
Expenses — Year-to-Date		540,738.44
		<hr/>

Total \$ 751,328.79

Liabilities & Fund Balance

Due to Other Governments	\$	(74.18)
Due to Private Persons/Organizations		2,775.48
Deferred Project Revenue		-
Fund Balance — Restricted		-
Fund Balance — Unrestricted		155,520.33
<i>Sub-Total: Liabilities & Fund Balance</i>	\$	158,221.63
Revenue — Year-to-Date		593,107.16
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Total \$ 751,328.79

Net Income (Loss) \$ 52,368.72

MEMORANDUM (#07-06)

To: Commissioners
From: Rocky Ferraro, Executive Director
Date: March 13, 2007
Re: Monthly Financial Statement

Enclosed for your review and approval are the current financial statements through February 2007. Invoices were sent to each of the four counties. Albany and Rensselaer Counties pay semi-annually while Saratoga and Schenectady Counties are billed quarterly.

In several instances, the percent of year to date expenses are greater than what may be normally expected for the following reasons: Under Computer Supplies/Software, our annual GIS software license to ESRI was renewed in January. Also our General Business insurance bill for 2007 was paid and Rent and Health Insurance expenses reflect three months worth of payments.

As noted on the Statement of Financial Condition, on February 28th we had approximately \$90,434 cash in the bank and receivables totaling just over \$118,351.

CDRPC 2007 Income Statement

Account	Budget	Jan 07	Feb 07	Year-to-Date	Balance	YTD %
2007 REVENUE						
R2390.1 Albany County	\$ 84,663.00	\$ 42,331.50	\$ -	\$ 42,331.50	\$ 42,331.50	50.0%
R2390.2 Rensselaer County	43,842.00	21,921.00	-	21,921.00	21,921.00	50.0%
R2390.3 Saratoga County	57,666.00	14,416.50	-	14,416.50	43,249.50	25.0%
R2390.4 Schenectady County	42,123.00	10,530.75	-	10,530.75	31,592.25	25.0%
R2401.0 Interest & Earnings	1,200.00	141.05	161.78	302.83	897.17	25.2%
R2770.1 Miscellaneous	100.00	-	286.00	286.00	(186.00)	286.0%
R2770.3 Contractual Services	30,000.00	-	-	-	30,000.00	0.0%
R2770.4 FTZ#121	12,000.00	-	-	-	12,000.00	0.0%
R2770.5 Conferences	5,000.00	-	-	-	5,000.00	0.0%
R2770.6 CDYCI	70,000.00	-	-	-	70,000.00	0.0%
R3900.3 Empire State Dev.	-	-	-	-	-	
R3900.4 Other NYS Aid (NYSERDA)	20,000.00	-	-	-	20,000.00	0.0%
R3900.6 EFC CSO Grant	75,000.00	-	-	-	75,000.00	0.0%
R4000.1 Fed. Reg. Aviation	-	-	-	-	-	
R4000.2 EDA	52,000.00	519.39	-	519.39	51,480.61	1.0%
R4000.3 Water Quality	46,000.00	-	-	-	46,000.00	0.0%
R4000.4 UPWP	85,000.00	-	-	-	85,000.00	0.0%
R4000.5 Other Federal Aid (HUD)	3,000.00	-	-	-	3,000.00	0.0%
R4000.6 EPA CSO Grant	-	-	-	-	-	
Gross Revenue	\$ 627,594.00	\$ 89,860.19	\$ 447.78	\$ 90,307.97	\$ 537,286.03	14.4%
2007 EXPENSE						
E.1010 Salaries	\$ 336,000.00	\$ 26,177.82	\$ 26,177.82	\$ 52,355.64	\$ 283,644.36	15.6%
E.1030 Temporary Services	16,000.00	786.00	1,052.25	1,838.25	14,161.75	11.5%
E.2010 Office Equipment	5,000.00	169.00	2,998.94	3,167.94	1,832.06	63.4%
E.2020 Furniture & Furnishings	2,000.00	-	-	-	2,000.00	0.0%
E.4020 Workshops & Conferences	5,000.00	-	-	-	5,000.00	0.0%
E.4030 Consultant Services	8,000.00	-	-	-	8,000.00	0.0%
E.4040 Agency Memberships	5,500.00	1,335.00	750.00	2,085.00	3,415.00	37.9%
E.4051 Computer Supplies/Software	5,000.00	3,220.00	86.39	3,306.39	1,693.61	66.1%
E.4055 Data Purchases	500.00	10.00	-	10.00	490.00	2.0%
E.4060 Equipment Maintenance	1,500.00	108.00	226.70	334.70	1,165.30	22.3%
E.4070 Office Supplies	3,000.00	150.72	224.98	375.70	2,624.30	12.5%
E.4080 Books & Journals	800.00	69.00	-	69.00	731.00	8.6%
E.4090 Printing & Publishing	8,000.00	-	-	-	8,000.00	0.0%
E.4110 Rent	63,000.00	9,220.24	4,675.21	13,895.45	49,104.55	22.1%
E.4120 Telephone	3,500.00	183.56	219.49	403.05	3,096.95	11.5%
E.4121 Internet	3,200.00	265.89	224.80	490.69	2,709.31	15.3%
E.4130 Travel	11,000.00	-	-	-	11,000.00	0.0%
E.4140 Equipment Repairs	500.00	-	-	-	500.00	0.0%
E.4150 Postage	2,800.00	156.25	113.26	269.51	2,530.49	9.6%
E.4160 Miscellaneous	1,294.00	18.29	17.47	35.76	1,258.24	2.8%
E.4170 Payroll Services	1,500.00	102.26	177.26	279.52	1,220.48	18.6%
E.4190 Contingent Fund	3,500.00	-	-	-	3,500.00	0.0%
E.4200 Insurance-General	1,500.00	1,244.79	-	1,244.79	255.21	83.0%
E.8010 NYS Retirement	34,000.00	-	-	-	34,000.00	0.0%
E.8030 FICA	27,000.00	2,062.71	2,083.09	4,145.80	22,854.20	15.4%
E.8040 Ins.-Worker's Comp. & Dis.	3,000.00	1,862.41	-	1,862.41	1,137.59	62.1%
E.8050 Ins.-Health	72,000.00	10,128.37	5,127.25	15,255.62	56,744.38	21.2%
E.8060 Ins.-Unemployment	1,500.00	613.20	309.37	922.57	577.43	61.5%
E.8070 Prof. Memberships	1,000.00	-	-	-	1,000.00	0.0%
E.8080 Continuing Education	1,000.00	-	-	-	1,000.00	0.0%
Gross Expenses	\$ 627,594.00	\$ 57,883.51	\$ 44,464.28	\$ 102,347.79	\$ 525,246.21	16.3%
Net Operating Income	\$ -	\$ 31,976.68	\$ (44,016.50)	\$ (12,039.82)		
A909 Fund Balance-Unreserved	-	-	-	-		
Net Income	\$ -	\$ 31,976.68	\$ (44,016.50)	\$ (12,039.82)		

Capital District Regional Planning Commission

GENERAL FUND

Statement of Financial Condition

February 28, 2007

Assets

Cash — Checking	\$	15,303.23
Cash — Money Market		44,131.71
Cash — PayPal Account		87.64
Cash — Certificates of Deposit		31,093.07
Petty Cash		200.00
Due from Private Persons/Organizations		43,914.49
Due from State & Federal Governments		58,790.43
Due from Other Governments		15,647.84
Prepaid Expenses		41.00
Carryover Revenue		-
<i>Sub-Total: Assets</i>	\$	<u>209,209.41</u>
Expenses — Year-to-Date		<u>102,347.79</u>

Total \$ 311,557.20

Liabilities & Fund Balance

Due to Other Governments	\$	879.57
Due to Private Persons/Organizations		-
Deferred Project Revenue		12,480.61
Fund Balance — Restricted		-
Fund Balance — Unrestricted		207,889.05
<i>Sub-Total: Liabilities & Fund Balance</i>	\$	<u>221,249.23</u>
Revenue — Year-to-Date		<u>90,307.97</u>

Total \$ 311,557.20

Net Income (Loss) \$ (12,039.82)

MEMORANDUM (#07-07)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: March 13, 2007

Re: FTZ 2006 Annual Report & 2007 Action Plan

Attached is a memo outlining the 2006 Annual Report and the proposed 2007 Action Plan of Foreign Trade Zone activities. The memo was prepared by Bill Hooton from Capital District Trade Strategies, the FTZ Administrator under contract to CDRPC. Bill Hooton and/or George Klapishack will attend the Commission meeting to outline the 2006 Accomplishments, anticipated activity during 2007, and respond to questions from the Board.

Capital District Trade Strategies

100 State St., Suite 210
Albany, NY 12207

T 845-778-4512
F 201-651-8501
Tradestrat@hvc.rr.com

February 20th, 2007

TO: CDRPC Commissioners
FROM: Bill Hooton - Capital District Trade Strategies
RE: Annual Report for 2006 & Action Plan for 2007
DATE: February 21, 2007

Dear CDRPC Board Members:

The following report summarizes Zone income, activity and marketing efforts for the past year; outlines CDTS's Action Plan for the coming year; and anticipates revenue from those activities relative to our administration, marketing and development of FTZ #121, the Capital District Foreign Trade Zone.

With regard to income, CDTS received the following Zone User and Application Fees for the calendar year 2006:

Source	Use/Application	Fee
Organichem	Sub-zone User Fee	\$ 9,000
DUI	GPZ Operator Fee	\$ 2,500
Momentive	Sub-zone Application Fee	\$ 10,000
Saratoga County	GPZ Expansion Fee	<u>\$ 15,000</u>
		\$ 36,500

The contract calls for the Administrator to pay the Grantee their fair share of such revenues defined as 20% of the collected fees or \$12,000, whichever is greater. For the year 2006, the minimum share of \$12,000 was greater than the 20% (\$7,300) and will be paid to the Grantee before the end of the first quarter of 2007.

With regard to anticipated income for the calendar year 2007, CDTS expects the following:

Source	Use/Application	Fee
Organichem	Sub-zone User Fee	\$ 24,000
DUI	GPZ Operator Fee	\$ 24,000
Momentive	Sub-zone User Fee	\$ 24,000
Rensselaer County	GPZ Expansion Fee	\$ 15,000
Albany County	GPZ Expansion Fee	\$ 15,000
Other	GPZ Expansion Fees	\$ 30,000
PIP	GPZ Operator Fee	<u>\$ 24,000</u>
		\$156,000

The Grantee's share is likely to be in the region of \$31,200.00 to be received in the first quarter of 2008.

With regard to anticipated activity and marketing for the coming year, we anticipate the following milestones.

- Submission of the Final Draft of a Major Zone Expansion Application for FTZ #121 that will include several significant sites throughout the region for review at your May Board Meeting.
- Activation of PIP's GPZ Zone facilities in the North East Industrial Park, Guilderland before the end of May, 2007.
- Activation of the Capital Region World Trade Center International Showrooms and FTZ Import/Export Center in the Rotterdam Industrial Park, Rotterdam before the end of June, 2007. This will include a world wide marketing campaign through the 270+ sister World Trade Centers throughout the world establishing the Capital Region as the most cost effective and user friendly import/export center in North America.
- Activation of Momentive's Sub-Zone in Waterford before the end of August, 2007.
- Approval of FTZ #121's Expansion Application by the end of December, 2007.

In addition, we continue to pursue the follow general goals and undertake the following activities:

Ensure that the Zone is operating in conformity with the requirements of the Foreign Trade Zones Board and other governmental entities with jurisdiction over the federal Foreign Trade Zone program.

Continue to meet with 'stakeholders' in the Capital District region to identify their goals with regard to economic development in general and international dimensions to that development in particular; educate 'stakeholders' to be aware of ways in which the Foreign Trade Zone program can be used to meet and shape those goals.

In cooperation with area 'stakeholders', develop an 'intake' process that identifies local businesses who might benefit from access to Zone status; evaluates that opportunity in detail and, as appropriate, delivers an appropriate Zone environment to that business.

Undertake a comprehensive analysis of resources in the region, existing and required, that would support the region's international trade and effective participation in the global market place, develop a Regional International Strategy and get buy in from the 'stakeholders' for the implementation of that strategy.

In summary, our Plan continues to be to develop a Zone Plan and International Strategy in form and substance acceptable to CDRPC and other identified stakeholders; effectively market the FTZ # 121, the Region and its international trade assets and service providers; be an expert resource for existing regional businesses, regional economic development entities and new businesses being recruited to the area and make a significant contribution to economic development in the region.

We thank you for your continued support and remind you that we will be delighted to meet individually with you and/or your constituents to explain the advantages and opportunities of FTZ #121.

Yours faithfully,

Bill Hooton
President, Capital District Trade Strategies

MEMORANDUM (#07-08)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: March 13, 2007

Re: Presentation on the Alternative Transportation Visions for the Capital Region

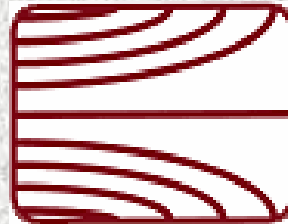
CDRPC, in collaboration CDTC, the University at Albany, and the Center for Economic Growth, is in the final stages of completing a report analyzing the facility needs and their estimated costs for each of four alternative growth scenarios in the Capital Region. The work is an extension and part of CDTC's New Visions Regional Transportation Plan with the fiscal impact component financed primarily by the Center for Economic Growth.

The four alternative growth patterns are being evaluated based on two sets of projections: CDRPC's targeted projections showing an increase of 72,707 persons to 867,000 by 2030 and a "high growth" scenario that assumes the rate of population growth in the Capital Region will be comparable to the national rate of approximately 1% per year or a 229,341 increase to 1,023,634 by 2030.

For both CDRPC's projections and the high growth scenario, two alternative growth distributions were prepared. One alternative assumes a continuation of historical development patterns and current land use policies at the local level. The second alternative assumes a more aggressive Urban Reinvestment Strategy for the existing urban centers and higher density/mixed use development patterns in the inner suburban communities. The scenarios do not represent specific predictions, rather, conditional forecasts of the probable patterns of growth under specific assumptions.

Based on the study findings, Chris O'Neill from CDTC will outline the impacts and opportunities on the transportation infrastructure associated with each of the four scenarios.

Estimating the Fiscal Impact of Alternate Futures for the Capital Region



CDTC



The Objective

Provide the basis for a constructive Regional and community dialogue about what policy options may be worth pursuing to manage the direction of future growth to achieve sustainable development in the Capital Region.

The Research Team

- **Capital District Regional Planning Commission**
- **Capital District Transportation Committee**
- **University at Albany, Dept. of Geography & Planning**

**Funding Support & Collaboration:
the Center for Economic Growth**

Development Scenario 1

2000-2030

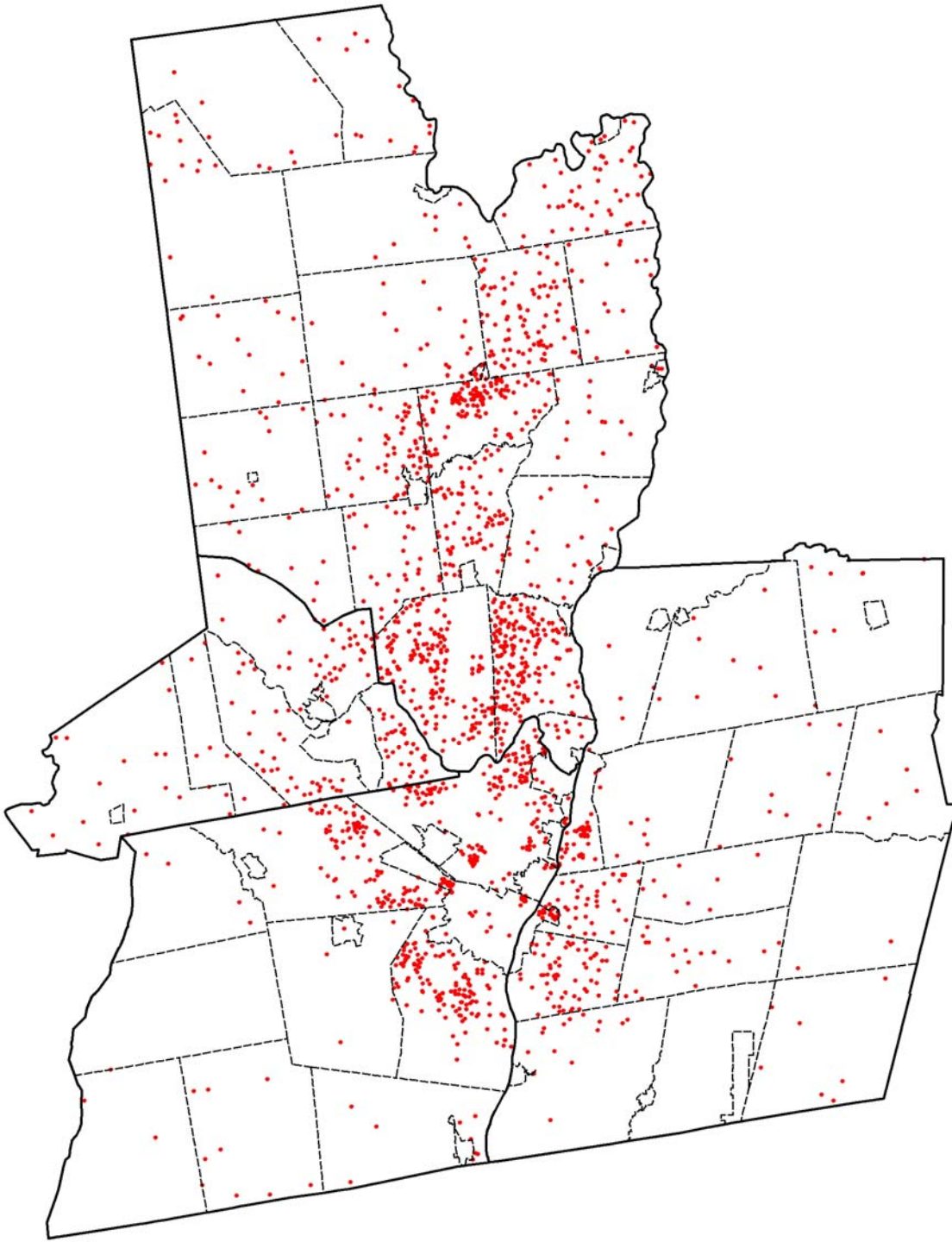
Status Quo

Trend

72,707 net persons

1 dot = 50 people

- **CDRPC Projections**
- **Current Policies**



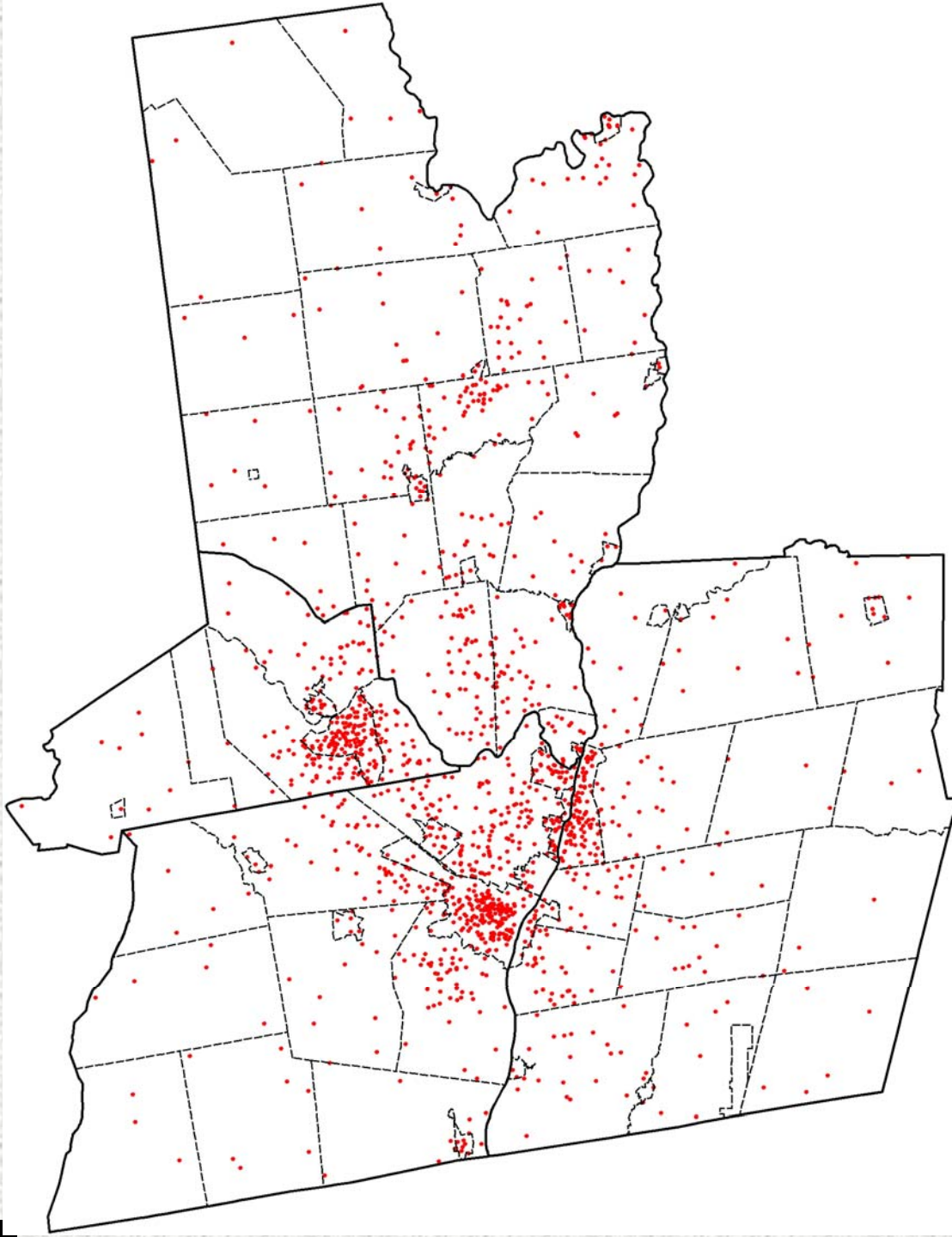
Development Scenario 2

2000-2030

**Concentrated
Growth**

72,707 net persons

1 dot = 50 people



- **CDRPC Projections**
- **Higher Density**
- **Urban Policy Initiatives**

Development Scenario 3

2000-2030

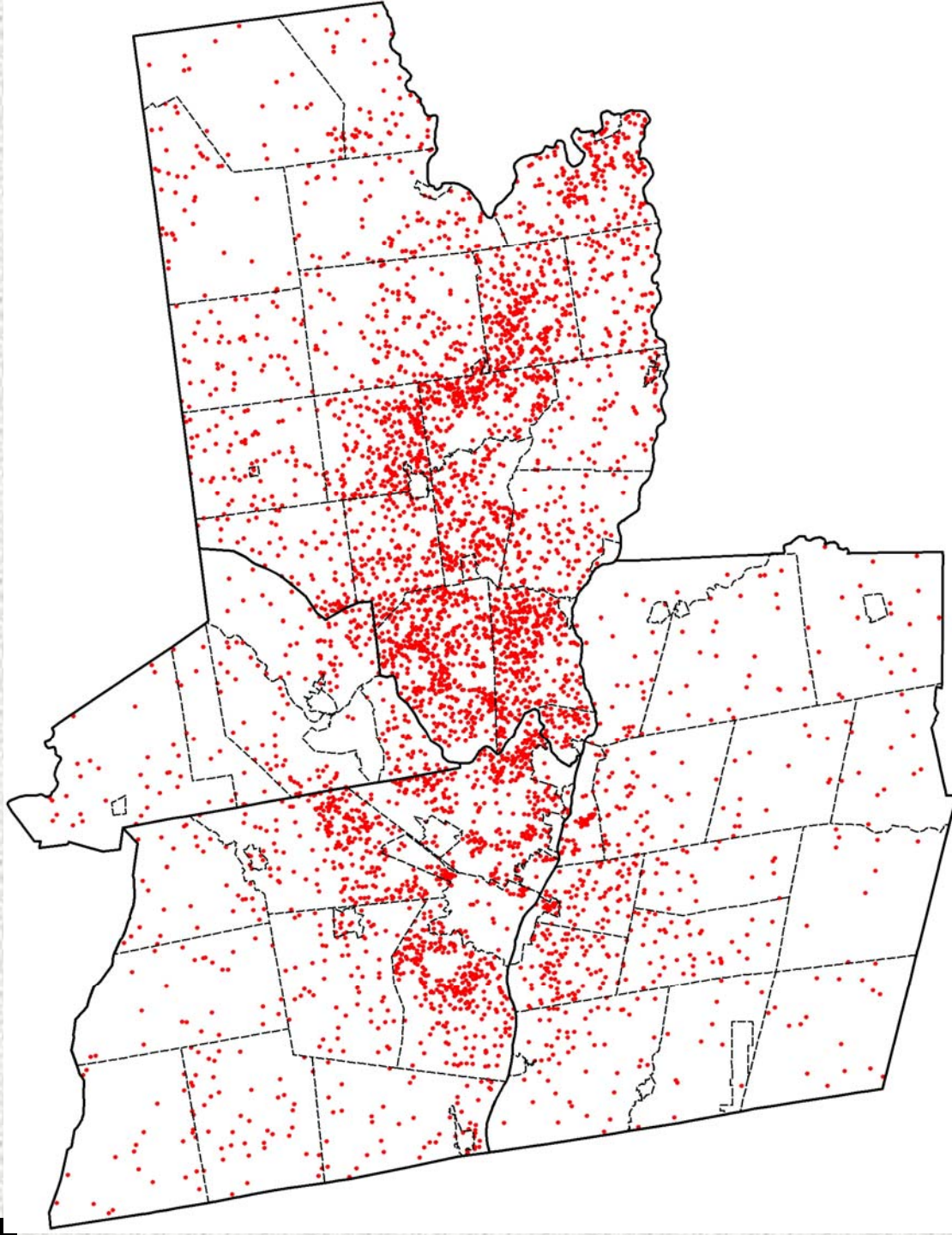
Trend

Hyper-Growth

229,341 net persons

1 dot = 50 people

- **Average U.S. Growth Rate (1%/year)**
- **Current Policies**



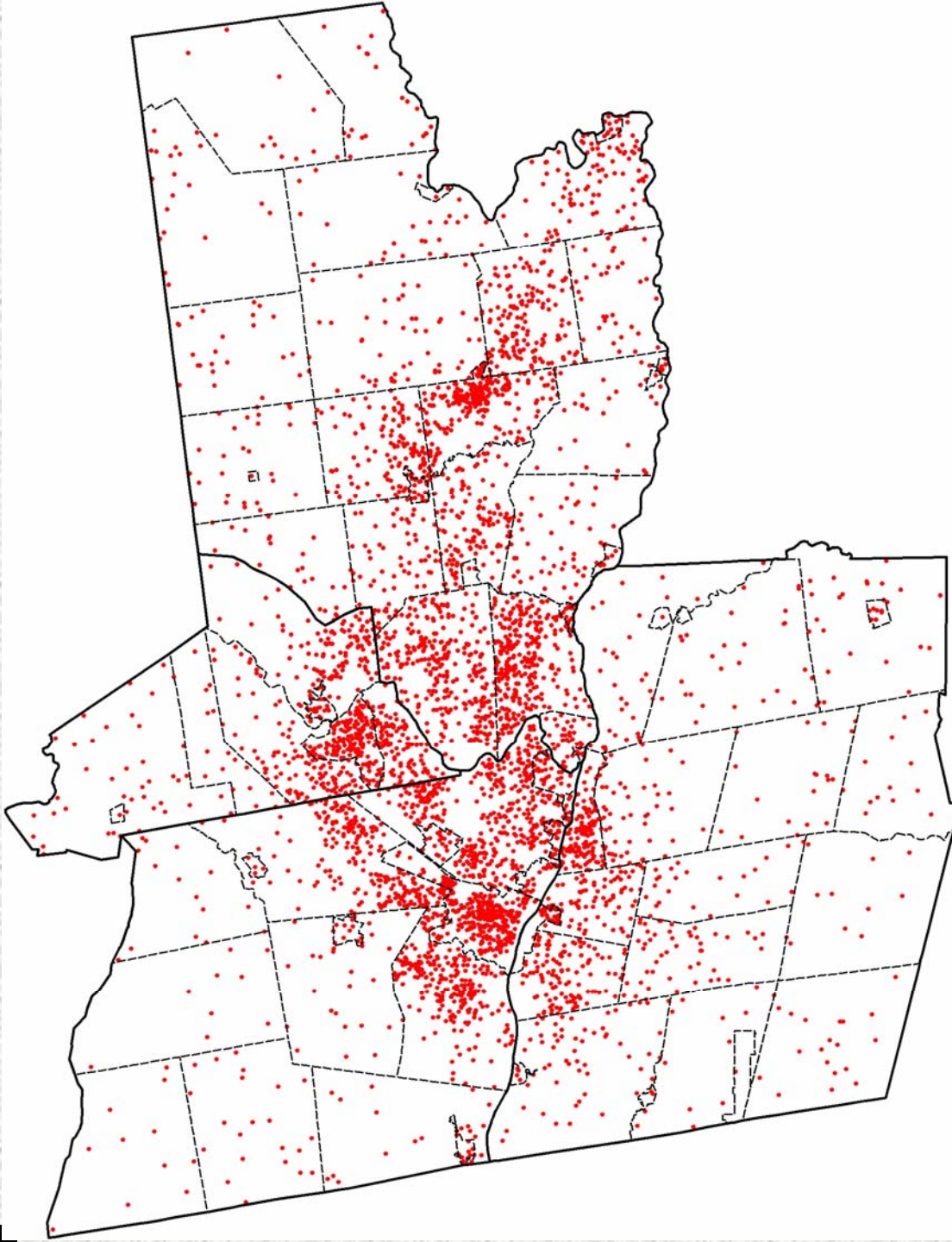
Development Scenario 4

2000-2030

**Concentrated
Hyper-Growth**

229,340 net persons

1 dot = 50 people



- **Average U.S. Growth Rate (1%/year)**
- **Higher Density**
- **Urban Policy Initiatives**

Study Components

1. Data Collection & Analysis of Infrastructure Needs

Transportation

Schools

Water

Fire/EMS

Sewer

2. Estimated Costs for Selected Services for Each Growth Scenario

3. Service Provider Interviews

4. Adjacent County Qualitative Analysis

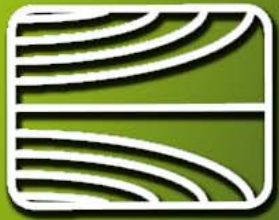
5. Case Studies

Minneapolis/Saint Paul

Portland

Albuquerque

Denver



Capital District Transportation Committee

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518-458-2161

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Alternative Visions for the Capital District: Transportation

Chris O'Neill

CDTC New Visions

Regional Transportation Plan:

Review of what the Plan already covers

- Extensive public participation: three years, nine task forces, 3 structured conferences, over 30 public presentations
- Developed strong land use recommendations including urban reinvestment
- Suburban and urban consensus

New Visions

Regional Transportation Plan

- Encourage town and city land use planning
- Transportation investment follows land use plans and corridor studies
- Land Use Planning: 55 Linkage Studies in 30 communities so far
- Public process essential in linkage studies; also confirms regional vision for land use

New Visions Regional Transportation Plan

Transportation investments will encourage:

- Urban reinvestment, infill development
- Mixed use, transit oriented development
- Land use plans and corridor studies
- Community Context Sensitive Design-

NYSDOT

New Visions Regional Transportation Plan

Transportation investments will encourage:

- Regional and community quality of life
- Protection of urban, suburban and rural character

New Visions 2030

If we experience the growth that regional leaders are pressing for, how can we maintain our quality region — walkable communities, vibrant urban areas, etc.?

How can we avoid hazards of growth — continued suburban sprawl?

Big Ticket Initiatives

To support the quality region vision, CDTC is proposing **Big Ticket Initiatives:**

Under the high growth scenario, larger scale initiatives can be considered.

These initiatives will be presented to the public



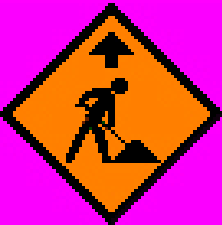
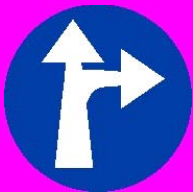
These are concepts that would be contingent upon higher growth and/or higher funding levels—they are not currently funded

Big Ticket Initiatives





Evaluated for each alternative future:

*	plausible but unlikely
**	plausible, with a good chance of implementation
***	the growth and development scenario will create a strong interest and demand for the initiative
****	implementation very likely





Big Ticket Initiatives

	Hypothetical “Big Initiative”	Approximate <i>Maximum</i> Twenty- year scale in the Capital District	Twenty-year cost estimate	Status Quo Trend	Concentrated Growth	Trend Hyper-Growth	Concentrated Hyper Growth
	Regional greenway program	10 miles per year; 280 total including existing	\$150 M	*	**	**	***
	Riverfront access and urban development program	Implementation of a majority of existing plans	\$1,000 M.	*	**	**	****
	Street Reconstruction and Reconfiguration	40 lane miles per year; 800 total	\$2,400 M	*	**	**	***
	Roadway widening and connections program	10-15 lane miles per year; 200 total	\$1,000 M	*	**	****	***





Big Ticket Initiatives

	Hypothetical "Big Initiative"	Approximate Maximum Twenty-year scale in the Capital District	Twenty-year cost estimates	Status Quo Trend	Concentrated Growth	Trend Hyper-Growth	Concentrated Hyper Growth
	Major highway system construction	Approx. 20-25 arterial and 5-10 lane miles of expressway annual	\$3,000 M to \$5,000 M	Not consistent with community values	Not consistent with community values	Not consistent with community values	Not consistent with community values
	Suburban town center development	5-10 lane miles per year; 150 total	\$175 M	*	**	**	***
	Bus service expansion, BRT program with transit oriented development	100 route miles total including NY 5	\$200 M capital \$400 M add'l oper	*	***	**	****
	Guideway transit system with transit-oriented development	50 route miles guideway with 50 route miles of non-guideway BRT.	\$2,100 M capital \$1,450 M add'l oper.;	*	**	**	***

Big Ticket Initiatives

	Hypothetical “Big Initiative”	Approximate <i>Maximum</i> Twenty- year scale in the Capital District	Twenty-year cost estimate	Status Quo Trend	Concen- trated Growth	Trend Hyper- Growth	Concen- trated Hyper Growth
	Managed lane program	50 route miles total with approx. 75 lane miles	\$750 M \$10 M operating	*	**	****	***
	Take-a-lane program	No feasible implementation for contra-flow lanes.	more than supported with toll revenue.	Not supported	Not supported	Not supported	Not supported
	Highway noise program	40 locations on expressway system	\$40 M	*	**	***	***
	Demand management program	40,000 participants	\$50 M (public)	*	**	**	***

Big Ticket Initiatives

	Hypothetical “Big Initiative”	Approximate <i>Maximum</i> Twenty- year scale in the Capital District	Twenty-year cost estimate <hr/> Comment	Status Quo Trend	Concen- trated Growth	Trend Hyper- Growth	Concen- trated Hyper Growth
	Clean, efficient vehicle program	public transit fleets, private vehicle incentive to double hybrid sales (2010),	\$550 M	*	**	**	***
	Intelligent traffic management program	Full ITS deployment on priority network	\$135 M	*	**	***	***
	Video surveillance and enforcement program	Full deployment on priority ITS network	Supported by fines; Red light running cameras possibly, speed enforcement cameras	*	**	**	**
	Comprehensive Traffic Safety program	Capital investment at several times the set aside in SAFETEA-LU, plus other features	\$200 M <hr/> Capital improvements, driver education, traffic enforcement, improved community and site design.	*	**	**	**

Analysis of Alternative Futures: Transportation

- CDTC STEP Model was used to model existing and future traffic for 4 alternative futures
- Link by link analysis of traffic congestion, all roads in four counties on federal aid system (Interstates, arterials, collectors; urban and rural)

Analysis of Alternative Futures: Transportation

Status Quo Trend-

- 9% increase population
- 15% increase households
- 65% growth in congestion
- Transit service comparable, larger proportion has no access to transit

Analysis of Alternative Futures: Transportation

Concentrated Growth-

- 9% increase population
- 15% increase households
- 28% less congestion than status quo
- Transit service improves: frequency, ridership, Bus Rapid Transit

Analysis of Alternative Futures: Transportation

Concentrated Growth-

- More transit oriented development on transit or BRT corridors
- Higher likelihood of managed lane on the Northway
- Segments of regional greenway

Analysis of Alternative Futures: Transportation

Concentrated Growth-

- Better pedestrian access due to proximity of development
- less mileage of new residential streets (vs. status quo) therefore lower town maintenance costs
- greater protection of open space

Analysis of Alternative Futures: Transportation

Trend Hyper Growth-

- 29% growth in population
- 35% growth in households
- 200% growth in congestion (triple)
compared with year 2000
- 65% to 95% traffic growth on roads that
are currently rural collectors

Analysis of Alternative Futures: Transportation

Trend Hyper Growth-

- Same transit service as today, with greatly reduced access for 29% more people
- Highest total vehicle operating costs, fuel consumption, and vehicle greenhouse gas emissions (35% growth over 2000)
- Highest consumption of open space

Analysis of Alternative Futures: Transportation

Concentrated Hyper Growth-

- 18% less congestion than Trend Hyper Growth; still a 92% growth in per capita congestion from 2000
- Highest transit service and frequency
- Strongest option for BRT, Fixed Guideway Transit, Transit Oriented Development

Analysis of Alternative Futures: Transportation

Concentrated Hyper Growth-

- Most of the Big Ticket Initiatives would have the highest feasibility: greenways, managed lanes
- Highest quality of overall transportation service

Analysis of Alternative Futures: Transportation

Total vehicle operating cost savings over twenty-five years:

Compared with the Status Quo Trend scenario, the Concentrated Growth scenario saves \$2.3 billion.

Compared with the Trend Hyper Growth scenario, the Concentrated Hyper-Growth scenario saves \$3.8 billion.

Analysis of Alternative Futures: Transportation

Conclusions

- CDTC New Visions Plan supports concentrated development

Tools to encourage concentrated growth:

- Investing in community planning
- Transportation investment in cities, urban areas, “urban service area”

Analysis of Alternative Futures: Transportation

Tools to encourage concentrated growth:

- Investments in pedestrian, bicycle and transit access, community quality, land use design are supported in the New Visions Plan

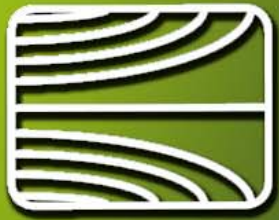
Analysis of Alternative Futures: Transportation

Tools to encourage concentrated growth:

- Major new highway system construction is not supported in the New Visions Plan, under any growth future

Analysis of Alternative Futures: Transportation

- CDTC proposes “Big Ticket Initiatives”—
greenways, managed lanes on expressways,
Bus Rapid Transit, Fixed Guideway
Transit, Riverfront access and urban
development...
- ...to support concentrated development
and regional vitality



Capital District Transportation Committee

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Alternative Visions for the Capital District: Transportation

Chris O'Neill

MEMORANDUM (#07-09)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: March 13, 2007

Re: Long Term Control Plan – Combined Sewer Overflow Study

The following is a status report of the Albany Pool Long Term Control Plan (LTCP).

A revised scope of work has been prepared and submitted to NYS DEC based on feedback received to the draft scope. The total project cost to prepare the LTCP is \$5,010,355, excluding the in kind match by the six communities and two sewer districts. Approval of the final work plan by NYS DEC is expected shortly.

The Inter-municipal agreement to prepare the LTCP which outlines each of the communities' financial obligation has been finalized and submitted to the six Albany Pool communities (Albany, Cohoes, Green Island, Rensselaer, Troy, and Watervliet) for adoption. The communities have or will be adopting the agreements by April 30th.

The following grants have been awarded to the Albany Pool communities to prepare the LTCP (Additional grants totaling \$280,000 had been previously awarded to prepare the scope of work, citizen participation plan and cost allocation plan under the direction of CDRPC):

- \$2,000,000 from the Environmental Facility Fund awarded by NYS DEC
- \$ 475,000 from the Round 9 Water Quality Improvement Program awarded by NYS DEC
- \$ 473,293 from the Shared Municipal Services Grant awarded by NYS DOS.

The communities will be responsible for a cash match of \$2,164,065 plus an in-kind contribution of \$261,520.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

STAFF ACTIVITY REPORT January 8, 2007 to March 11, 2007

A. ADMINISTRATION

1. The 2006 Q4 billings were prepared and submitted to the funding agencies for the CSO project, Water Quality, Transportation, EDA, CDTA, CEG, and Wind Energy projects.
2. The 2006 Annual Financial Report was completed and submitted to the N.Y.S. Comptroller's Office.
3. A new part-time planning intern, Nicholas W. Rosse, was hired to assist with the Commission's work programs.

B. REGIONAL PLANNING

REGIONAL INFORMATION SYSTEM & DATA SERVICES

1. The staff responded to approximately 60 data requests during the reporting period. CDRPC's Web site had 15,085 visitors in January 2007, a 9.0% decrease from January 2006, and 12,709 visitors in February 2007, a 24.8% decrease from February 2006.
2. The staff continues to update and maintain its GIS, and to provide GIS products and services to local governments, agencies and citizens on request.
3. The staff continues to process, analyze, and disseminate Census data and data released by the U.S. and N.Y.S. Departments of Labor. Information is posted on the web site on an ongoing basis.
4. Staff has continued to provide support to CARES to monitor the four-county Homeless Management Information System data base and to serve as a member or resource to the individual County 10 Year Plans to End Homelessness.
5. Training sessions have been scheduled in each of the four counties in preparation for the 2010 Census. The focus of the workshops will be to discuss the Local Update of Census Addresses (LUCA) with representatives from the Cities, Towns, and Villages who will be responsible for reviewing the files when they are distributed by the Census Bureau during 2007-08.

WATER QUALITY PLANNING

1. The Staff has continued work on the 604b water quality program. Staff continues to participate in county water quality coordinating committee activities, MS4 committee activities, and to provide technical support to the counties and local communities. Staff

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

is nearing completion of the review of the MS4 third year annual reports submitted by each of the communities.

2. Staff continues to work with the Combined Sewer Overflow technical advisory committee, which consists of representatives from the Albany Water Board, the cities of Cohoes, Rensselaer, Troy and Watervliet, and the Village of Green Island, as well as the Albany and Rensselaer county sewer districts. See Memo 07-09 for the most recent update of activities.
3. Staff continues to work on the Onesquethaw-Coeymans Watershed report, which is being funded by a grant received by the Onesquethaw-Coeymans Watershed Council. A draft report is expected to be completed during the Spring.

TRANSPORTATION

1. The staff continues to participate on CDTC's Planning Committee and the Quality Region Initiative Taskforce.
2. Staff has been participating on the Saratoga Springs Downtown Transportation Plan Advisory Committee, the Harriman Campus Area Linkage Plan, the city of Schenectady State Street Transit Oriented Development study, and the Town of Bethlehem Rt. 9W Corridor Plan. These studies are funded through the CDTC Linkage program.
3. Staff has been participating on the South End Albany Master Plan Advisory Committee.
4. A draft report called Estimating the Fiscal Impact of the Alternative Futures for the Capital Region is being finalized for submittal to CEG. The report's preparation is being coordinated with the other members of the study team: CDTC and the University at Albany. A conference was held on February 2, 2007 at Union College sponsored by ECOS to present and discuss the report's findings. The study is being financed with a grant from CEG. The "New Centers" portion of the report, which includes detailed case studies from the Denver and Portland regions, has been posted as a stand-alone document on the Commission's website.
5. CDRPC coordinated with CDTC an adjacent property owner and trail user survey of the Zim-Smith Trail, the Uncle Sam Bikeway, and the Mohawk Hudson Bike Hike Trail. CDRPC has completed a working draft report for the study and is coordinating with CDTC to produce a final document.
6. Commission staff has continued to work on the TAZ-level employment projections for CDTC, using Census Bureau, Bureau of Labor Statistics, and NYS Dept. of Labor data. Final employment projections at the Regional and county levels by major sector were completed for the base growth scenario, and final Regional and county projections for the other three scenarios (concentrated growth, trend hyper-growth, and concentrated hyper-growth) have also now been completed and accepted by CDTC.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

TECHNICAL ASSISTANCE

1. Staff has completed a set of enrollment projections for the Ballston Spa School District and is in the process of preparing school enrollment projections for the Averill Park School District.

HUMAN RESOURCES & CRIMINAL JUSTICE

1. The Juvenile Detention facility utilization rate was 90.3% in January 2007 and 81.3% in February 2007.
2. CDRPC has established new collection procedures for the counties using the Detention facility. The direct payment to the bond trustee, the Bank of New York, remains the same; however, CDRPC has assumed responsibility for billing the counties using the facility, and has computed and sent out the bills for January and February of 2007.
3. Using its new billing methodology, CDRPC computed the proper payments for all county billings in 2006 and will be discussing with Berkshire Farm in order to prepare the 2006 reconciliation statements.

ECONOMIC DEVELOPMENT

1. Data files continue to be updated and spreadsheets prepared on a monthly basis for public distribution, including Employment/Unemployment and CPI/PPI data. In addition, CDRPC continually maintains and enhances its Web site on an ongoing basis to include new and updated materials as they are prepared.
2. The September/October 2006 issue of Capital District Data was prepared and published with a report on the 2004 IRS migration data and an announcement of the upcoming Planning Workshop on May 7th.
3. The Commission's new intern is in the process of updating the municipal Community Fact Sheets with the most recent data sets.
4. The FTZ Annual report was prepared and submitted to the Foreign-Trade Zones Board.

WIND POWER PLANNING

1. Staff prepared and mailed educational materials to municipalities requesting information on wind technology.
2. Staff continues to work with the Town of Knox to evaluate the potential for a municipally owned wind farm. MSE Power Systems, Inc., one of the leading wind cost estimators for wind power projects, agreed to participate in discussions with the Town

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

of Knox and Green Island Power Authority to estimate high voltage transmission line costs and the potential for a joint wind farm utility venture.

3. Staff continues to respond to technical questions on addressing small scale and commercial wind development within comprehensive plans, zoning, and land use regulations.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

C. MEETINGS AND CONTACTS

- 1/8/07 Ferraro & Fabozzi: Meeting with fiscal impact report contributors to discuss the report content.
- 1/9/07 Engstrom: Attended EPA review of City of Rensselaer CSO program.
- 1/10/07 Fabozzi: Schenectady County Water Quality Coordinating Committee meeting and presentation of New Centers report.
- 1/11/07 Fabozzi: Harriman Campus linkage study meeting.
- 1/11/07 Fabozzi: Downtown Saratoga Springs linkage study meeting.
- 1/12/07 Fabozzi: Albany County Water Quality Coordinating Committee meeting.
- 1/16/07 Ferraro: CDTC Bike & Pedestrian Task Force meeting.
- 1/17/07 Ferraro & Engstrom: Met with Michael Hall regarding CSO LTCP contract preparation.
- 1/18/07 Ferraro: Albany County Dept. of Social Services Advisory Council Meeting.
- 1/18/07 Ferraro: Speaker at the Capital Region Institute of Real Estate Management meeting.
- 1/18/07 Ferraro: Rensselaer County Executive Committee to End Homelessness meeting.
- 1/22/07 Ferraro: Saratoga Workforce Housing Partnership meeting.
- 1/24/07 Engstrom: NYSARC conference call regarding NYSERDA wind energy program.
- 1/24/07 Ferraro: Capital Region Human Resources Transportation Committee meeting.
- 1/25/07 Fabozzi: Regional Linkage Forum meeting and presentation of New Centers report.
- 1/25/07 Ferraro & Engstrom: CSO Technical Advisory Committee meeting.
- 1/26/07 Engstrom: Conference call with consultants regarding LTCP Scope of Work submission to DEC.
- 1/26/07 Ferraro: Taping of ***Bottom Line*** with Walter Altes that appeared on WMHT on February 12th and 18th.
- 1/29/07 Ferraro: NYSARC Executive Director's meeting in Syracuse.
- 1/30/07 Ferraro: Saratoga County Housing Trust Informational Workshop.
- 1/31/07 Ferraro: Presentation on Demographic Profile: Town of New Scotland.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

- 2/1/07 Fabozzi: Downtown Saratoga Springs linkage study meeting.
- 2/2/07 Ferraro: ECOS conference presentation on Alternative Growth Patterns study.
- 2/2/07 Fabozzi: ECOS conference presentation on New Centers.
- 2/7/07 Fabozzi: Schenectady County Water Quality Coordinating Committee.
- 2/7/07 Ferraro: CDTC Planning Committee meeting.
- 2/8/07 Fabozzi: Town of Bethlehem Vista Village charettee presentation.
- 2/8/07 Engstrom: Saratoga County Water Quality Coordinating Committee meeting.
- 2/9/07 Fabozzi & Engstrom: NYS Nonpoint Source Coordinating Committee meeting, Saratoga Springs.
- 2/9/07 Engstrom: MS4 program leader meeting, Saratoga Springs.
- 2/15/07 Ferraro & Fabozzi: Meeting with fiscal impact report contributors to discuss the report content.
- 2/20/07 Ferraro: CDTC Regional Operations Committee meeting.
- 2/22/07 Fabozzi: Harriman Campus linkage study meeting.
- 2/22/07 Ferraro: Regional Development Coordinating Council Meeting.
- 2/28/07 Ferraro: Albany County Executive Committee to End Homelessness.
- 2/28/07 Ferraro & Fabozzi: Meeting with fiscal impact report contributors to discuss the report content.
- 2/28/07 Fabozzi: South End Albany Plan Advisory Committee meeting.
- 2/28/07 Ferraro & Engstrom: Meeting with CDTC regarding the bike trails study.
- 3/5/07 Ferraro: Saratoga Workforce Housing Partnership meeting.
- 3/5/07 Ferraro: ECOS Post conference committee meeting.
- 3/6/07 Fabozzi: City of Schenectady State Street Transit Oriented Development Study Advisory Committee meeting.
- 3/7/07 Fabozzi: Schenectady County Water Quality Coordinating Committee meeting.
- 3/8/07 Fabozzi: NYS GIS Coordinating Body meeting.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

3/8/07 Ferraro: Albany County Department of Social Services Advisory Committee meeting.

3/8/07 Engstrom: Saratoga County Water Quality Coordinating Committee meeting.

3/8/07 Fabozzi: Town of Bethlehem Rt. 9W Corridor Plan Advisory Committee meeting.