

COMMISSION MEETING

8:30 am, Wednesday, May 17th, 2006

CDRPC Office
One Park Place
Albany, New York
453-0850

AGENDA

1. Welcome/Introduction of Guests
2. March 15, 2006 Meeting Minutes*
3. Financial Statement through April 30, 2006 (Memo 06-14)*
4. Green Island Power Authority (Memo 06-14A)
5. 2010 Census Demonstration Program (Memo 06-15)
6. Foreign Trade Zone Update (Memo 06-16)
7. 604(b) Water Quality Contract (Memo 06-17)*
8. LTCP - CSO Update (Memo 06-18)
9. Trail User & Residential Land Owner Survey Contract with CDTC (Memo 06-19)*
10. Fall Staff/Board Retreat (Memo 06-20)
11. Presentation by Todd Fabozzi regarding CDRPC's GIS work related activities (Memo 06-21)
12. Staff Activity Report
13. Other

*Formal Board Action Anticipated

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

COMMISSION MEETING

March 15, 2006, 8:30am
CDRPC Conference Room
One Park Place
Albany, New York 12205

MINUTES

PRESENT: Willard Bruce, Lucille McKnight, Judy Breselor, Stan Brownell, Jayne Regan Harris, James Shaughnessy, Michael Stammel, Fred Acunto, Chris Callaghan, Raymond Gillen, Gary Hughes, Barbara Mauro, Michael Petta, David Vincent
Staff: Rocky Ferraro, David Lang Wardle, Todd Fabozzi, Leif Engstrom, Donna Reinhart

ABSENT: Betty Barnette, Henry Dennis, John Graziano, Spencer Hellwig, John Murray, Phil Barrett

PRESIDING: Fred Acunto, Chair, called the meeting to order at 8:30am

1. WELCOME/INTRODUCTION OF GUESTS

Larry Rulison from the Times Union, Mary Witkowski from Mike Breslin's office, David Galletly, Marion Wise and Allen Chartock from WAMC, and Bill Hooton and George Klapischak from Capital District Trade Strategies were in attendance.

2. COMMISSION MEMBERSHIP CHANGE

Fred Acunto introduced Judy Breselor as the new representative from Rensselaer County. Judy is the Planning Director for the City of Troy. Her term of appointment, along with the other Commissioners from Rensselaer County, is through December 31, 2009.

3. JANUARY 18, 2006 MEETING MINUTES

The minutes were distributed before the meeting. No corrections were made.

Action Taken

Lucille McKnight made a motion to approve the minutes and David Vincent seconded. The motion was approved unanimously.

4. YEAR ENDING 2005 FINANCIAL STATEMENT

Rocky reported that this statement reflects a final un-audited financial statement for 2005. The revenues were at 97.0% of the approved budget while expenses were at 95.0%. There is a net revenue over expenditures of approximately \$8500 for the year.

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These financial records will be provided to the auditor, Dorfman-Robbie, as part of the 2005 audit of our financial records.

Action Taken

Mike Stammel made a motion to accept the Financial Statement, and Jayne Regan Harris seconded. The motion was approved unanimously.

5. FINANCIAL STATEMENT THROUGH FEBRUARY 28, 2006

This statement represents the current financial statement through February 2006. Invoices were sent to each of the four counties. We have received payment from all of counties except for Rensselaer County.

The contracting entities are not reflected on this financial statement because they are all billed on a quarterly basis. Those bills will go out the first week of April. The expenses represent two months of activities, which include agency memberships and GIS software license renewal.

There is approximately \$134,500 cash in the bank at this time and receivables totaling just under \$46,000.

Action Taken

Mike Stammel made a motion to accept the Financial Statement, and Lucille McKnight seconded. The motion was approved unanimously.

6. WAMC EDA PROPOSAL

Rocky introduced David Galletly, Executive Vice President, Marion Wise, Grants Officer and Allen Chartock, President of WAMC to the Commissioners.

WAMC, Northeast Public Radio had requested that the Central Ave. Revitalization Project be listed for inclusion on the Comprehensive Economic Development Strategy for the Capital Region (CEDS) approved project list in order that they may apply to the EDA for partial project funding for the proposed improvements.

David Galletly from WAMC made a presentation on the facility improvements and the five capital projects proposed totaling nearly \$3.5 million. Just under \$1 million is being sought in their application to the EDA. Those five capital projects are: Performing Arts Studio (PAS) interior capital projects, building repairs or equipment upgrades; WAMC Radio Studios and Offices capital projects or building repairs; WAMC Annex Building capital projects or building repairs; Expanded PAS Parking LOT; WAMC Investment/Expansion Building.

Marion Wise added that this project of fixing the existing buildings around their facility and expanding parking is to attract small businesses to the area around the WAMC facilities and on Central Avenue.

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Ms. Wise stated that this project is viewed as a driver of economic development on Central Avenue, which will attract more businesses and create jobs.

Fred Acunto inquired if there is any impact on the residence in the area. Mr. Galletly responded that at this time there is no impact on the residence.

Lucille McKnight expressed concern regarding area residence and elected leaders in Albany not being aware of this project and what kind of impact this could have on their neighborhoods. Discussions that Lucille had with Councilman Ellis, the leader of the West Hill Neighborhood and the President of the Albany City Common Council, suggested hiring minorities from the community during the process of development and after the project is completed. Alternative parking was also suggested for the people who live along Sherman Street for emergency situations like snow removal and cleanup.

Ms. McKnight also mentioned that Mr. Ellis indicated that he would like to serve on the Community Advisory Board to develop a relationship between WAMC and the residents to get them more involved.

Marion Wise added that WAMC has a number of projects involving students from the Albany City School District, which includes bringing in elementary students for arts and education programs. WAMC is also doing the Youth Media Project Student Town Meetings, which is serving urban and rural high schools throughout the Capital District. Ms. Wise indicated that this is a critical thinking media literacy project that is funded by a number of foundations.

David Vincent inquired if there was an overall strategy for parking established by the City of Albany. Bill Bruce replied that the City of Albany is working very closely with the Albany Parking Authority and the Central Avenue Business Improvement District on these parking issues.

Action Taken

Chris Callaghan made a motion to approve the WAMC Central Avenue Revitalization Project on CDRPC's CEDS approved project list. Gary Hughes seconded. The motion was approved unanimously.

7. FOREIGN TRADE ZONE UPDATE

The agreement between CDRPC and Capital District Trade Strategies (CDTS) was signed and they will serve as the administrator of the Foreign Trade Zone Program. A copy of the goals, objectives and 2006 timeline to undertake the actions outline in the plan were distributed before the meeting.

Protective Industrial Products (PIP), located in the Northeastern Industrial Park, has requested to enter into an agreement with CDRPC to operate a Foreign Trade Zone at their facility. A cost/benefit analysis by PIP revealed significant savings for them to

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undertake some or all of their activities within a Foreign Trade Zone. The Galesi Group/DUI strongly supports their application.

The User/Operator Agreement with CDRPC outlines their responsibilities to CDRPC, as Grantee. Board action is requested to allow the CDRPC Chair to sign the agreement between CDRPC and Protective Industrial Products, Inc.

Action Taken

Gary Hughes made a motion to authorize CDRPC Chair to sign the agreement between CDRPC and Protective Industrial Products. Lucille McKnight seconded. The motion was approved unanimously.

8. LTCP – CSO UPDATE

The contract has been signed and approved by New York State and an advance check of \$500,000.00 was received. The contracts for Part A have also been signed with the Consultant Team to proceed with the scope of work. The Public Participation Plan is being finalized and reviewed by the Technical Committee and a final plan is expected to be approved at the next meeting, which is scheduled for March 23, 2006.

The Public Participation Plan is a continuation of the Technical Committee, which are six representatives from each of the communities and adhoc members as well. A Citizen's Advisory Committee is expected to be created which will include a larger range of stakeholders such as neighborhood groups, environmental representatives that are interested in improving the Hudson River and members of other State Agencies.

There will be four rounds of public hearings/meetings that are required under the LTCP. These public hearings/meetings will be held at critical junctures during the development of the plan. There will also be presentations to the legislators and municipal leadership meetings. Some of the public meetings will be consolidated to be more cost effective. The City of Cohoes, the Village of Green Island and the City of Watervliet will have one public meeting, while the other communities may consolidate their public meetings as well.

The Citizen Participation Plan outline will be presented to the Technical Committee at the next meeting to be included in the plan.

David Vincent inquired what type of information will the Committee be seeking from the public at these meetings. Leif Engstrom responded that both environmental and neighborhood groups will be invited to the meetings. The focus is to build on their expertise and knowledge and what their visions are as for a cleaner river and the costs associated with any proposed improvements.

Mike Stammel inquired if the residents would want to talk about infrastructure and how that would change their neighborhoods as far as future construction of pipes that need to be changed.

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That is certainly an issue that should be raised within their communities so the technical committee can bring the concerns and desires of the community back to the engineers.

9. PROPOSED WIND ENERGY CONTRACT

The New York State Association of Region Councils (NYSARC) has submitted, at the request of NYSERDA, a proposal to provide technical support to communities in the development and siting of wind energy conversion systems. CDRPC, along with the other regional councils would provide community education and outreach and technical assistance services.

The Genesee/Finger Lakes Regional Council will be the lead agency for this grant proposal. The scope of work will be for a two year period beginning April, 2006 and continuing through March 31, 2008. CDRPC would receive up to \$45,000 to complete our share of the scope of work involving the communities of the Capital Region.

Rocky is requesting action from the Commission to allow the Chair to sign a contract with NYSEDA for CDRPC to participate in this project.

Fred Acunto suggested getting the contract out to the board for their review before signing. The contract should be ready within the next several weeks.

Action Taken

A motion was made by Lucille McKnight to notify the Commission via email when the contract is ready to be signed and a determination will be made for the Chair to sign or discuss at the next meeting. Mike Petta seconded. The motion was approved unanimously.

10. PROPOSED LAND USE TRAINING LEGISLATION

A bill was introduced in both the New York State Assembly and Senate amending general municipal law to promote training opportunities for municipal and zoning officials. If passed and signed by the Governor, the bill would require that members of planning and zoning boards be required to receive a minimum of four hours of land use training annually. The training can include attending workshops, distance learning, videos, or through self-study.

The bill would also allow a municipality to pass a resolution to waive or adjust the amount of training required for planning and zoning boards.

If the Commission is interested in supporting this Bill, Rocky will send a letter of support to the Assembly and the Senate.

Mike Stammel mentioned that people that are appointed to planning and zoning boards should know what the legal requirements are and training would definitely benefit small local boards.

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Concern was expressed by several members about the option to opt out diluting the value of the requirement. It was noted that that option can be pursued only after a public hearing and the passage of a resolution by the community to do so.

Judy Breselor added that she has been on the Legislative Committee that recommended the Bill to the Legislature for the last several years. The opting out option is primarily focused toward the rural communities that have a hard time recruiting members to serve on the Boards and whose members may not have access to training opportunities and/or computers. Judy also mentioned that the committee will look at this issue again in the future to see if that option still should be permitted.

Action Taken

Mike Stammel made a motion to send the letter of support, and Gary Hughes seconded. The motion was approved unanimously.

11. ESTIMATING THE FISCAL IMPACT OF ALTERNATIVE FUTURES IN THE CAPITAL REGION

CDRPC has signed a contractual agreement with CEG to analyze the fiscal impact of alternative population growth scenarios in the region. The work is part of a collaborative effort involving CEG, CDRPC and CDTC and the University of Albany Dept of Geography and Planning.

Rocky did a PowerPoint Presentation showing four alternative growth patterns that are being evaluated based on two sets of projections. CDRPC's targeted projections showing an increase of 90,500 persons to 885,800 by 2040 and a "high growth" scenario that assumes the rate of population growth in the Capital Region will be comparable to the national rate of approximately 1% per year or a 309,200 increase to 1,103,500 by 2040.

The results of the study will provide the basis for a constructive regional/community dialogue about what public policy options may be worth pursuing to manage the direction of future growth to achieve fiscal stability.

A copy of the presentation is provided.

12. STAFF ACTIVITY REPORT

The Staff Activity Report was distributed before the meeting. There was no discussion.

13. OTHER BUSINESS

Bill Hooton from Capital Trade Strategies added that they have purchased the license of the World Trade Center to offer local businesses the opportunity to engage in the global market place and offer them information on exports/imports and transactions.

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Bill also added that they are negotiating with a few companies at this time to establish distribution operation centers in the Albany area.

Fred Acunto inquired if the Board could get a status report of the unfinished business in the Strategic Plan that was discussed at the last retreat.

Adjournment

Mike Stammel made a motion to adjourn the meeting, and Gary Hughes seconded. The motion was approved unanimously.

Respectfully submitted,

John Graziano
Secretary

MEMORANDUM (#06-14A)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: May 9, 2006

Re: Green Island Power Authority Cohoes Falls Project Proposal

Representatives from the Green Island Power Authority (GIPA) will be present to discuss their alternative proposal to the School Street Project relicensing proceeding that is presently under consideration by the Federal Energy Regulatory Commission (FERC). On April 21st, the A & F Committee met with Jack Brown, Chairman and CEO of the Green Island Power Authority and Jim Besha, a consultant with Albany Engineering Group to discuss their alternative proposal. The A & F Committee recommended, upon concurrence by the Board, that a letter be sent to FERC (attached) requesting that FERC consider new circumstances that have occurred since 1993 before it issues a new license for School Street. CDRPC also requested intervener status to participate in the review of any application submitted in association with the School Street license renewal. The letter was sent on May 15th to coincide with the submittals by GIPA and others to FERC to consider an alternative offer of settlement.



FTZ #121

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

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2006 Officers

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Fred Acunto

Vice Chair

Gary Hughes

Secretary

John Graziano, Jr.

Treasurer

Michael Stammel

Members

Albany County

Betty J. Barnette
Willard A. Bruce
John Graziano, Jr.
Henry E. Dennis, Jr.
Lucille M. McKnight

Rensselaer County

Judith M. Breselor
Stan Brownell
Jayne Regan Harris
James D. Shaughnessy
Michael Stammel

Saratoga County

Fred Acunto
Philip Barrett
J. Christopher Callaghan
Spencer Hellwig III
John Murray

Schenectady County

Raymond Gillen
Gary Hughes
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David Vincent

Staff

Executive Director

Rocco Ferraro, AICP

Director of

Information Services

David Lang Wardle, AICP

Program Manager/GIS

Todd M. Fabozzi

Program Manager

Leif C. Engstrom

Office Manager

Donna M. Reinhart

Planning Intern

Deborah A. Shannon

May 15, 2006

Magalie R. Salas, Secretary
Federal Energy Regulatory Commission
888 First Street, NI
Washington, DC 20426

RE: FERC Project No. 2539, School Street
FERC Project No. 12522, Cohoes Falls

Dear Ms. Salas:

The Capital District Regional Planning Commission (CDRPC) strongly urges that the Federal Energy Regulatory Commission reconsider their position on the Cohoes Falls Project proposed by the Green Island Power Authority (GIPA). As you are aware, GIPA was created in 1986 by New York State Law to provide public electric generation and supply and currently owns and operates a hydroelectric facility on the Hudson River.

The significance of this alternative project and its potential impact locally and Regionally can not be overemphasized. The availability of renewable and affordable power is a critical asset in promoting the economic development of the Region. In addition, Cohoes Falls is a natural asset and Regional attraction. Therefore, any proposal being considered should maximize recreational opportunities as well as show sensitivity to the heritage and cultural resources of the area and Region. As an example of the historical significance of the area, the Village of Waterford adjacent to Cohoes Falls is the oldest incorporated village in the country.

We understand that the original license for the School Street Project expired in 1993 and that no objections were raised at that time, but a great deal has changed since then. For example, a Combined Sewer Overflow Long-Term Control Plan is being prepared on behalf of the "Albany Pool" communities (Albany, Green Island, Watervliet, Cohoes, Troy and Rensselaer) along the Hudson River located just south of the Troy Dam. CDRPC is coordinating the Plan on behalf of the six communities and completion is expected in 2009. The turbidity and volume of water released through the Falls will have a significant impact on the water quality and its ability to support aquatic life and recreational use in this section of the Hudson River.

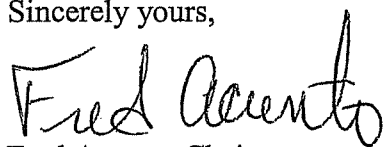
Page 2 FERC Project No. 2539, School Street
FERC Project No. 12522, Cohoes Falls

Since a long-term license renewal was not issued in 1993, it only seems reasonable that FERC consider these new circumstances and give due consideration to the benefits of an alternative proposal such as the one proposed by GIPA

In addition, given the Regional significance and implications of any determination made by FERC for a permanent license renewal, CDRPC is requesting Intervener status to participate in the review of any application submitted in association with the permanent license renewal and in the alternative offer of settlement being filed by GIPA and joined in by CDRPC.

Thank you for your consideration of this critical issue of Regional importance. If you have any questions about this request, please contact either me or Rocky Ferraro, AICP, the Executive Director of CDRPC.

Sincerely yours,

 per [initials]

Fred Acunto, Chair

Attachment: Motion to Intervene

cc: Governor George Pataki
Denise M. Sheehan, Acting Commissioner
John J. Brown, Green Island Power Authority

MEMORANDUM (#06-14)

To: Commissioners
From: Rocky Ferraro, Executive Director
Date: May 9, 2006
Re: Monthly Financial Statement

Enclosed for your review and approval are the current financial statements through April 2006. Both revenue and expenses are tracking as projected. With one third of the year complete, revenues are at 37.6% and expenses are at 31.0%.

Second quarter invoices were sent to Saratoga and Schenectady Counties. First quarter invoices were sent to the appropriate billing agencies for the Water Quality Program, UPWP (Transportation), CDYCI, Combined Sewer Overflow, and the Homeless Management Information Program. In addition, the Empire State Development was billed for work completed under the 2010 Census Demonstration Project.

As noted on the Statement of Financial Condition, we have approximately \$136,000 cash in the bank, and outstanding receivables totaling just over \$67,000. Two CD's were purchased on March 21st, both for \$30,000. The 8 month CD is earning 4.66% interest and the 12 month CD is earning 4.69%.

CDRPC 2006 Income Statement

Account	Budget	Feb 06	Mar 06	Apr 06	Year-to-Date	Balance	YTD %
2006 REVENUE							
R2390.1 Albany County	\$ 84,663.00	\$ -	\$ -	\$ -	\$ 42,331.50	\$ 42,331.50	50.0%
R2390.2 Rensselaer County	43,842.00	-	-	-	21,921.00	21,921.00	50.0%
R2390.3 Saratoga County	57,666.00	-	-	14,416.50	28,833.00	28,833.00	50.0%
R2390.4 Schenectady County	42,123.00	-	-	10,530.75	21,061.50	21,061.50	50.0%
R2401.0 Interest & Earnings	1,200.00	228.79	236.08	104.03	735.88	464.12	61.3%
R2770.1 Miscellaneous	500.00	-	-	-	-	500.00	0.0%
R2770.3 Contractual Services	50,000.00	-	10,168.31	-	17,668.31	32,331.69	35.3%
R2770.4 FTZ#121	11,500.00	-	-	-	-	11,500.00	0.0%
R2770.5 Conferences	5,000.00	-	-	-	52.00	4,948.00	1.0%
R2770.6 CDYCI	35,000.00	-	8,750.00	-	8,750.00	26,250.00	25.0%
R3900.3 Empire State Dev.	7,000.00	-	8,996.70	-	8,996.70	(1,996.70)	128.5%
R3900.6 EFC CSO Grant	20,000.00	-	-	-	-	20,000.00	0.0%
R4000.1 Fed. Reg. Aviation	5,000.00	-	-	-	-	5,000.00	0.0%
R4000.2 EDA	52,000.00	-	15,581.12	-	19,444.50	32,555.50	37.4%
R4000.3 Water Quality	47,000.00	-	16,267.16	-	16,267.16	30,732.84	34.6%
R4000.4 UPWP	85,000.00	-	16,450.62	-	16,450.62	68,549.38	19.4%
R4000.5 Other Federal Aid (HUD)	10,000.00	-	3,133.52	-	3,133.52	6,866.48	31.3%
R4000.6 EPA CSO Grant	15,000.00	-	9,741.76	-	9,741.76	5,258.24	64.9%
Gross Revenue	\$ 572,494.00	\$ 228.79	\$ 89,325.27	\$ 25,051.28	\$ 215,387.45	\$ 357,106.55	37.6%
2006 EXPENSE							
E.1010 Salaries	\$ 303,500.00	\$ 25,270.34	\$ 25,270.34	\$ 25,270.34	\$ 101,081.36	\$ 202,418.64	33.3%
E.1030 Temporary Services	15,000.00	621.50	720.50	577.50	3,404.50	11,595.50	22.7%
E.2010 Office Equipment	4,000.00	338.00	169.00	169.00	676.00	3,324.00	16.9%
E.2020 Furniture & Furnishings	2,000.00	-	-	-	-	2,000.00	0.0%
E.4020 Workshops & Conferences	5,000.00	-	-	-	-	5,000.00	0.0%
E.4030 Consultant Services	7,500.00	315.00	-	402.50	982.70	6,517.30	13.1%
E.4040 Agency Memberships	3,500.00	750.00	-	-	2,035.00	1,465.00	58.1%
E.4051 Computer Supplies/Software	4,000.00	-	219.93	-	3,439.93	560.07	86.0%
E.4055 Data Purchases	500.00	-	-	-	-	500.00	0.0%
E.4060 Equipment Maintenance	1,500.00	-	432.00	-	432.00	1,068.00	28.8%
E.4070 Office Supplies	3,000.00	495.19	54.30	195.66	834.82	2,165.18	27.8%
E.4080 Books & Journals	800.00	-	5.00	-	74.00	726.00	9.3%
E.4090 Printing & Publishing	7,000.00	-	-	509.06	737.06	6,262.94	10.5%
E.4110 Rent	62,000.00	4,871.50	5,145.29	4,871.50	24,213.95	37,786.05	39.1%
E.4120 Telephone	3,000.00	250.30	248.94	244.40	921.83	2,078.17	30.7%
E.4121 Internet	3,000.00	224.80	224.80	224.80	870.34	2,129.66	29.0%
E.4130 Travel	11,000.00	362.12	65.00	50.00	537.02	10,462.98	4.9%
E.4140 Equipment Repairs	500.00	-	-	-	-	500.00	0.0%
E.4150 Postage	2,800.00	-	100.40	180.00	477.40	2,322.60	17.1%
E.4160 Miscellaneous	394.00	-	153.90	-	153.90	240.10	39.1%
E.4170 Payroll Services	1,300.00	149.10	89.10	89.10	327.30	972.70	25.2%
E.4190 Contingent Fund	3,000.00	-	-	-	-	3,000.00	0.0%
E.4200 Insurance-General	1,500.00	-	-	-	1,194.53	305.47	79.6%
E.8010 NYS Retirement	37,000.00	-	-	-	-	37,000.00	0.0%
E.8030 FICA	24,200.00	1,980.72	1,988.31	1,977.35	7,993.17	16,206.83	33.0%
E.8040 Ins.-Worker's Comp. & Dis.	2,500.00	-	-	136.00	1,937.95	562.05	77.5%
E.8050 Ins.-Health	60,000.00	4,918.53	4,918.53	4,918.53	24,006.78	35,993.22	40.0%
E.8060 Ins.-Unemployment	1,400.00	303.88	68.39	13.28	995.82	404.18	71.1%
E.8070 Prof. Memberships	800.00	200.00	200.00	-	400.00	400.00	50.0%
E.8080 Continuing Education	800.00	-	-	-	-	800.00	0.0%
Gross Expenses	\$ 572,494.00	\$ 41,050.98	\$ 40,073.73	\$ 39,829.02	\$ 177,727.36	\$ 394,766.64	31.0%
Net Operating Income	\$ -	\$ (40,822.19)	\$ 49,251.54	\$ (14,777.74)	\$ 37,660.09		
A909 Fund Balance-Unreserved	-	-	-	-	-		
Net Income	\$ -	\$ (40,822.19)	\$ 49,251.54	\$ (14,777.74)	\$ 37,660.09		

Capital District Regional Planning Commission

GENERAL FUND

Statement of Financial Condition

April 30, 2006

Assets

Cash — Checking	\$	17,495.74
Cash — Money Market		58,619.84
Cash — PayPal Account		84.41
Cash — Certificates of Deposit		60,000.00
Petty Cash		200.00
Due from Private Persons/Organizations		-
Due from State & Federal Governments		52,682.44
Due from Other Governments		14,416.50
Prepaid Expenses		96.99
Carryover Revenue		-
	<i>Sub-Total: Assets</i>	<u>\$ 203,595.92</u>
Expenses — Year-to-Date		<u>177,727.36</u>

Total \$ 381,323.28

Liabilities & Fund Balance

Due to Other Governments	\$	3,860.00
Due to Private Persons/Organizations		-
Deferred Project Revenue		6,555.50
Fund Balance — Restricted		-
Fund Balance — Unrestricted		155,520.33
	<i>Sub-Total: Liabilities & Fund Balance</i>	<u>\$ 165,935.83</u>
Revenue — Year-to-Date		<u>215,387.45</u>

Total \$ 381,323.28

MEMORANDUM (#06-15)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: May 9, 2006

Re: 2010 Census Demonstration Project

Believe it or not, efforts are under way in preparation for the 2010 Census. As part of this undertaking, CDRPC, along with other selected regional and county entities in New York State, participated in a pilot demonstration program under the direction of the New York State Department of Economic Development to assess the availability, quality and coverage of existing local housing and address data sets.

The primary objective of the study was to identify data gaps that may exist and community capacity needs in order to effectively respond to the Census Bureau's 2010 Census address review program. The study findings will be used by the Department of Development to prepare a statewide address based data and training program to assist and enhance local governments' participation in the 2010 Census address review program to assure as accurate a count as possible for New York State.

Attached is a copy of the report prepared by CDRPC assessing these issues for each of the responding communities in the Capital Region.

2010 Census Demonstration Project

April 2006



Capital District Regional Planning Commission
One Park Place, Suite 102, Albany, New York 12205
Phone # 518/453-0850 Fax # 518/453-0856
Web Site: <http://cdrpc.org> E-Mail: cdrpc@cdrpc.org

2010 Census Demonstration Project

April 2006



Capital District Regional Planning Commission
One Park Place, Suite 102, Albany, New York 12205

Phone: 518/393-1715

Fax: 518/393-6081

CDRPC 2010 CENSUS PROJECT REPORT

Introduction

The Capital District Regional Planning Commission (CDRPC), along with other selected regional and county entities in New York State, participated in a pilot program under the direction of the New York State Department of Economic Development to assess the availability, quality and coverage of existing local housing and address data sets. The primary objective of the study was to identify data gaps that may exist and community capacity needs in order to effectively respond to the Census Bureau's 2010 Census address review program. The study findings will be used by the Department of Development to prepare a statewide address based data and training program to assist and enhance local governments' participation in the 2010 Census address review program to assure as accurate a count as possible for New York State. The following is the methodology and results of the demonstration program undertaken in the Capital Region by CDRPC.

Building Permit Records

An introductory letter, questionnaire, and stamped self addressed envelope were sent to the senior elected official in each of the 78 communities in the four counties in the Capital District on January 5, 2006. A follow-up reminder postcard was mailed to all the communities that had not responded by the end of the month. For non respondents, follow up telephone calls were placed between mid February and mid March. Of the 78 communities, we received responses from 94% or 73 of them. The remaining communities could not be contacted in time for the preparation of this report.

Of the 73 communities responding, 65 of them maintain some type of data set. However, there was a wide range of responses received from these communities with no consistent pattern to the type of permit records maintained. Several jurisdictions indicated that they have utilized more than one record keeping method since the year 2000 and some stated that they use different formats for each permit type. The veracity and reliability of the data has not been evaluated except through follow-up phone conversations with selected communities in seeking clarification of information provided on the response forms. Also, mobile home records proved problematic with many communities indicating that they do not permit mobile homes within their jurisdictions.

In order to analyze the ability of communities to keep and maintain building records and respond to future initiative requests, CDRPC grouped them into 6 categories, according to their current capacities. In so doing, we made the following assumptions about capacity:

- Where communities utilize multiple recordkeeping formats, they will be grouped under ***Full Capacity, Written Records***.
- Where communities indicate they maintain records but did not respond to format questions, they will be grouped within the appropriate written format categories.

The following are the six categories, the definition applied, and the number of communities in the Capital Region that fall into each category. Tables 1 through 4 provide a detailed listing of Building permit record keeping for each of the respondent communities by County.

1. ***Full Capacity, Computerized Records*** – maintain computerized records of building permits, certificates of occupancy, and conversion permits that may be recorded or searched by address. They may also maintain records of demolition permits and/or mobile home placements.
26 Communities, (33% of all communities). 23 have records going back to at least 2000, 2 have records back to 2001, and 1 began keeping records in 2004.
2. ***Full Capacity, Written Records*** – maintain paper records of building permits, certificates of occupancy, and conversion permits that contain address data. They may also maintain records of demolition permits and/or mobile home placements.
19 Communities, (24% of all communities). 16 have records going back to at least 2000, 3 have records back to 2001.
3. ***Limited Capacity, Computerized Records*** – maintain computerized records of building permits and may retain other permits not arising to full capacity level and/or the records cannot be searched by address.
6 Communities, (8% of all communities). All records go back to at least 2000.
4. ***Limited Capacity, Written Records*** – maintain paper records of building permits and may retain other permits not arising to full capacity level and/or the records do not contain address data.
16 Communities, (21% of all communities). 13 have records going back to at least 2000, 2 have records back to 2001, and 1 is undefined. This includes 1 community sharing a building inspector with a responding community.
5. ***No Capacity*** – do not maintain any records.
6 Communities, (8% of all communities).
6. ***Non responsive*** – and do not share a building inspector with a responding community.
5 Communities, (6% of all communities).

In all, 32 of the 73 communities reported that they computerize some or all of their records. A wide variety of software is used for recordkeeping, with some communities utilizing multiple programs throughout the years. Note that even when the same program is used by multiple communities the version may vary; one community is still using a dos based BAS product. Three communities who are currently maintaining paper files said

that they are about to computerize. The following is a list of current software programs in use with the number of communities using the program listed in parentheses. In several instances, communities may be using more than one program for record keeping:

BAS	(7)
Access	(6)
Excel	(5)
RPS	(4)
Custom Program	(3)
SCA	(3)
IPS	(2)
Word	(2)
BMSI	(1)
Checklist	(1)
Chikes Designs	(1)
Citiview	(1)
Info Systems	(1)
Map Info	(1)
Ordinance	(1)
THE	(1)
Windows 98	(1)

Fire District Records

In the Capital Region, each of the cities has a paid fire department that provides geographic coverage to their respective city. The towns and villages may be served by one or a multitude of Fire Districts that are either entirely or partially within the town or village geographic boundaries. In most cases, the Fire District boundaries are not co-terminus with the town or village boundaries.

The Fire Coordinators for each of the 4 counties were contacted by telephone, with the following results. The results indicate that record keeping is limited with each Fire District relying on the E-911 system to maintain the address files.

Albany County

Fire Districts in Albany County do not maintain their own address listings; they rely upon E-911.

Rensselaer County

Issued a listing of fire districts but indicated that most do not maintain their own address listings; they rely upon E-911.

Saratoga County

Issued a list of fire districts but indicated that information retained by districts varies considerably. Larger fire districts do pre-planning and create maps of buildings and the number of units, while smaller units rely upon the E-911 system.

Schenectady County

Issued a list of fire districts but indicated that the information maintained by districts will vary. Schenectady fire districts rely upon E-911.

E-911 Records

The E-911 Coordinators in each county were contacted to identify the availability of records and the procedures required in requesting access to their data base. As noted below, with the exception of Rensselaer County, the data bases are maintained by Verizon. It remains unclear if Verizon maintains the data base or actually “owns” them. Regardless, their availability and utilization for Census purposes may be limited due to confidentiality concerns.

Albany County

E-911 data is owned by Albany County but is maintained by Verizon. All requests for the data files must be submitted in writing on agency letterhead to Captain Mark Stevens indicating the exact information requested and the reason for the request which must be tied to national/state security or emergency response management. If the request is approved by Captain Stevens, it will then be passed to the Albany County attorney for review and final determination. Under no circumstances will information be released to us that include identifiers such as names or telephone numbers.

Requests should be submitted to: Captain Mark Stevens
Albany County Communications Department
449 New Salem Road
Voorheesville, NY 12186

Rensselaer County

Rensselaer County maintains its own E-911 data in a GIS database. This data can be obtained by contacting Rick Martin at (518) 270-2712 or through the NYS GIS Clearinghouse at <http://www.nysgis.state.ny.us/gisdata/>.

Saratoga County

The E-911 coordinator indicated that the E-911 database is owned and operated by Verizon. Saratoga County’s contact at Verizon is Dominique Charles; she can be reached at (914) 422-8308. All data requests should be submitted to her on letterhead but are unlikely to be approved unless our need is tied to emergency management.

Schenectady County

The E-911 coordinator, Bill Diman, indicated that the database is maintained by Verizon. All data requests should be submitted to him on letterhead; he can be reached at (518) 386-2232.

Water Districts Records

The NYS Department of Health was contacted for a listing of public water districts and contact information. The list is quite extensive since it includes individual businesses serving the public to entire municipalities. Though there may be opportunities for its use as a supplemental source in the cities of Troy, Schenectady and Albany, there are limitations to the value of this particular data base in the suburban and rural communities. There may be several water districts within a municipality and water district boundaries do not correlate with municipal boundaries. Also, in many instances, a municipality is only partially served by a water district and in many rural areas there isn't any water districts located within the municipality. The attached map identifies the coverage area of the public water districts in the four counties. Given the number of water districts and the fact that many have limited service areas, the individual districts were not contacted as part of this study.

Sewer Districts Records

Obtaining a listing of sewer districts for the Capital District has been problematic. Although the State Comptroller's Annual Report on Municipal Affairs audits sewer districts, a listing of district contact information is not available. A FOIL request for a sewer district listing was submitted to the NYS Department of Health on January 13, 2006. To date no information has been received. Similar to the Public Water Service areas, the Sewer Districts have limited geographic coverages. The attached map identifies the sewer districts in the four counties. However, the boundaries for Albany County are incomplete since the information is not available in digital format for all the sewer districts in the county.

Recommendations

Since 45 of the 78 communities maintain full records which can be accessed by address and another 22 maintain partial records including building permits, the communities should be the first line of contact for address information. The primary challenge is not the availability of the data, rather the variations in data formats, available staff at the local level, and, in limited instances, an unwillingness to share their records. Six communities responded that they either will not share records or will require a formal written FOIL request from NYSDED before complying with any data requests.

Discussions with the County Fire Coordinators indicated that fire districts generally do not maintain address files and rely upon E-911. It would appear that attempting to gain access to the Verizon E-911 system would produce the most comprehensive and complete records for the area, if not statewide. If the individual counties are contacted to obtain E-911 files, it might be preferable to have the regional councils approach the counties due to existing relationships. If the central Verizon office is to be contacted directly, the requests should probably be made by NYSDED. Of note, according to Saratoga County's E-911 coordinator, Verizon maintains each county's E-911 files as independent datasets. As such, we were advised that any FOIL request to Verizon should list not only the information desired but also name each county for which we want the

data. It would also appear from discussion with Albany County's E-911 Coordinator that a request for data without identifiers may be easier to obtain, but we will still be required to link our need with emergency response or homeland security.

If access to E-911 is denied, the Accident Location Information System (ALIS) road and address point files could be used for supplemental data gathering. However, a brief review of the ALIS data indicates that the point files are incomplete and point files provide addresses but do not specify the type of building; thus an address may be for a business. If ALIS data is to be useful to the project it should be combined with the latest Office of Real Property Services (ORPS) datasets to obtain land use codes. This analysis may prove time consuming and of limited use given the incompleteness of the records but might be considered as a supplementary technique where other data is unavailable.

Finally, Fire, Water, and Sewer District data should be used as a supplementary source at best, in particular in the suburban and rural areas where the service exists. It may have more significant application in the three cities where other data resources may be limited or incomplete.

To recap, based upon our review of potential data sources, the municipal building records appear to be the preferred alternative to monitor and identify newly constructed homes and residential apartment units, including conversions from nonresidential uses. The E-911 records are an alternative that should be further investigated for statewide application, in particular in the rural communities where the building record files are limited to non-existent. As importantly, the state should institute, in conjunction with the regional councils and county entities where there are no regional councils, an informational and educational training program beginning this fall. The objective of the program series would be to increase the awareness, capacity, and effectiveness of communities to respond to the Census when required to review and comment on the address file prepared for their community prior to the 2010 Census.

The importance of an accurate address file is probably the single most important element to assure an accurate count of the population in each community. And, based on this demonstration project, the most comprehensive data base in the Capital Region is maintained by the cities, towns, and villages. Coupled with local knowledge of building activity, the municipalities offer the opportunity for the most effective response to evaluate the accuracy to the Census address files. However, there are resource and capacity issues that need and should be addressed through an aggressive education and coordinated training program sponsored by the State.

Table 1: Albany County Building Permit Data

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Albany (C)	Yes	Digital - Access	Yes	Digital - Access & AS400	Yes	Digital - Access	Yes	Digital - Access	No		No	Yes	Records before 2000. Willing to share info.
Berne (T)	Yes	Written	Yes	Written	No		No		Yes	Written	No	Yes	Issue with road number, E-911 issues the street number. Records before 2000. Willing to share info.
Bethlehem (T)	Yes	Digital - THE	Yes	Digital - THE	Yes	Digital - THE	Yes	Digital - THE	Yes	Digital - THE	No	Yes	Records since 2002 in current system. 2000-2002 in Access. Willing to share.
Coeymans (T)	No		No		No		No		No		No	No	Would be willing to share if they had anything.
Ravena (V)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	Yes	Records before 2000. Willing to share info.
Cohoes (C)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No		No	Yes	Info given to Assessor, unsure if she files with the County. Records before 2000. Willing to share info.
Colonie (T)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	No	Records before 2000. Form c-404 filed with Census monthly. Willing to share info.
Colonie (V)	Yes	Written	No		Yes	Written	Yes	Written	No		No	Sometimes	Bldg permit only, willing to share info. Records before 2000.

Table 1: Albany County Building Permit Data (Cont'd)

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Menands (V)	Yes	Written	Yes	Written	Yes	Written	No		No		No Resp.	No Resp.	Records before 2000. Willing to share info.
Green Island (T) (V)	Yes	Written & Digital - Excel	Yes	Written & Digital - Excel	Yes	Written & Digital - Excel	Yes	Written & Digital - Excel	No		No	*	*Census has a minimum cost of \$500,000. Records before 2000. Willing to share info.
Guilderland (T)	Yes	Written & Digital - BAS	Yes	Written & Digital - BAS	Yes	Written & Digital - BAS	Yes	Written & Digital - BAS	No		No	Yes	Records before 2000. Willing to share info.
Altamont (V)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No			Yes	Records before 2000. Clerk does not have authority to permit sharing of data.
Knox (T)	No Response Received												
New Scotland (T)	Yes	Written & Digital - SCA 4.8	Yes	Written & Digital - SCA 4.8	Yes	Written & Digital - SCA 4.8	Yes	Written & Digital - SCA 4.8	Yes	Written & Digital - SCA 4.8	No	No	Records before 2000. Willing to share info.
Voorheesville (V)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	No	Records before 2000. Willing to share info.
Rensselaerville (T)	Yes	Digital - BAS	Yes	Digital - BAS	No		No		Yes	Digital - BAS	No	Yes	Records before 2000. Not willing to share info.
Watervliet (C)	Yes	Written & Digital - Word & Access	No	Starting in March 2006	Yes	Written & Digital - Word & Access	Yes	Written & Digital - Word & Access	No		No	No	Records before 2000. Willing to share info.
Westerlo (T)	Yes*	Digital - BAS	Yes	Written	No		No		Yes**	Written & Digital	No	No	* Tax map ID. ** Keep permit ID # only. Records since 2001. Willing to share info.

Table 2: Rensselaer County Building Permit Data

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Berlin (T)	Yes	Written	Yes	Written	Yes	Written	No		Yes	Written	Yes*	No	*Bldg permits and mobile homes only if need septic. Records before 2000. To share, must request in writing and be approved by Town Board.
Brunswick (T)	Yes	Written & Digital <i>MapInfo</i>	Yes	Written & Digital <i>MapInfo</i>	Yes	Written & Digital <i>MapInfo</i>	Yes	Written & Digital <i>MapInfo</i>	No*		No	Unknown	*New Mobile homes not permitted. Records before 2000; since 2000 computerized. Willing to share info.
East Greenbush (T)	Yes	Written & Digital - <i>Access</i>	Yes	Written & Digital - <i>Access</i>	Yes	Written & Digital - <i>Access</i>	No		No		No	Yes*	*New Housing Units only. Records before 2000. Willing to share.
Grafton (T)	Yes	Written	Yes	Written	Yes	Witten	No		Yes	Written	No	No	Records before 2000. Willing to share info.
Hoosick Falls (T)	No Response Received												
Hoosick Falls (V)	No Response Received												
Nassau (T)	No		No		No		No		No		No	No	New Staff; no info.
East Nassau (V)	Yes	Written	Yes	Written	Yes	Written & Digital - <i>Excel</i>	No		Yes	Written	Yes	Yes	Untill recently, records are sporadic, filed randomly and do not include last names and addresses. Willing to share info.

Table 2: Rensselaer County Building Permit Data (Cont'd)

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
N. Greenbush (T)	Yes	Written & Digital – Ordinance	Yes	Written & Digital – Ordinance	Yes	Written & Digital – Ordinance	Yes	Written & Digital – Ordinance	No		No	No	Records before 2000. Recommend County E-911 file for address data. Not authorized to share information.
Petersburgh (T)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No Resp.	No	Records before 2000. Willing to share info.
Pittstown (T)	Yes	Written & Digital BAS	Yes	Written & Digital BAS	No		No		Yes	Written & Digital BAS	No	Yes	Records before 2000. Willing to share info.
Valley Falls (V)	Yes	Written & Digital BAS	Yes	Written & Digital BAS	No		No		Yes	Written & Digital BAS	No	Yes	Same inspector as Pittstown. Willing to share info.
Poestenkill (T)	Yes	Written & Digital – Windows 98	Yes	Written & Digital – Windows 98	Yes	Written & Digital – Windows 98	Yes	Written & Digital – Windows 98	Yes	Written & Digital – Windows 98	Yes	Yes	Records before 2000. Willing to share info.
Rensselaer (C)	Yes	Digital - Excel	Yes	Digital - Excel	Yes	Digital - Excel	Yes	Digital - Excel	No		No	Yes	Records before 2000. Did not respond re: willingness to share.
Sand Lake (T)	Yes*	Written	Yes*	Written	No		No		No	No	No	No	*Records kept by tax map #. Records before 2000. Willing to share.
Schaghticoke (T)	Yes*	Written	No		No		No		No		No	No	*Records kept by tax parcel #. Records before 2000. Willing to share info.
Schaghticoke (V)	Yes*	Witten	No		No		No		No		No	No	Records maintained by Town of Schaghticoke.

Table 2: Rensselaer County Building Permit Data (Cont'd)

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Schodack (T)	Yes	Written & Digital – <i>IPS</i>	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	Yes	Records before 2000. Willing to share with NYSDED but not CDRPC.
Castleton-on-Hudson (V)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No		No Resp.	No Resp.	Records before 2000. Willing to share info.
Nassau (V)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No		No	Yes	Records before 2000. Willing to share info.
Stephentown (T)	Yes*	Digital <i>BAS</i>	Yes*	Digital <i>BAS</i>	Yes*	Digital <i>BAS</i>	Yes*	Digital <i>BAS</i>	Yes*	Digital <i>BAS</i>	No	Yes	*By Tax parcel and name. Records since 2001. Willing to share info.
Troy (C)	Yes	Written & Digital – <i>Citiview</i>	Yes	Written & Digital – <i>Citiview</i>	Yes	Written & Digital – <i>Citiview</i>	Yes	Written & Digital – <i>Citiview</i>	Yes	Written & Digital – <i>Citiview</i>	No	No	Records since 2001. Not willing to share info.

Table 3: Saratoga County Building Permit Data

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Ballston (T)	Yes	Digital - Access	Yes	Digital - Access	Yes	Digital - Access	Yes	Digital - Access	Yes	Digital Access	No	Yes	Records before 2000. Also handle bldg. records for portion of Ballston Spa in Town.
Charlton (T)	No Response Received												
Clifton Park (T)	Yes	Digital – Custom Program	Yes	Digital – Custom Program	Yes	Digital – Custom Program	Yes	Digital – Custom Program	Yes	Digital – Custom Program	No	Yes	Town provides new addresses to Saratoga County E-911 coordinator. Records before 2002. Willing to share info.
Corinth (T)	Yes	Written & Digital – Custom Program	Yes	Written & Digital – Custom Program	Yes	Written & Digital – Custom Program	Yes	Written & Digital – Custom Program	Yes	Written & Digital – Custom Program	No	No	Records kept in alpha order, not by address. Records before 2000.
Corinth (V)	No		No		No		No		No		No	No	Maintain only name and tax map #. Records before 2000. Willing to share info.
Day (T)	Yes	Digital - BMSI	Yes	Digital - BMSI	Yes	Digital - BMSI	Yes	Digital - BMSI	Yes	Digital - BMSI	No	Yes	Records before 2000. Willing to share info.
Edinburg (T)	Yes*	Written	No		No		No		No		No	No	*By section/block/lot and 911 address.
Galway (T)	Yes*	Digital – RPS 400	Yes*	Digital – RPS 400	Yes*	Digital – RPS 400	Yes*	Digital – RPS 400	Yes*	Digital – RPS 400	No	No	*By permit #, section/block/lot. Records before 2000. Willing to share info.
Galway (V)	Yes	Written	Yes	Written	Yes	Written	No		Yes	Written	Yes	No	Records Before 2000. Willing to share info.

Table 3: Saratoga County Building Permit Data (Cont'd)

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Greenfield (T)	Yes*	Written	Yes*	Written	No		No		Yes*	Written	No	Yes	*Records by Tax map #. Records before 2000.
Hadley (T)	Yes	Written & Digital - BAS	Yes	Written & Digital - BAS	No		No		Yes	Written & Digital - BAS	No	Usually	*By Tax map #; E-911 Coordinator responsible. Records before 2000. Willing to share info.
Halfmoon (T)	Yes	Written & Digital - Info Systems	Yes	Written & Digital - Info Systems	Yes	Written & Digital - Info Systems	No		Yes	Written & Digital - Info Systems	No	Yes	Conversion records can not be searched as a separate group. Records before 2000. Willing to share info.
Malta (T)	Yes	Digital - SCA Build	Yes	Digital - SCA Build	Yes	Digital - SCA Build	Yes	Digital - SCA Build	Yes	Digital - SCA Build	No	No	Records before 2000. Willing to share info.
Round Lake (V)	No		No		No		No		No		No	No	
Mechanicville (C)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	No	Records before 2000. Willing to share info with State Agency with letter.
Milton (T)	Yes	Digital - Real Property V.4	Yes	Digital - Real Property V.4	Yes	Written	Yes	Digital - Real Property V.4	Yes	Digital - Real Property V.4	No	No	Records before 2000. Willing to share info.
Ballston Spa (V)(PT)	No		No		No		No		No		No	No	This is for the part of the Village located in Milton. As noted above, the part of the Village located in Ballston is handled by that Town's Building Department. Village built out, no vacant land for new housing.

Table 3: Saratoga County Building Permit Data (Cont'd)

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Moreau (T)	Yes	Digital - SCA	Yes	Digital - SCA	Yes	Digital - SCA	Yes	Digital - SCA	Yes	Digital - SCA	No	Yes	Records before 2000. Willing to share.
S. Glens Falls (V)	Yes	Digital - SCA	Yes	Digital - SCA	Yes	Digital - SCA	Yes	Digital - SCA	Yes	Digital - SCA	No	Yes	Same inspector as Moreau. Records before 2000. Willing to share info.
Northumberland (T)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	Yes	Records since 2001. Converting to computer files. Willing to share info.
Providence (T)	Yes	Written	Yes	Written	Yes	Written	No Resp.		Yes	Written	No	No	Records before 2000. Willing to share info.
Saratoga (T)	Yes	Written	Yes	Digital – MSDOS	No		Yes	Written	Yes	Written	Yes	No	Records before 2000. Willing to share info.
Schuylerville (V)	Yes	Written	Yes	Written	No		Yes	Written	Yes	Written	No	Yes	Records before 2000. Willing to share info.
Victory (V)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	Yes	Records before 2000. Will not share info.
Saratoga Springs	Yes	Written & Digital – Custom Program	Yes	Written & Digital – Custom Program	Yes	Written & Digital – Custom Program	Yes	Written & Digital – Custom Program	Yes	Written & Digital – Custom Program	No	Yes	Records before 2000. May be changing to MUNIS software. Willing to share info.
Stillwater (T)	Yes	Digital – Excel	Yes	Digital – Excel	Yes	Digital – Excel	Yes	Digital – Excel	Yes	Digital – Excel	No	Yes	By bldg permit #; can be sorted by address or tax map #. Records since 2004. Willing to share.
Stillwater (V)	No Response Received												
Waterford (T)	Yes	Witten	Yes	Written	Yes	Written	Yes	Written	No		No	Yes	Records before 2000. Willing to share info.

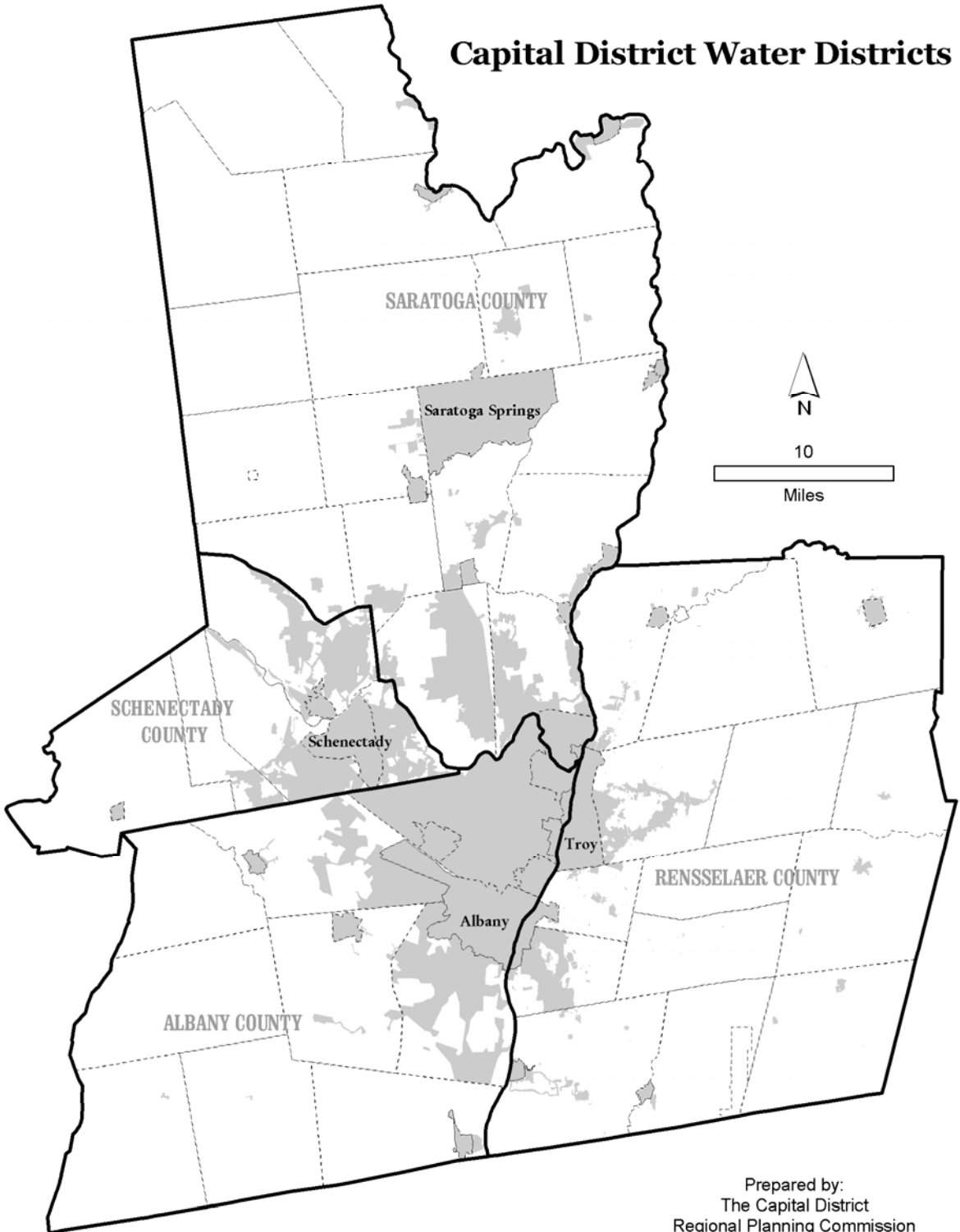
Table 3: Saratoga County Building Permit Data (Cont'd)

Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Waterford (V)	Yes	Written	No		Yes	Written	No		No		No	Yes	Records before 2000. Willing to share info.
Wilton (T)	Yes	Written & Digital - <i>IPS</i>	Yes	Written & Digital - <i>IPS</i>	Yes	Written & Digital - <i>IPS</i>	Yes	Written & Digital - <i>IPS</i>	Yes	Written & Digital - <i>IPS</i>	No	Yes	Number of new housing units and conversions filed. Records before 2000. Willing to share.

Table 4: Schenectady County Building Permit Data

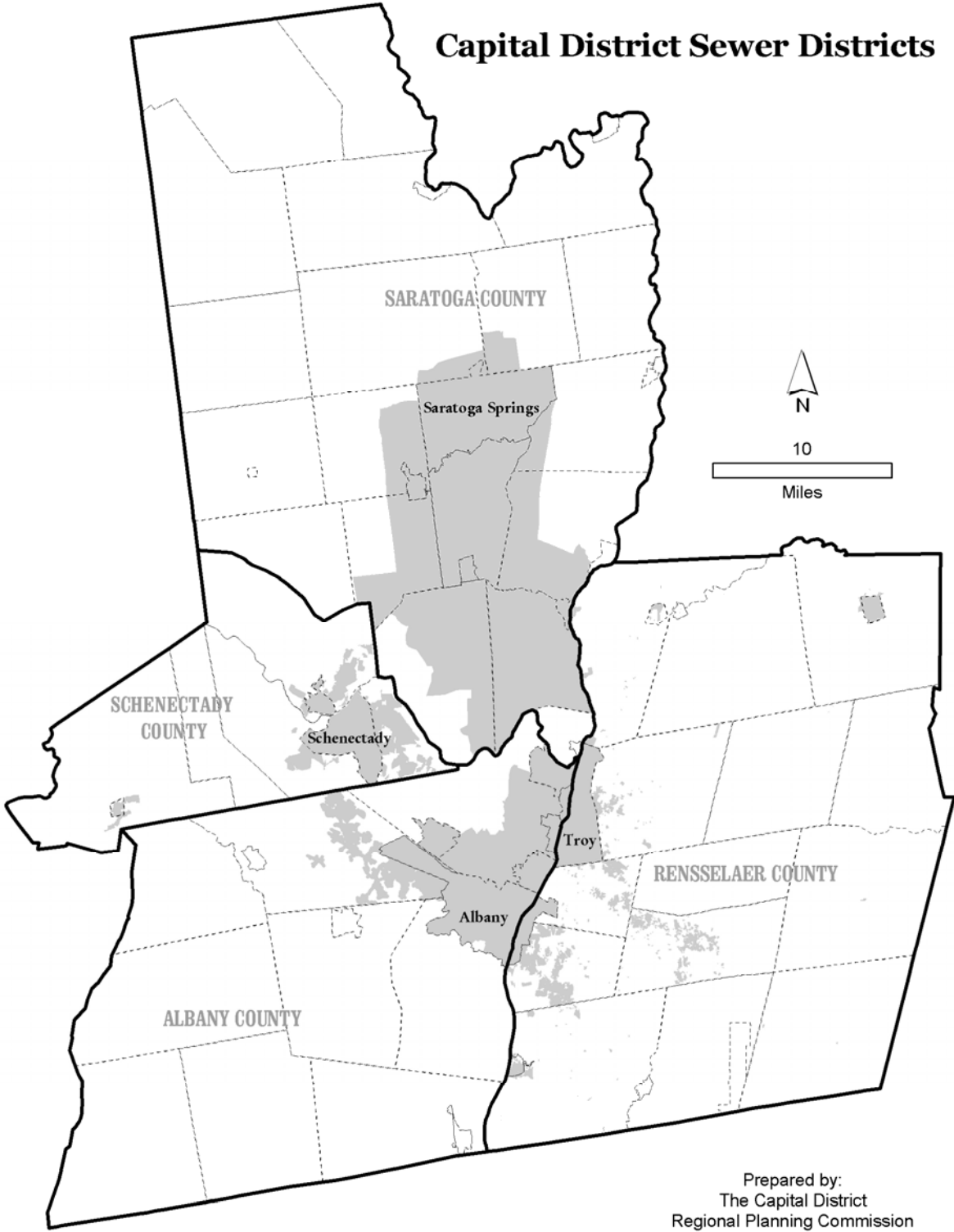
Community	Permits Issued	File Type	Certif. of Occup. Issued	File Type	Demolition Permits Issued	File Type	Conversion Permits Issued	File Type	Mobile Home Placement	File Type	Permits Filed with:		Comments
											County	Census Bureau	
Duanesburg (T)	Yes	Written & Digital - BMSI MGMS RPS V.4	Yes	Written & Digital - BMSI MGMS RPS V.4	Yes	Written & Digital - BMSI MGMS RPS V.4	Yes	Written & Digital - BMSI MGMS RPS V.4	Yes	Written & Digital - BMSI MGMS RPS V.4	No	Yes	Records are kept by SBL#. BMSI software used since 2006. Records before 2000. Willing to share info.
Delanson (V)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	Yes	Records before 2002. Willing to share info.
Glenville (T)	Yes	Digital – BAS & Checklist	Yes	Digital – BAS & Checklist	Yes	Digital – BAS & Checklist	Yes	Digital – BAS & Checklist	Yes	Digital – BAS & Checklist	No	No	Using Checklist since 2004; investigating other software options. Willing to share info.
Scotia (V)	Yes	Digital - Word	Yes	Digital - Word	Yes	Digital - Word	Yes	Digital - Word	Yes	Digital - Word	No	Yes	Records before 2000. Willing to share info.
Niskayuna (T)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No		No	No	Records before 2000. Willing to share info.
Princetown (T)	Yes	Written	Yes	Written	Yes	Written	Yes	Written	Yes	Written	No	Yes	Records before 2000. Willing to share info.
Rotterdam (T)	Yes	Written & Digital – Chikes Design	Yes	Written	Yes	Written & Digital – Chikes Design	Yes	Written & Digital – Chikes Design	No		No	Yes	Records before 2000. Willing to share info.
Schenectady (C)	Yes	Written & Digital - Excel	Yes	Written	Yes	Written & Digital - Excel	Yes	Written & Digital - Excel	No		No	No	Digital records Since 2001.

Capital District Water Districts



Prepared by:
The Capital District
Regional Planning Commission

Capital District Sewer Districts



Prepared by:
The Capital District
Regional Planning Commission

Capital District Regional Planning Commission

2006 Commissioners

Albany County

Betty J. Barnette
Willard A. Bruce
Henry E. Dennis, Jr.
John Graziano, Jr., *Secretary*
Lucille McKnight

Saratoga County

Fred Acunto, *Chair*
Philip Barrett
J. Christopher Callaghan
Spencer Hellwig III
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Mike Stammel, *Treasurer*

Schenectady County

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Gary Hughes, *Vice Chair*
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Michael Petta
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Commission Staff

Rocco A. Ferraro, AICP	Executive Director
David Lang Wardle, AICP	Director of Information Services
Todd M. Fabozzi	Program Manager/GIS
Leif C. Engstrom	Program Manager
Donna M. Reinhart	Office Manager
Deborah A. Shannon	Planning Intern

The Capital District Regional Planning Commission was established as a regional planning board in 1967, by and for the counties of Albany, Rensselaer, Saratoga, and Schenectady. It performs a wide range of activities, including comprehensive planning, aviation system planning, economic development planning, human resources planning, and technical assistance and information services for the Region. As part of its comprehensive planning mission, the Commission prepares a variety of projections, including population, household, and age cohort projections, employment projections, and school enrollment projections.

MEMORANDUM (#06-16)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: May 9, 2006

Re: Foreign Trade Zone Program

The Foreign-Trade Zone Board approved CDRPC's boundary modification application requesting that Northeastern Industrial Park Building #4 be included in the Zone in exchange for Building #11.

The proposed Grantee/Operator-User Agreement between CDRPC and Protective Industrial Products (PIP) in Northeastern Industrial Park, which establishes the conditions under which PIP may use the Foreign-Trade Zone, has been approved by both parties. PIP must have the Customs Service inspect and approve their physical facilities and inventory control system prior to activating the Site for FTZ use.

MEMORANDUM #06-17

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: May 9, 2006

Re: 2007-2011 Water Quality Planning Grant

The Commission has been notified we will receive an Offer of Agreement from the New York State Department of Environmental Conservation (DEC) for a new two year contract with a possible two year extension to continue our Water Quality work program. The proposed contract for the 604(b) Water Quality Management Planning grant is funded by the U.S. Environmental Protection Agency (EPA) and is administered by DEC. In addition to CDRPC, the other regional councils in New York State have received a similar offer.

CDRPC will receive \$50,000 per year for the duration of the contract. CDRPC will provide an in kind match of an additional \$16,666.

The 604(b) program has been the major funding source to support CDRPC's ongoing water quality planning activities for the last twelve years. The proposed tasks place priority on implementing New York State's MS4 Phase II Stormwater Permit program and providing support to regulated entities in the implementation of the program's requirements. Assistance activities will be provided under four general categories: Outreach, Support, Program Evaluation and Compliance. CDRPC met with the County Planning Departments and incorporated activities outlined in their Notice of Intents that identified CDRPC as a regional partner in the implementation of Best Management Practices for each of the program areas.

Commission action is requested to allow CDRPC to enter into the contract upon approval of the workplan by DEC.

MEMORANDUM (#06-18)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: May 9, 2006

Re: Long Term Control Plan – Combined Sewer Overflow Study

The following is a status report of the Albany Pool Phase I Long Term Control Plan (LTCP).

The Public Participation Plan (attached) has been prepared and approved by the Technical Committee for submittal to DEC. In addition to the Technical Advisory Committee, the Plan calls for the creation of a Citizen Advisory Committee whose membership will include representatives from the communities, Hudson River Environmental and recreational organizations, state and county agencies and adjoining municipalities. There will be four rounds of Public Meetings/Hearings scheduled as well as municipal leadership meetings. The number and location for each round of meetings will be decided as the study proceeds. Final determination will be made by the Technical Committee at the appropriate time.

In addition, as noted on the Plan, there are a variety of other mechanisms by which materials and information about the LTCP-CSO study will be made available to the general public.

At a recent Technical Committee meeting, discussion focused on cost allocation alternatives to pay for the local portion of the CSO study. At the June meeting the consultants will present the preliminary scope of work. In August, the final workplan and cost allocation alternatives will be completed. The preferred alternative will be approved by the Technical Committee and forwarded to the six communities for their review and approval. The anticipated start date of Part B is on schedule to begin by the end of the year.

Also attached is the Part A Income Statement of Revenues and Expenses through April 30, 2006.

CSO Part A Income Statement

Account	Budget	Feb 06	Mar 06	Apr 06	To-Date	Balance	TD %
2005 REVENUE							
R2390.1 Albany Water Board	\$ 46,063.55	\$ -	\$ -	\$ -	\$ -	\$ 46,063.55	0.0%
R2390.1a Albany Water Bd In-Kind		-	-	-	-	-	
R2390.2 City of Cohoes	7,824.58	-	-	-	-	7,824.58	0.0%
R2390.2a City of Cohoes In-Kind		-	-	-	-	-	
R2390.3 Village of Green Island	1,308.49	-	-	-	-	1,308.49	0.0%
R2390.3a Village of Green Is In-Kind		-	-	-	-	-	
R2390.4 City of Rensselaer	5,138.10	-	-	-	-	5,138.10	0.0%
R2390.4a City of Rensselaer In-Kind		-	-	-	-	-	
R2390.5 City of Troy	23,227.18	-	-	-	-	23,227.18	0.0%
R2390.5a City of Troy In-Kind		-	-	-	-	-	
R2390.6 City of Watervliet	3,938.10	-	-	-	-	3,938.10	0.0%
R2390.6a City of Watervliet In-Kind		-	-	-	-	-	
R2401.0 Interest & Earnings	-	4.71	224.45	415.43	687.34	(687.34)	
R2770.1 Miscellaneous		-	-	-	-	-	
R3900.1 EPF Grant	87,500.00	-	-	-	-	87,500.00	0.0%
R3900.2 Other State Aid		-	-	-	-	-	
R4000.1 EPA CSO Grant	80,000.00	-	-	-	16,000.00	64,000.00	20.0%
R4000.2 Other Federal Aid		-	-	-	-	-	
Gross Revenue	\$ 255,000.00	\$ 4.71	\$ 224.45	\$ 415.43	\$ 16,687.34	\$ 238,312.66	6.5%
2005 EXPENSE							
E.1010 Salaries		\$ -	\$ -	\$ -	\$ -	\$ -	
E.1030 Temporary Services		-	-	-	-	-	
E.2010 Miscellaneous Equipment		-	-	-	-	-	
E.4020 Workshops/Conferences	10,000.00	-	-	-	-	10,000.00	0.0%
E.4031 Engineering Services	225,000.00	-	-	3,381.06	3,381.06	221,618.94	1.5%
E.4032 Administrative Services	10,000.00	-	-	-	-	10,000.00	0.0%
E.4033 Legal Services	10,000.00	-	-	-	9,964.94	35.06	99.6%
E.4034 Community In-Kind Services		-	-	-	-	-	
E.4051 Computer Supplies/Software		-	-	-	-	-	
E.4055 Data Purchases		-	-	-	-	-	
E.4080 Books/Journals		-	-	-	-	-	
E.4090 Printing/Publishing		-	-	-	-	-	
E.4130 Travel		-	-	-	-	-	
E.4150 Postage		-	-	-	-	-	
E.4160 Miscellaneous		-	-	-	-	-	
E.4190 Contingent Fund		-	-	-	-	-	
Gross Expenses	\$ 255,000.00	\$ -	\$ -	\$ 3,381.06	\$ 13,346.00	\$ 241,654.00	5.2%
Net Operating Income	\$ -	\$ 4.71	\$ 224.45	\$ (2,965.63)	\$ 3,341.34		
A909 Fund Balance: Unreserved		-	-	-	-		
Net Income	\$ -	\$ 4.71	\$ 224.45	\$ (2,965.63)	\$ 3,341.34		

Public Participation Plan for the Albany Pool Combined Sewer Overflow Long Term Control Plan

**Albany Water Board, City of Cohoes, Village of
Green Island, City of Rensselaer, City of Troy,
City of Watervliet**

**Capital District Regional Planning Commission
One Park Place, Suite 102, Albany, New York 12205
Phone # 518 / 453-0850 Fax # 518 / 453-0856
Web Site: <http://cdrpc.org> E-Mail: cdrpc@cdrpc.org**

Public Participation Plan

Program Objectives:

- Provide the Albany Pool municipal officials with public input on CSOs.
- Establish early communication with the public; including key stakeholders and interested organizations.
- Encourage dialogue between NYSDEC and the general public.
- Solicit concerns from the public, stakeholders, and interested parties during the development of the LTCP.
- Make the technical aspects of the project clear.
- Build awareness of the issues associated with CSOs and involve the public throughout the process.

Target Public:

- The Albany Pool communities' ratepayers/taxpayers and residents.
- The elected and appointed leadership of each Albany Pool community.
- The leadership, ratepayers and residents of communities contributing flows to the Albany Pool CSS.
- Riverfront business operators.
- Environmental groups and recreational users associated with the Hudson River.

Committees:

- Technical Committee (TC): The TC is responsible for steering the direction of the development of the LTCP; and will make recommendations to legislature and chief officials for adoption.
 - Composed of six (6) members, one (1) appointed by each municipality/water board party to the CSO LTCP contract with CDRPC.
 - Ad-Hoc members include one (1) advisory member appointed by each sewer district along with representative(s) of the DEC.
 - Technical committee will meet as needed to make timely decisions and ensure steady progress towards the completion of the LTCP.
 - In addition, representatives from the local municipalities/water board may meet independently.
- Citizen Advisory Committee (CAC): The purpose of the CAC is to advise the TC regarding issues important to the public and assist with the public outreach process.
 - Entities represented may include citizens of the Albany Pool Communities, representatives of Hudson River recreational and environmental organizations, State and County agencies, and adjoining municipalities.
 - At the request of the TC, the Citizen Advisory Committee will meet at selected times during the course of the development of the LTCP.

Meeting Forums:

General Public Meetings/Hearings:

- General public meetings/hearings will focus on the mitigation of CSOs and the development of the LTCP.
- CDRPC will facilitate the public participation process.
- Meetings will be held in four rounds as outlined on the next page.
- Up to two public meetings in each county per round are envisioned.
- Meetings will be held on separate nights to allow the presentations to be made by the most appropriate staff and consultants.
- The meetings will be held in Municipal facilities, university/college facilities, community church facilities, or other community facilities deemed appropriate.
- The public will be notified of the meetings by notification through the CAC, press releases to the local newspapers, radio, and TV stations, and through advertisements taken out in newspapers.

Municipal Leadership Meetings:

- Present the project to municipal elected officials and the Albany Water Board as required to elicit their input and for action by each community to accept the LTCP for submission to NYSDEC.
 - Provide status reports, answer questions, and address specific issues and concerns.

Proposed Public and Municipal Leadership Meeting/Hearing Topics:

Round 1 Meetings - This round is scheduled for December of 2006 or January of 2007. The anticipated location and date information for Round 1 will be included in the LTCP Scope of Work that will be submitted to DEC this summer (2006). The Round 1 meeting staff will also be designated in the Scope of Work.

- Provide an overview of CSOs, the regulatory requirements, and the LTCP development process.
- Explanation of the Scope of Work, with emphasis on the following:
 - Scope of monitoring and assessment programs for system characterization
 - Watershed approach to CSO control planning
 - Identification of watersheds in the CSO area
 - Identification and quantification of point and non-point source
- Provide an overview of the Public Participation Process.

Round 2 Meetings - Upon completion of the CSS Characterization.

- Provide an overview of the CSS characterization findings, including the following:
 - Water quality of the Hudson River upstream of the Albany Pool
 - Quantification of CSO flows and loads, and impacts of the CSOs on the receiving waters
 - Quantification of point sources of pollution - flows and loads
 - Water quality of natural watercourses within the Albany Pool – flow and loads
 - Water quality of the Hudson River downstream of the Albany Pool
 - Results of CSS and receiving waters monitoring programs
 - Development and calibration of the CSS and receiving waters model.
 - Explain the next steps in the LTCP development process.

Round 3 Meetings/Hearings - During the Evaluation of Mitigation Alternatives.

- Review key decision-making factors, such as the following:
 - Water quality goals
 - CSO control goals
 - Types of control alternatives available
 - The process of evaluating and comparing various alternatives
- Discuss the financial impacts on the communities.
- Explain and compare alternatives, including the impacts and consequences.

Round 4 Meetings/Hearings - Upon completion of the Draft LTCP.

- Present the proposed LTCP.
- Present summary of the CSO evaluation process.
- Present the financial impacts associated with the LTCP.
- Provide an implementation schedule.

Distribution of Educational Materials and Program Information to the Public:

- **Website Outline:** The purpose of the website is to serve as a tool for the distribution of program related materials. The site will be linked to the CDRPC Water Quality webpage. Potential uses of the website are as follows:
 - Provide educational materials and links regarding CSOs, and the LTCP process.
 - Provide an email address for additional public comment in conjunction with the public meetings/hearings.
 - Contain the official documents delivered to DEC.
 - Provide public presentation materials.
- Distribution of informational materials through mailings.
- Potential utilization of Public Surveys
- On behalf of the Technical Committee, CDRPC will coordinate matters involving the press.

MEMORANDUM (#06-19)

To: Commissioners
From: Rocky Ferraro, Executive Director
Date: May 9, 2006
Re: Trail user & Residential Land Owner Survey

The Capital District Transportation Committee would like to enter into an agreement with CDRPC to assist them in conducting a Regional trail user survey and adjoining property owner survey.

The surveys will be conducted for three trail systems in the Region. The Mohawk Hudson Bike Hike Trail, the Zim Smith Trail, and the Uncle Sam Bikeway. In addition to the trail user and adjacent property owner survey, a trail user count will be conducted at twelve different locations (7 on the MHBHT, 3 on the Zim Smith and 2 on the Uncle Sam). The user count survey will involve both paid and volunteers and will be coordinated by CDTC.

The study to conduct these surveys was proposed by CDTC's Bicycle and Pedestrian Issues Task Force to create a 'trail user profile', develop base-line data for each of the trail segments and make comparisons to previous surveys,. The project is included in CDTC's 2006-2007 approved Unified Planning Work Program (UPWP).

CDTC will administer the contract and will serve as project manager. They will also be responsible for distributing the survey instruments and inputting the results onto spreadsheets. CDRPC will be primarily responsible for the analysis of the completed surveys for each of the trail systems. A report of findings will be prepared by CDRPC.

A similar survey was undertaken in 1996-97 along the Mohawk-Hudson Trail. It was spearheaded by the Schenectady County Department of Planning in cooperation with CDTC, CDRPC, the Albany County Department of Economic Development, Conservation and Planning, CDTA and U-Albany.

Board action is requested to allow CDRPC to enter into an agreement with CDTC.

MEMORANDUM (#06-20)

To: Commissioners

From: Rocky Ferraro, Executive Director

Date: May 9, 2006

Re: Fall Board/Staff Retreat

As many of you are aware, last October there was an afternoon Staff/Board Retreat in the Meeting Room at the Crossings of Colonie. The retreat was facilitated by Jon Allen, a consultant with Performance Matters.

I would like to gauge Board interest to have a similar retreat this fall and, if so, to discuss format and possible topics of interest. I have set up a tentative meeting with Jon Allen later this month to discuss.

MEMORANDUM (#06-21)

To: Commissioners
From: Rocky Ferraro, Executive Director
Date: May 9, 2006
Re: GIS Presentation

A presentation will be made by Todd Fabozzi on the Commission's Geographic Information System (GIS). The presentation will describe what a GIS is and how it is used by CDRPC, including: the kinds of GIS data used and how it is acquired and shared, a sample of GIS data requests, a sample of specific GIS applications, and a sample of planning, water quality, and transit projects in which CDRPC's GIS has been utilized.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

STAFF ACTIVITY REPORT March 6, 2006 to May 7, 2006

A. ADMINISTRATION

1. The 2005 Q1 billings were prepared and submitted for the CSO project, CDYCI, CDTA, Water Quality, Transportation, HMIS, and the Census 2010 project.
2. A FTZ Grantee/Operator-User contract has been executed between CDRPC and Protective Industrial Products, Inc. (see Memo #06-16).

B. REGIONAL PLANNING

INFORMATION SYSTEM AND DATA SERVICES:

1. The staff responded to approximately 100 data requests during the reporting period. In addition, CDRPC's Web site had 27,856 visitors in March 2006, a 71.2% increase from March 2005, and 22,416 visitors in April 2006, a 42.8% increase from April 2005.
2. The staff continues to update and maintain its GIS, and to provide GIS products and services to local governments, agencies and citizens on request.
3. The staff continues to process, analyze, and disseminate Census data and data released by the U.S. and N.Y.S. Departments of Labor. Information is posted on the web site on an ongoing basis, including, most recently, the 2005 public school data, MLS sales data, residential building permit data, and municipal property tax rates.

COMPREHENSIVE PLANNING AND TECHNICAL ASSISTANCE

1. The Staff has continued work on the 604b water quality program. Staff continues to participate in county water quality coordinating committee activities, MS4 committee activities, and to provide technical support to the counties and local communities. Staff is also assisting NYSDEC in reviewing the MS4 annual reports submitted by each of the communities.
2. CDRPC is co-sponsoring a 604(b) stormwater management workshop scheduled for May 31, and June 1, and 2 at the Best Western Albany Airport Inn. The training session is being coordinated through the US EPA and NYS DEC. CDRPC is responsible for receiving, recording and maintaining the completed registration forms.
3. As part of the 604b program, CDRPC is coordinating a four-county public service announcement campaign, initially focusing on billboards. CDRPC is slated to be the agency that collects the money from the counties and enters into a contract with the billboard company. An intermunicipal agreement is being drafted.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

4. Staff has been working on the Onesquethaw-Coeymans Watershed report, which is being funded by a grant received by the Onesquethaw-Coeymans Watershed Council.
5. Staff continues to work with the Combined Sewer Overflow technical advisory committee, which consists of representatives from the Albany Water Board, the cities of Cohoes, Rensselaer, Troy and Watervliet, and the Village of Green Island, as well as the Albany and Rensselaer county sewer districts. See Memo 06-18 for the most recent update of activities.
6. The staff continues to participate on CDTC's Planning Committee and the Quality Region Initiative Taskforce.
7. Staff has been participating on the Saratoga Springs Downtown Transportation Plan Advisory Committee and the Town of Bethlehem Rt. 9W Corridor Plan. Both studies are funded through the CDTC Linkage program.
8. Staff has continued participation on the CDTA Transit Development Plan Advisory Committee.
9. The 2010 Census Demonstration Pilot study has been completed and submitted to the New York State Department of Economic Development, State Data Center per the contract requirements. See Memo 06-15 and accompanying report.
10. CDRPC has been approached by CDTC to work with them in conducting surveys and study of the Zim-Smith Trail, the Uncle Sam Bikeway, and the Mohawk Hudson Bike Hike Trail. CDRPC's primary task will be to prepare a report analyzing the collected data from the surveys for each of the trails. See Memo 06-19 for an explanation of the project.

HUMAN RESOURCES & CRIMINAL JUSTICE

1. The Juvenile Detention facility utilization rate was 86.0% in March 2006 and 87.8% in April 2006.
2. Discussions are continuing re: the County Agreements that outline the responsibilities of the Contractor (CDYCI) and the counties referring individuals to the facility.
3. The 2005 Compilation and Reconciliation reports are being prepared for review and approval by the CDYCI Board.
4. Staff are members of the Executive Committee of both Albany County and Rensselaer Counties' Committees to End Homelessness and continue to be an active participant under the direction of CARES.

ECONOMIC DEVELOPMENT

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

1. Data files continue to be updated and spreadsheets prepared on a monthly basis for public distribution, including Employment/Unemployment and CPI/PPI data. In addition, CDRPC continually maintains and enhances its Web site on an ongoing basis to include new and updated materials as they are prepared.
2. The January/February 2006 issue of *Capital District Data* with the 2005 Public School data was prepared and published and posted online.
3. The March/April 2006 issue of *Capital District Data* with the 2005 Capital Region MLS Sales data, Property Tax data, and HUD Poverty Level Thresholds was prepared and published and posted online.
4. Estimates were prepared for the economic impact of Whitney M. Young, Jr. Health Services on the Capital Region and New York State.
5. Staff technical support is being provided to WAMC in the preparation of their application to the EDA for building improvements.

C. MEETINGS AND CONTACTS

- 3/7/06 Ferraro: Pre-installation meeting for the visual barrier at the Juvenile Detention Center.
- 3/8/06 Ferraro & Engstrom: Meeting with Sean Casey regarding the CSO LTCP public participation program.
- 3/9/06 Ferraro: Albany County Dept. of Social Services Advisory Council Mtg.
- 3/9/06 Ferraro: Rensselaer County 10 Year Plan to End Homelessness Executive Committee meeting.
- 3/10/06 Fabozzi: Meeting with CDTA map consultants regarding design of new regional transit route map.
- 3/15/06 Fabozzi: Meeting with the Onesquethaw-Coeymans Watershed Council regarding the Onesquethaw-Coeymans Watershed report.
- 3/15/06 Engstrom: Rensselaer County MS4 Consortium meeting.
- 3/20/06 Fabozzi: Meeting with Linda Doyle from the Albany County Department of Social Services regarding GIS technical support.
- 3/22/06 Ferraro & Fabozzi: Meeting with staff from the Harriman Campus Redevelopment Authority regarding the draft redevelopment master plan.
- 3/22/06 Ferraro: Albany County Committee to End Homelessness Executive Committee meeting.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

- 3/23/06 Ferraro, Engstrom & Reinhart: CSO LTCP Technical Committee meeting
- 3/23/06 Engstrom: Albany County MS4 Consortium meeting.
- 3/24/06 Ferraro & Engstrom: New York Water Environment Association meeting.
- 3/25/06 Ferraro: Participant in the proposed Cohoes Falls Project Design Charrette sponsored by the Green Island Power Authority.
- 3/28/06 Ferraro: Community Foundation for the Capital Region meeting.
- 3/28/06 Ferraro: NYS Canal Recreationway Commission meeting.
- 3/30/06 Fabozzi: Meeting at CDTC with the Town of Bethlehem Rt. 9W Linkage plan consultants.
- 3/30/06 Ferraro: Facilitator at the Rensselaer county 10 Year Plan to End Homelessness Community Participation Workshop.
- 4/4/06 Fabozzi: CDTC Linkage Grant Regional Coordination Forum meeting.
- 4/5/06 Ferraro: CDTC Planning Committee meeting.
- 4/6/06 Fabozzi: Albany County Water Quality Coordinating Committee meeting.
- 4/6/06 Engstrom& Shannon: Saratoga/Schenectady County MS4 Annual Report training.
- 4/12/06 Ferraro: CDTC Regional Transportation Coordinating Committee meeting
- 4/12/06 Fabozzi: NYS Remote Sensing Workgroup meeting, Troy.
- 4/13/06 Ferraro: Rensselaer county 10 Year Plan to End Homelessness Executive Committee meeting.
- 4/19/06 Ferraro: CDTC Human Services Transportation Committee meeting.
- 4/20/06 Ferraro & Engstrom: CSO LTCP Technical committee meeting.
- 4/21/06 Ferraro: A & F Committee meeting.
- 4/24/06 Ferraro, Engstrom & Shannon: NYSARC/NYSERDA wind energy program training.
- 4/24/06 Fabozzi: Town of Bethlehem Rt. 9W Corridor Plan Advisory Committee meeting.
- 4/25/06 Ferraro: Harriman Redevelopment/Transportation Meeting sponsored by the City of Albany.
- 4/26/06 Fabozzi: Presentation on Water Quality Issues at Skidmore College.

CAPITAL DISTRICT REGIONAL PLANNING COMMISSION

- 4/27/06 Fabozzi: Saratoga Springs Downtown Transportation Plan Advisory Committee meeting.
- 4/27/06 Engstrom: Albany/Rensselaer County MS4 Annual Report Training.
- 5/1/06 Ferraro: Saratoga Workforce Housing Partnership meeting.
- 5/3/06 Ferraro: CDTC Planning Committee meeting.
- 5/3/06 Engstrom: NYSARC Water Quality staff meeting in Syracuse.
- 5/3/06 Fabozzi: Schenectady County Water Quality Coordinating Committee meeting.
- 5/4/06 Ferraro, Fabozzi & Engstrom: CSO LTCP Technical Committee meeting.

The Hudson-Mohawk Region: Silicon Valley of the 19th Century

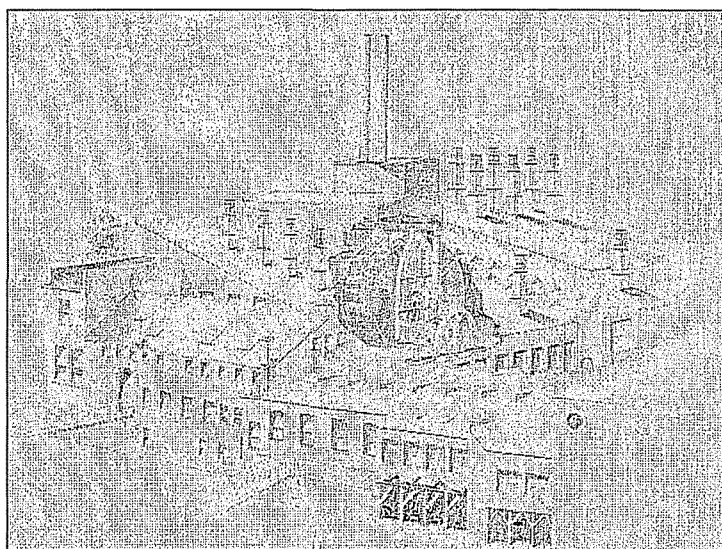
TIME: Wednesday, May 17, 2006, at 7:00 PM

LOCATION: Peebles Island State Park Visitor Center

For more information and directions, call: 237-8643, ext. 0.

Many argue that America's industrial revolution began in the Hudson-Mohawk region. Here, people embraced the cutting-edge technology of their day, building the infrastructure necessary for dramatic growth.

These New Yorkers were visionaries, replacing an agrarian lifestyle with a "modern" industrial one. As in the Silicon Valley today, the region's residents understood that they were changing their world through technological innovation.



Drawing by Jim Robinson. Copyright © 2002 by Hudson Mohawk Industrial Gateway. All rights reserved.

P. Thomas Carroll, PhD, will present an illustrated talk exploring the similarities between the Hudson-Mohawk region's industries in the 19th century and the much-celebrated Silicon Valley today.

The Troy Iron and Nail Company's Burden Water Wheel was the most powerful vertical water wheel in all of human history.

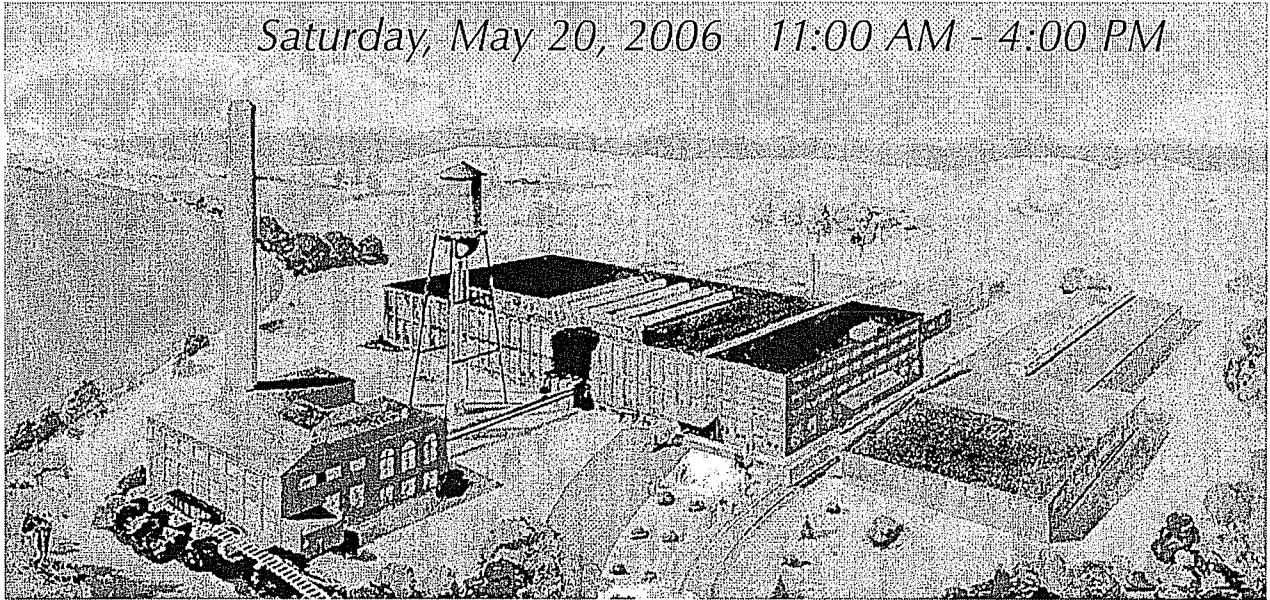
Dr. Carroll is the Executive Director of both the RiverSpark Heritage Area and the Hudson Mohawk Industrial Gateway. Carroll is also an adjunct in the Department of Science and Technology Studies and the School of Architecture at Rensselaer Polytechnic Institute. He has been a Mellon Fellow at the Library of the American Philosophical Society and an Exxon Research Fellow at the Massachusetts Institute of Technology.



Peebles Island

State Park and Resource Center Annual Open House!

Saturday, May 20, 2006 11:00 AM - 4:00 PM



Come One, Come All!

Join the festivities at Peebles Island State Park during our 27th Annual Open House. Explore one of the Capital District's most scenic waterfront parks and help us celebrate National Historic Preservation Week. Enjoy a behind-the-scenes glimpse of the state's conservation laboratories and preservation offices. See exhibits, presentations, and demonstrations that highlight New York's rich heritage.

We look forward to seeing YOU!

Peebles Island State Park can be reached via Cohoes on Ontario Street, Route 470 east, from I-787. Turn left onto Delaware Avenue; continue to parking. From Troy, take Second Avenue to the 112th Street Bridge, cross the Hudson River and make the first right onto Delaware Avenue; continue to parking. The bridge from Waterford to the island is at the south end of Second Street, and will be open to pedestrian traffic only.

for more information please call (518) 237-8643 ext. 0